

**Hay Lakes ECS  
Meeting Minutes  
October 8, 2020**

**Call to order and Welcome**

Pam Ritchie called the meeting to order at 7:06 pm

**Attendance**

Addie Hobbins (Teacher), Marie Stratuliak (Coordinator), Pam Ritchie (President), Desiree Davis (Vice President), Blaine Selin (Treasurer), Avey Christiansen (Secretary), Hannah Carlson (EA), Verna Beedie (EA), Dena Weiss, Judy Melin, Britney Steward, Crystal Johnson, Katelyn Lukin, Derrick Lukin, Cheryl Wagar, Barb Ellis

**Adopt the Agenda - Additions or deletions**

No additions or deletions. Barb Ellis moved to adopt the agenda as presented.

**Minutes of August 27, 2020 Meeting**

Derrick moves to approve the minutes from the last meeting.

**Treasurer's Report**

1. Financial Report
  - Chequing - \$27,366.58
  - Savings - \$33,557.36
2. Outstanding fees/fee arrangements
  - There are still outstanding fees for one student.

**Budget Report**

- Elise was absent. There was some extra COVID funding that came in from the government which was a huge surprise for us. Because of the additional funding, we can't yet approve the budget until we know exactly how much it will be for.
- On the yearly calendar Martha sent out before she left, there are purple days marked which are at-home learning days. This was done because we don't want to have 22 students in the classroom during COVID, and we weren't sure how long the budget would allow us to split for. At this point, we don't expect we will be utilizing home learning days towards the end of the year and we hope we won't have to, but it is a possibility.
- We will need to have a meeting by November 30 to approve our budget. It was decided to do a quick zoom meeting to approve the budget.

**Coordinator's Report**

1. Enrolment numbers - There are 22 students enrolled in kindergarten; 11 in each class. Verna is in on Tuesdays, Thursdays, and some Fridays. Addie and Hannah are in class all school days.

2. AISCA (Association of Independent Schools and Colleges in Alberta). We learned that an AISCA membership is only \$8.10 per student, so we became a member. They will help us with teacher certification, teacher assessments, PD days and other opportunities with our staff. They will also support us with legal issues.

We can easily fall through the cracks since we are a private program, but AISCA helps with that.

### **LAC Report**

Nothing to report

### **Teacher's Report**

- Newsletters and calendars will come out monthly.
- If parents need to contact Addie, please know she has her watch on her all day, so she will get remind text messages throughout the day while she is teaching.

#### Important Dates:

- October - colour week - Oct 13-27th
- Pumpkin decorating and party - October 28/29. Due to COVID, older students from the school aren't able to come and help the ECS students carve pumpkins.
- Reporting period - November

#### October Teaching Focus:

- Poems and Reading
- LA & Reading
- Print & Writing
- Math
- Social Skills
- Health & Awareness
- PE
- Science
- Social

#### Reporting

- Alphabet Identification
- Benchmarks

<http://www.learnalberta.ca/content/eslapb/documents/ESL%20Benchmarks%20Kindergarten.pdf>

- Recite alphabet
- Numbers to 10
- Counting to 10
- Fine motor evaluation - pencil grasp, cutting, drawing, painting hand strength, colouring
- Gross motor - running, kicking, catching, throwing, follow game rules
- Social emotional - problem solving

### **Old Business**

#### 1. Selecting a Fundraiser

- Went ahead and picked them because we felt we needed to get something out right away.

## New Business

### 1. Update on public kindergarten

- Pam moved forward with inquiring to change the kindergarten to public. She spoke with a woman from BRSD who told her that we need to have a community meeting about going public since the decision impacts so much of the community. It was asked whether it was mandatory to have a community meeting or not and Pam wasn't sure. She said it was more than suggested. Pam also reported she learned from the woman at BRSD that the motion that was made in our last meeting wasn't enough to move the kindergarten to private. The motion would have to specifically be to 'cease operations'. There was discussion around having a community meeting, what it might look like, and whether it's necessary.

### 2. Fundraiser (the mixing spoon, Irvings meat) is due now

### 3. Next fundraiser

- We'll see how much money the first 2 fundraisers did. If they did well, we won't do another fundraiser until after Christmas. If it did poorly, we will roll out a

Christmas fundraiser.

## **Date of Next Meeting**

Zoom meeting: Wednesday, November 25th at 8:00 pm

## **Adjournment**

Meeting adjourned at 8:14 pm