

ROLLA RURAL FIRE PROTECTION DISTRICT
Board of Directors

Doug Gall Vice-Chairman	Brian Dean Treasurer	Chairman Jeff Breen Jeremy Light Legal Secretary	Ray Cook Recording Secretary
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This institution is an equal opportunity provider and employer.

MINUTES
February 8, 2017

Directors Present	Directors Absent	Others Present
Brian Dean Jeff Breen Ray Cook	Jeremy Light	Roger Hayes, Chief Larry Seest, Asst. Chief Lee Grempe, Batt. Chief David Clifton, Chaplain

The Board of Directors of the Rolla Rural Fire Protection District met on Wednesday, February 8, 2017 in the Board Room of the Fire Station located at 1575 East Lions Club Drive, Rolla, Missouri. The meeting was called to order at 7:01pm AT&T time by Chairman Breen.

- Sign-up sheet was submitted for all in attendance to sign.

Chairman Breen opened the meeting with a moment of silence in respect to the deceased Vice-Chairman Doug Gall. Director Cook prayed out loud.

Chairman Breen asked if there were any questions or corrections to the agenda. Hearing none, he asked for a **Motion** to adopt the agenda. Director Dean moved that we adopt the agenda and it was seconded by Director Cook. All voted in favor. **Motion** passed.

MINUTES

Chairman Breen inquired if any additions or corrections to the Open Session Board Meeting Minutes January 11, 2017. Hearing none he called for a **Motion**. **Motion** made by Director Cook to approve the Open Session Minutes of January 11, 2017 as presented. The **Motion** was seconded by Director Dean. Chairman Breen asked if there was any discussion, hearing none he called for a vote. All were in favor. The **Motion** was approved to accept the Open Session minutes as presented.

Chairman Breen inquired if any additions or corrections to the Closed Session Board Meeting Minutes of January 11, 2017. Hearing none he called for a **Motion**. **Motion** made by Director Dean to approve the Closed Session Minutes of January 11, 2017 as presented. The **Motion** was seconded by Director Cook. Chairman Breen asked if there was any discussion, hearing none he called for a vote. All were in favor. The **Motion** was approved to accept the Closed Session minutes as presented.

FINANCIAL REPORT

All board members were presented with a copy of the January financial report.

Director Cook made a **Motion** to table the financial until the March meeting. Director Dean seconded the **Motion**. Chairman Breen advised due to all zeroes on the front of the Financial Report, he called for a vote on the **Motion**. All present members voted yes. **Motion** passed.

CHIEF'S REPORT

Chief Hayes reported on the following and provided a training report as well as a summary of January 2017 calls:

- Chief Hayes recognized Battalion Chief Gremp in updating Emergency Call reporting.
- Battalion Chief Gremp reported all of the reports for the year 2016 are completed and reported to Embers. Currently, up to date for the year 2017 and will be sent in quarterly.
- Chief Hayes handed out a paper that had a breakdown of calls for the month of January, 16 fires, 31 rescue and medical service, 4 hazardous, 1 tank, 17 Good intent, service, and/or false alarms calls totaling 69 runs.
- Chief Hayes advised the fire call out on January 11, 2017 did damage 2 trucks. The first truck was minor, due to a low hanging limb in the driveway, a broken mirror bracket and a light was damaged. The mirror bracket is fixed and the light has been ordered and will replace as soon as it comes in. The second truck was damaged on the front fender, due to barb wire fence. No one was injured. Chief Hayes received statements from each of the drivers in regard to keep from happening in the future. Chief Hayes advised Saturday evening with the same truck at a different call had obtained some damage due to narrow drive and low limbs and has been fixed also.
- Chief Hayes reported RRFPD has acquired the 2017 Kawasaki, per lease from Stahlman Power Sports. He advised will use for search and rescue and natural cover fires. Director Dean asked if insurance carrier was called and got UTV listed and if insurance carrier did walk through of all stations. Chief Hayes reported yes, and the insurance carrier said everything looks good with the exception of compressor and cascade system. The insurance carrier would like quarterly testing on these 2 items instead of twice per year.
- Chief Hayes reported he is in his second week full-time and has been challenging, but he suggested moral has seem to come up, most fire fighters are doing well. He recognized Lee Gremp and Larry Seest in being an asset is helping him when he needs help. Chief Hayes has not done anything with the locks on the stations, but is on his list of things to complete.
- Chairman Breen asked Chief Hayes to have a training report for each board meeting. Chief Hayes agreed.
- Chief Hayes reported he was going to buy a new computer, however Director Light told him that Brewer Science will be making some donations to RRFPD. If any additional computers are needed later then he will address at that time.

- Chief Hayes reported that in reference to Director Gall, he has reached out to Joy Gall, Doug's wife, and Doug wanted everything for his funeral from the fire department.

****Tape recorder shut off****

Discussion followed and Chairman Breen asked if there were any more questions. None were heard.

OLD BUSINESS

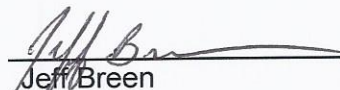
- Regarding 12-20. INVENTORY is ongoing. Need software.
- Regarding 13-22. SOG COMMITTEE/EMPLOYEE HANDBOOK-Ongoing
- Regarding 13-66. EMS/MEDICAL DIRECTOR- Ongoing-moved to Closed Session
- Regarding 14-04 RECORDS RETENTION-Ongoing—to discuss with Steffanie at city.
- Regarding 14-29. MUTUAL AID- Ongoing. Chairman Breen will have at February meeting. Chairman Breen brought a signed Fire Protection, Mutual Aid, Agreement for Doolittle and Rolla Rural Fire for the board to review.
- Regarding 14-31. ID CARDS-ongoing
- Regarding 16-02 Explorer Program/Cadets-Ongoing. It was reported that all is going well.
- Regarding 16-05 Concrete Pad/Shed-Ongoing. It was discussed that this would occur in the spring.
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NEW BUSINESS

Chairman Breen asked if there was any more new business to bring before the board. Hearing none, a **Motion** was made by Director Cook to adjourn to close session. **Motion** seconded by Director Dean. Chairman Breen adjourned to closed session.

CLOSED SESSION

Motion was made by Director Dean to close Open Session. **Motion** seconded by Director Cook. Chairman Breen asked if there was any further discussion, hearing none he called for a vote on the **Motion**. All voted yes. **Motion** was approved. Open Session was adjourned at 7:52 PM AT&T time.


 Jeff Breen
 Chairman


 Ray Cook
 Corresponding Secretary