

TERM 3 2020

FAMILY NEWSLETTER



Summer
is on
the way



Welcome

The little hints of summer are evident, we've had beautifully warm days now and then, but the wind and rain is still keeping the temperatures down.

In this issue:

- * Coordinators Message
- * Assessment & Rating
- * Centre Updates
- * Drop-off & Collection
- * Allergies & Asthma
- * Recycling for Craft
- * Lost Property
- * Term Fees & Account Info



COORDINATOR'S MESSAGE

As we moved through Term 3 we had quite a few notable moments

We received a grant from the Dept of Education. We qualified for the grant as we added additional places this year and the funding is to assist in providing equipment and resources for the centre. It was quite a shopping spree as we are normally very careful with our spending but we had a time frame to work to, *use it or lose it!* Our new shed was vital to store our sports equipment and give us a chance to add new arts & crafts to the indoor storeroom and after 30 years we needed to refresh our office.



That's right, **30 years**, WPOOSC was incorporated on the 10 October 1990, what a pity we can't have a big party—maybe we'll be able to do it next year.

Embedded in
service
operations

Informed by
critical
reflection

Shaped by
meaningful
engagement
with families
and/or the
community

To be rated Meeting NQS, all 58 elements of the NQS must be met. This is a high bar and means that a service may be rated at Working Towards NQS if they are not meeting anywhere between one or all 58 elements of the NQS.



In September our *National Quality Framework Assessment* was carried out on site over several days by ACECQA, a division of the Department of Education, Skills and Employment.

We received the rating of

MEETING NATIONAL QUALITY STANDARD.

Our assessors summary comment was:

"Your service is acknowledged for its achievements in meeting the National Quality Standard and striving for quality outcomes for children.

In particular, the educational program, staffing arrangements and respectful relationships educators have formed with children and families are to be commended.

Continue to reflect on current practice to maintain and improve on quality outcomes evident during this assessment and rating process."

OUR WONDERFUL UPDATES

Our grant has been put to great use, we have purchased wonderful new games, sport equipment, craft items, but the big ticket items have been:

- * SHED
- * OFFICE RENO
- * TABLE TENNIS TABLE



BASC INFRA GRANT
West Pymble Out of School Care



Our shed has provided so much sports and outdoor storage and opportunity at the gardening table for new activities.



Our refreshed office is more efficient and meets Covid safe spacing requirements

The outdoor table tennis is conveniently located for our centre



By moving sports equipment to the shed we have been able to make full use of our storage cupboard for craft, science, music and games equipment.



KINDY ROUTINES



Throughout the term, the kindys have come to directly to OOSC in the afternoons,

On days that your child attends After School Care please remind them to come straight to the Centre when the school bell rings.

From Term 4 kindys will walk to class without supervision at 9.00 and then go into class when the bell rings.

It's not long now until the Kindys go to Year 1 and they need to learn to manage departure and arrival to WPOOSC



Cardboard boxes are the basis of many a creation and we would like families to bring in (or bring back!) empty small boxes, *please ensure that the boxes have not contained any nut products.*

We would also like small recycled items for craft such as lids from soft drink and milk bottles, ribbons, cardboard tubes (no toilet paper) rolls), recycled paper is always needed.

If your office has any non-confidential paper for recycling or you have changed logos and have surplus stationary please send it in.

We will hold our next committee meeting on **Monday 2 November at 7 p.m.**

Let us know if you'd like to attend



ALLERGIES & ASTHMA

To comply with regulation you need to update Action Plans annually and inform us of changes in your child's medical needs. All medication (even Ventolin in bags) requires a Medication Authorisation

LOST PROPERTY

The rainy days have brought a new range of lost property—please check the basket.

We would like you to remind your children not to bring toys from home, or if toys are brought for 'news' they must stay in schoolbags

Save the Date CHRISTMAS PARTY

Friday 4th December

This is our intended date, with details to follow, but due to Covid-19 restrictions it may just be the children attending this year



ENROLMENTS



Our increase in spaces seems to be just right. Our applications for 2021 are fitting well into our availabilities with almost all requests being met. Final confirmations will be sent out next month, if you have changes please let us know soon.

During the remainder of Term 4 we have space for casual places everyday as many parents are still working at home.

Enrolment Application Forms are available on our website at www.wpoosc.com.au and you can give completed forms to our educators on gate duty

If you have any enquiries please email us at coordinator@wpoosc.com.au

DROP-OFF, COLLECTION &

Mornings

As parents are still restricted on school grounds we continue to have a staff member at the gate for arrivals. Please walk your child to the gate, we need to identify the person dropping off.

Afternoon

All children must come directly to the hall COLA when the school bell has rung, staff will sign the children in and begin afternoon tea. Please discuss this with your child.

For extra-curricular activities we sign each child out and check return to OOSC. Staff perform a mid session roll call. Parents must come to the gate and be identified by the educator on duty. If there is no one at the gate, give it a moment, they may be inside collecting a child, or you can phone the office on 9418 1918 if you need. Please don't go back to your car, please wait at the gate for your child.

A reminder—if a brother or sister under 18 yrs. is collecting your child we require a formal letter to hold in our files. Collection by anyone unknown to staff requires photo I.D.

Absence

We mention **unexplained absences** in every newsletter but still having ongoing unexplained absences. It is vitally important to notify our office in writing if your child will be absent in the afternoon, an email is preferred *We will accept a phone call or a phone message if absolutely necessary.*

Both WPOOSC and WPPS staff are spend time searching for children, calling parents, leaving messages and waiting for a call back. We charge a fine of 100% of the session fee EVERYTIME we have to call to check if a child has been taken home or was absent from school. We must also emphasize that **IT IS NOT THE RESPONSIBILITY OF WEST PYMBLE PUBLIC SCHOOL ADMINISTRATION TO INFORM US OF ABSENCES.** Please ensure that your child knows that on OOSC days they MUST come directly to the Centre.



ACCOUNTS

Please remember that all accounts are due in advance for the term. Invoices are sent out in WEEK 2 and payment expected in full by WEEK 4 at the latest.

Make sure we have your CRN numbers so that you receive CentreLink rebates.

We send accounts, and messages, out from our HUBWORKS processing system so please check they don't end up in your junk mail folder. Please keep your HUBWORKS details up to date through the Parent Portal

Please see Sonja de Jong if you have any concerns or need to create a payment plan, unpaid accounts may jeopardise your places.

OFFICE TIME & ENQUIRIES

We are happy to take a call except for around roll call in the afternoons between 3.10—3.40 pm. While restrictions to the school grounds are in place we can make an appointment to see you in our office if you need, just call us to arrange it.

For consultation and notification of new medical conditions please ring for an appointment.