

MURPHYS CEMETERY DISTRICT

Minutes of the Board of Directors meeting of September 19, 2012

CALL TO ORDER: The meeting was called to order by President Alan Armstrong at 7:00 PM at the Historic Murphys School at 65 Jones Street, Murphys, CA. Present were Trustees Alan Armstrong, Maureen Elliott, Jeff St. Louis & Kelly Wright. Also present were caretaker Robert Yeadon and guest Bert Abreo of the NSGW.

QUORUM: A quorum of four board members was present when the meeting was called to order.

AGENDA APPROVAL: Wright moved to accept the Agenda as presented. The motion was seconded by St. Louis and passed 4/0.

MINUTES: Wright moved to accept the Minutes of August 15, 2012 as presented. St. Louis seconded the motion. The motion passed 4/0.

PUBLIC COMMENTS: Bert Abreo of the NSGW presented a proposal that Buena Vista Cemetery be dedicated by the NSGW and the NDGW in memory of the native sons and daughters buried there. The ceremony would be held in March, 2013 with a plaque being mounted to a stone pillar at the entrance to the cemetery. The board was in favor of this proposal but felt they need to check with the county to find out if the county must also agree. Elliott to contact our Supervisor.

CORRESPONDENCE:

1. A letter from PG&E telling us that our meter is now on "time of use" was presented.
2. The reply letter from Jeff Stai on the reason he put a gate in the cemetery fence was read. The board feels he did not understand that no gates are allowed. Armstrong will write again, sending the letter by registered mail.
3. A letter from a union requesting that the cemetery board object to the CAPC using Hyatt hotels for their conference was read. No action will be taken by the board.
4. A letter from the Co. Treasurer on auctioning off tax delinquent parcels was read. No action will be taken by the board.
5. A letter from prospective board member Louise Carniglia was read.
6. A letter from the county on a proposal to unify all special district elections to coincide with general elections was read. Decision moved to next month.

OLD BUSINESS:

1. The board discussed the dedication ceremony and the late announcement of the event in the Enterprise. Elliott moved that Armstrong write a letter to the Enterprise, concerning the late news release, on behalf of the board. Wright seconded the motion. The motion passed 4/0
2. No response has been heard from J. Harding on the cemetery board's request that he remove all décor from cemetery owned land and from plots owned by anyone other than himself. Elliott moved that Armstrong is to send another letter to Mr. Harding, by return receipt registered mail.
3. Armstrong said he had not yet spoke to the county about the dead trees and the poor condition of the county road through the cemetery. He will take care of it by next month.
4. One of the headstone deposit refunds, for the grave of C. McCleod, was returned with no forwarding address. Elliott told the board that a large part of the costs for the C. McLeod plot were paid by another person. St. Louis moved that the \$50 refund be mailed to that other person if we have his address. Elliott seconded the motion. The motion passed 4/0.

NEW BUSINESS:

1. Invoices for paint, road signs and dedication expenses were presented. St. Louis moved that the invoices be paid. Wright seconded the motion. The motion passed 4/0
2. St. Louis moved that caretaker Bob Yeadon be reimbursed for the fuel and other items he paid for. Elliott seconded the motion. The motion passed 4/0
3. Elliott reported that cats or raccoons were using a sand filled plot as a litter box and that the smell was pretty bad. The plot owner has been notified and will take steps to discourage this problem.

FINANCIAL REPORTS:

- 1 Plot sales during September: 1 cremain plot and 1 5x10 plot.
2. A proposed final budget for fiscal year 2012 -13 was discussed. Wright moved that the proposed budget be adopted and sent to the county as presented. St. Louis seconded the motion. The motion passed 4/0
3. Elliott reported that the Annual Audit was completed and a copy of the audit was presented to the board. Elliott will forward a copy to the County Auditor's office for their files.

CARETAKER REPORT: Yeadon reported Gold Electric would order a new timer for the cemetery gate and install it.

He would like to gate the areas at the left side of the maintenance building for closed storage. Elliott moved that Yeadon be authorized to purchase lumber etc. to build an install a gate at each end of the space between the building and the fence. Wright seconded the motion. The motion passed 4/0.

TRUSTEE REPORTS: Elliott asked if the board had any ideas of how to stop people from burying cremains in plots that they already own without notifying the cemetery or supplying burial permits. One idea was to request that the monument companies notify the cemetery before installing any grave marker so that the cemetery could verify that they had a burial permit on file for the deceased.

DATE OF NEXT MEETING: The date of the next board meeting will be October 17, 2012 at 7PM at the Historic Murphys School

ADJOURNMENT: Elliott moved that the meeting be adjourned. Wright seconded the motion. The motion passed 4/0 and the meeting was adjourned at 8:37 PM