

Chebeague Island School Committee Meeting Minutes Tuesday, November 6, 2018

Call to Order

The meeting was called to order at 6:07 pm by Chairperson Jeff Putnam. Present: School Committee members Jeff Putnam, Suzanne Rugh, Courtney Doughty, Stephen Todd and Jen Belesca; school staff Superintendent/Principal Mike Pulsifer and Pre-K teacher Nancy Earnest; and guests Town Manager Marjorie Stratton, David Brunner and Chris Loder.

Flag Salute

The Pledge of Allegiance was recited.

Approval of Agenda

A motion was made by Suzanne Rugh and seconded by Courtney Doughty to approve the agenda as written. The motion passed 5-0.

Approval of Minutes

A motion was made by Courtney Doughty and seconded by Jen Belesca to approve the School Committee meeting minutes of October 16, 2018 as written and to approve the School Committee Workshop minutes of October 20, 2018 as written. The motion passed 5-0.

Correspondence

None

Public Comment

None

Reports

Sixth Graders on Harrison Middle School Experience: There were no sixth graders in attendance, but Chris Loder said his sixth grade son was enjoying Harrison Middle School and there were no issues to report.

School Committee Chair: Jeff Putnam asked the School Committee if they would like to form a subcommittee to look into some sort of tribute or memorial for Kristin Westra. After discussion, Jen Belesca and Courtney Doughty said they would volunteer for that subcommittee and would report back to the full School Committee at a later time. Nancy Earnest said if the two volunteers needed any help she would be willing to assist as well.

Superintendent/Principal: None

Old Business

School Renovation Update: David Brunner reviewed the current Change Orders and costs for those changes. At this point we are approximately 51% through the renovation, and we have spent

approximately 54% of our contingency. The most recent expenditure was the mold testing and remediation. That work should be completed within the week. An air quality test will be needed as soon as that remediation work is completed to make sure the mold was removed. As soon as that report is available Mike Pulsifer will share it with everyone.

David also shared that new plumbing and venting is needed for the bathrooms to be up to required code specification. A change order will be required for that work.

Due to some damage in the hallway during the remediation and renovation work, change orders for the repairs are needed. After discussion, the School Committee agreed to pay for those repairs from their Capital Improvement fund and to not ask the Board of Selectmen to pay for it from their contingency fund. A motion was made by Jen Belesca and seconded by Courtney Doughty to take \$25,431.10 from the School Department's Capital Improvement fund to pay for Change orders 13A and 14A for the hallway walls, fixtures and door repairs. The motion passed 5-0.

David also noted that the State Fire Marshall visited the site today, and the Fire Marshall gave approval for the work and progress so far. The Fire Marshall did an inspection and said the new corridor walls are fire proof, but he did say he would require some additional dry wall to be used in the ceiling areas above the kitchen, the new rooms and below the attic storage. David said there would be a small increase in costs for that requirement by the Fire Marshall.

Mike Pulsifer shared that he is still in communication with legal counsel about the denied insurance claims for the mold damage, and when he knows more he will update the School Committee. He also noted that the furnace at school was inspected, repaired and fired up by Ed Reynolds, and the school can be heated during the winter construction period.

A general discussion was held on the current 7KW generator the school has, and the 17KW generator the Commons is replacing with a new, larger generator. Marjorie said she will continue to be in communications with the Commons, and will update everyone in the event the 17KW generator becomes available to purchase or get by donation.

Second Reading of Policies: Policy JJIF Management of Concussions and Other Head Injuries was reviewed by the School Committee. After the review, a motion was made by Stephen Todd and seconded by Suzanne Rugh to approve Policy JJIF as a second and final reading. The motion passed 5-0.

New Business

Grade 3-5 Teacher Appointment for the 2018/19 School Year: Mike Pulsifer recommended the appointment of Sarah Klein for the 3-5 teacher vacancy. After reviewing her application and credentials, Suzanne Rugh motioned and Jen Belesca seconded to approve Sarah Klein as the 3-5 teacher for the remainder of the 2018/19 school year. The motion passed 5-0. Mike also informed the School Committee that an Open House would be held on Thursday, November 8th from 5-6 pm for parents to come to school to meet Sarah. Jeff Putnam thanked the interview subcommittee for their work doing interviews and reviewing candidates.

First Reading of Policies: Draft policies JLDBG Reintegration of Students from Juvenile Correction Facilities, DDDD1 Time and Effort Certification Procedures, DDDD2 Allowable Costs for Federal Programs Procedures and DDDD3 Cash Management Procedures were reviewed by the School Committee. After review, a motion was made by Jen Belesca and seconded by Suzanne Rugh to approve policies JLDBG, DDDD1, DDDD2 and DDDD3 as first readings. The motion passed 5-0.

Other Business

Warrant # 8 was reviewed by the School Committee and approval was authorized for it.

Adjournment

Jen Belesca motioned and Courtney Doughty seconded to adjourn the School Committee meeting at 7:01 pm. The motion passed 5-0.