

BRIMPSFIELD PARISH COUNCIL

Agenda of Brimpsfield Parish Council meeting to be held at 7.30pm on 16th March 2021 via Zoom
<https://rau.zoom.us/j/95355125528>

The Chair of Council to welcome members of the public followed by

1. Record of attendance to be recorded
 2. Apologies for absence to be recorded
 3. Declarations of Interest on items on the Agenda. (Localism Act 2011) to be recorded.
 4. Council to approve the minutes of the Parish Council Meeting held on the 10th March 2021
 5. Reports from District Councillor and County Councillor (to be distributed via email)
 6. Members of the public will be invited to speak at the discretion of the Chair of the Council
 7. Data base flyers update –*one request for data base entry has been received by Clerk*
 8. Matters brought forward from previous meeting which are not separate items on agenda and which do not require decisions.
 9. Village Hall update and matters relating to the Village Hall including minutes from Village Hall Committee if available
 10. Highway and PROW issues to be discussed by Council
 - a) Feedback from recent meeting held to discuss A417 Missing Link - Walking, Cycling and Horse Riding (including disabled users) Statement of Common Ground as distributed
 - b) Brimpsfield Common Bridge works - Ref 11302064
 - c) Ivy cottage footpath update if available
 11. Planning applications - outstanding planning applications to be considered
 - 21/00936/FUL – single storey extension Priory Cottage
 - 21/00939/FUL – rear dormer window – 3 Newcombe
 12. Hermits Corner update if available
 13. Finance reports as attached to be discussed and approved
 14. Caudle Green Notice board to be discussed
 15. Brimpsfield Notice board update if available
 16. Village War memorial to be discussed
 17. *Appointment of independent auditor for 2020/21*
 18. *Approval of subscription for GAPTC for 2021/22*
 19. Update and decisions on matters concerning working parties
 - a) Common Land Management Policy Group- Cllrs Lock, Larthe, Eaton and Parsons
 - b) Road Safety Policy Group- Cllrs Jardine and McWilliam-
 19. Council to move into closed session to discuss confidential business – staffing matters
 20. *Date of next meeting to be agreed. Remote meetings may not be legally allowed after the 7th May therefore as the law stands at the moment the Parish Assemble and the AGM of the Council will need to be held in “person” if they go ahead as scheduled on the 18th May*
 21. Items for information only
- Meeting to be closed

Draft minutes of Brimpsfield Parish Council meeting held at 7.30pm on 10th March 2021 via Zoom

<https://rau.zoom.us/j/95473410212>

The Chair of Council welcomed members of the public followed by

- 1. Record of attendance recorded as Parish Councillors' Tom Overbury, Jane Parsons, Heather Eaton, Claire Jardine, Roger Lock and Michael McWilliam and one member of the public**
- 2. Apologies for absence recorded from Councillor Archie Larthe**
- 3. Declarations of Interest on items on the Agenda. (Localism Act 2011) were invited – There were none.**
- 4. Council approved the minutes of the Parish Council Meeting held on the 25th February 2021 and 26th January 2021**

5. Planning applications discussed by Council (already distributed via email)

Erection of extension to Dutch Barn at Brimpsfield Farm Climperwell Road 21/00054/FUL

The majority of Council agreed “ to support”. The Clerk was instructed to register as support.

One Councillor felt it was an improvement.

One Councillor objected on the basis of over-development.

6. Council discussed notice board repairs

Council agreed original contractor to take away and make the top waterproof and to improve the backing.

Council to discuss Caudle green notice board at next meeting

7. Council noted update on Brimpsfield Common Bridge works - Ref 11302064

Glos Highways Manager -Daniel Tiffney report:

“We had a scheme in place to replace the damaged railings and this was due to happen in the next couple of weeks. Our team carried out a pre-scheme site visit and found that the condition of the actual road edge where we affix the new posts was not good enough to secure the posts properly.

I then commissioned a structural inspection of the bridge, culvert and headwall (that all make up the structure as a this will be carried out by a structural engineer in due course, I am waiting on a date for this work. In the interim we have installed temporary barriers along the bridge.

I am sorry that this is not the news you were hoping, we had anticipated doing a straight replacement scheme, but this is not feasible now. It does make sense now to ascertain what condition the structure as a whole is in and this will inform how we replace the railings and what, if any, additional repair work is required”

8. Council discussed dog bin (near to Church)

Council were informed that the dog bin has now been replaced

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9. Council discussed footpath behind Ivy Cottage

The footpath work has been ongoing for a long time. Clerk to ask for a progress report and likely timescales. (to carry forward to next meeting)

10. Items for information only

Notices re electoral role to be put on website and notice boards.

Thanks were recorded to Snow Wardens – Clerk to write to express thanks

War Memorial to be put on next meeting.

Brimpsfield Village Website now has up to date planning information. (sponsored Brimpsfield Village Hall and Garden Society)

11. *Date of next meeting to be agreed as 16th March 2021 at 7.30pm via zoom*

Meeting closed at 20.02

Bank payments for approval

bholder expenses	579	55.66
hmrc (feb mar)	580	96.80
ico y/e 31/3/21)	581	40.00
bholder	so	194.18
GAPTC	582	73.04

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Financial reports -
Cash book

Date	Detail	Chq no	bfwd	TOTAL receipt/Payment	balance
01.04.20	opening credit bal (TREASURERS C/A)		3333.96		3333.96
	Opening credit bal (INSTANT /DEPOSIT)		3145.67		3145.67
01/04/2020	interest			0.13	3145.80
01/05/2020	interest			0.14	3145.94
01/06/2020	interest			0.13	3146.07
01/07/2020	interest			0.13	3146.20
01/08/2020	interest			0.11	3146.31
17/04/2020	precept			4650.00	7983.96
27/04/2020	b holder salary	so		-194.18	7789.78
26/05/2020	b holder salary	so		-194.18	7595.60
02/06/2020	b holder expenses	562		-41.80	7553.80
24/06/2020	came and co	563		-365.05	7188.75
26/06/2020	b holder salary	so		-194.18	6994.57
09/07/2020	gaptc	561		-73.75	6920.82
27/07/2020	b holder salary	so		-194.18	6726.64
30/07/2020	swell and mullings	566		-149.20	6577.44
31/07/2020	b holder expenses	565		-55.60	6521.84
26/08/2020	b holder salary	so		-194.18	6327.66
28/07/2020	l selkirk	#567/574		-105.00	6222.66
14/09/2020	b holder expenses	568		-70.13	6152.53
19/11/2020	b holder expenses	569		-58.58	6093.95
19/11/2020	a partridge	570		-1290.00	4803.95
19/11/2020	pata payroll	571		-46.50	4757.45
19/11/2020	hmrc (april to nov)	572		-387.80	4369.65
26/09/2020	b holder salary	so		-194.18	4175.47
26/10/2020	b holder salary	so		-194.18	3981.29
24/09/2020	precept	bacs		1550.00	5531.29
09/09/2020	interest	bacs		0.03	3146.34
09/10/2020	interest	bacs		0.03	3146.37
09/11/2020	interest	bacs		0.03	3146.40
09/12/2020	interest	bacs		0.03	3146.43
26/11/2020	b holder salary	so		-194.18	5337.11
26/12/2020	b holder salary	so		-194.18	5142.93
12/01/2021	b holder expenses	573		-86.05	5056.88
12/01/2021	pata payroll	575		-23.25	5033.63
12/01/2021	pkf littlejohn	576		-48.00	4985.63
12/01/2021	hmrc (dec:jan)	577		-96.80	4888.83
21/01/2021	ICO y/e 31/3/20)	578		-40.00	4848.83
26/01/2021	salary	so		194.18	5043.01
16/03/2021	bholder expenses	579		-55.66	4987.35
16/03/2021	hmrc (feb mar)	580		-96.80	4890.55
23/03/2021	ico y/e 31/3/21)	581		-40.00	4850.55
26/02/2021	bholder	so		-194.18	4656.37
09/01/2021	interest	bacs		0.03	3146.46
09/02/2021	interest	bacs		0.03	3146.49
16/03/2021	GAPTC	582		-73.04	4583.33
01/03/2021	wayleave	income		28.98	3175.44

Bank reconciliation

BANK SUMMARY				
	o/bal 1/4/20		6479.63	
	payments TO 10/3/21		5338.99	
	receipts TO 10/3/21		6229.80	
	Closing balance 10/3/21			7370.44
BANK RECONCILIATION				
treasurers	bank statement 29/2/21			4460.47
	outstanding receipt			28.98
	outstanding cheques			
		579	55.66	
		580	96.80	
		581	40.00	
		582	73.04	
				265.50
				4223.95
	INSTANT(DEPOSIT)9/2/21			3146.49
	BANK BALANCE			7370.44

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Budget against actual

	BUDGET	Y TO D income/ expenditure 10/3/21	BALANCE
INCOME			
Precept	6200	6200	0
Interest	1	1	0
VAT refund	0	0	0
Wayleave	30	29	1
other	0	0	0
TOTAL INCOME	6231	6230	1
EXPENDITURE			
Clerks Salary	3000	2717	283
Admin / Expenses	300	368	-68
Payroll Mgmt	100	70	30
Insurance	360	365	-5
Audit	160	153	7
Grass cutting Brimpsfield	500	380	120
Grass cutting Caudle Green	1000	910	90
Mtg Room hire	200	0	200
Subs	150	227	-77
Training	0	0	0
legal/Specialist Advice	0	149	-149
Maintenance & repairs	200	0	200
Grants / Donations	200	0	200
*** FROM RESERVES		0	0
Equip & Assets	1500	0	1500
Web- site	100	0	100
Sect 137	0	0	0
Village hall Grant	300	0	300
			0
		0.00	0
			0
EXPENDITURE TOTALS	8070	5338.99	2731