

	Terryville Fire Department Chiefs Policies	
	<u>Subject</u> Awards & Citations	CP# 2-17
	<u>Authority</u> Chief of Department	Initiated 5/1/16 Revised

A. PURPOSE

- During the course of the year, members of the Terryville Fire Department may, at times, perform in a manner that deserves special recognition. The department will identify and recognize these individuals because of their various achievements. Additionally, the department will recognize specific companies for alarm response, training, and appearance.

B. DEPARTMENT AWARDS

- The department will normally present the following awards to deserving companies at the annual installation dinner.
 - Firematic Response – Awarded to the company that has the highest individual response points average coupled with the companies’ apparatus response over the previous calendar year. The award shall be in the form of a trophy to be returned to the Chief’s Office prior to the next installation dinner.
 - Company Training – Awarded to the company that has the highest individual training attendance average during the previous calendar year. This award shall be in the form of a trophy to be returned to the Chief’s Office prior to the next installation dinner.
 - Best Appearing Company – Awarded to the company with the least amount of demerits upon a scheduled inspection of the station and their apparatus. This award shall be in the form of a maltese cross plaque.

C. INDIVIDUAL AWARDS

- The department may present the following awards to deserving individuals meeting the predetermined criteria.
 - High-Response Award – Awarded to top 5 individuals with the highest number of alarms during the previous calendar year. This award shall be in the form of a plaque.
 - Top Training Award – Awarded to the top 3 individuals with the highest number of trainings & drills attended while meeting all requirements for drill & training attendance as set forth in the Chief’s Policy. This award shall be in the form of a plaque.

- Chief's Award – Awarded to an individual that has demonstrated outstanding performance of his/her duties above what is normally expected during the course of the year. The award shall be determined by the Chief's Office.
- Meritorious Service (EMS) – Awarded to an individual for saving a human life. This award is intended for those directly and indirectly (ambulance driver, Incident Commander, etc.) involved in saving a life through various actions, such as pre-hospital care or other measures. The award shall be in the form of a certificate and citation bar.
- Meritorious Service (Fire) – Awarded to an individual for outstanding performance of a difficult task which results in the prevention of serious injury, loss of life, or significant property loss. The award shall be in the form of a certificate and citation bar.
- Meritorious Service (Rescue/Extrication) – Awarded to an individual for outstanding performance of a difficult task which results in the prevention of serious injury or loss of life. The award shall be in the form of a certificate and citation bar.

D. INDIVIDUAL AWARD NOMINATION

- Although a chief will normally nominate an individual for an award, there are times where a chief is not aware of an individual's actions. Because of that, personnel may nominate themselves or other individuals for an award by submitting a letter to the Chief's Office which must include, at a minimum, the following information:
 - Date & time of incident
 - Location of incident
 - Names of all those present
 - Detailed narrative account of the incident
- The Chief's Office shall review all nominations and may request additional information if necessary.
- Awards will normally be presented at the annual installation dinner for events occurring during the previous calendar year.