

**VANCE TOWNHOME CONDOMINIUM ASSOCIATION
BOARD MEETING MINUTES**

Tuesday, February 18, 2020, 6:00 pm

Realty One, Inc.

1630 Carr St., Suite D, Lakewood, CO 80214

- 1. Call to Order:** 6:05 pm, Board member Neil McGinley the only Board member present with Forrest Scruggs of Realty One.
- 2. Minutes:** Minutes from November 6, 2019 were attached, approval at next Board meeting.
- 3. Homeowners Forum:** Homeowners from 1375 and 1379 were present.
- 4. Property Management Report:**
 - Financial Report – Forrest Scruggs spoke about the year ending 2019 financials and the condition of the Reserve Account.
- 5. Open Issues:**

On the North building, West end, the storage door knob doesn't catch, the dead bolt works, South building storage door should be checked as well.
- 6. New Business:**

Need to repair light fixture at stairs on South building, it's just the base of the bulb.

On the North building, Comcast has a large cable line hooked to the gutter, not sure this is a problem.
- 7. Meeting Adjourned:** 6:30 pm