

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS'
MEETING MINUTES**

Trinity County Fair
Trinity County Fairgrounds Boardroom
6000 Hwy 3, Hayfork, CA 96041

Zoom Link Info:

Meeting ID: 838 6216 5736
Passcode: 563223
Dial In: 1-669-444-9171

November 16th, 2023
6:30 PM – Open Session

Board of Directors

Dennis Rourke, President	Michael Thompson, Vice President, Director, 2 nd District
Marjie Watkins, Director, 1 st District	Adam Dummer, Director, 4 th District
Adrien Keys, Director, 3 rd District	Jenny Millsap, Director, 5 th District
Chuck Sauer, Director	Donny Case, Director
Terra Kephart, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the “Open Comment” portion of the Agenda regarding items not agendized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for “Public Comment”, Once “Public Comment” is closed all discussion of Agenda items is limited to Fair Board Directors, unless input is requested by a Director. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Director Rourke at 6:33 pm

2. ROLL CALL – DETERMINATION OF A QUORUM

- a. Directors present in person: Watkins, Dummer, Kephart, Rourke, Case and Millsap.
 1. Director Millsap moves to approve the absences of Directors' Thompson, Sauer, and Keys; Director Case seconds the motion; Motion carries unanimously.

3. INTRODUCTION OF GUESTS / STAFF

- a. 2 members were present.

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

5. CONSENT AGENDA & MINUTES

- a. Director Millsap moves to APPROVE NOVEMBER 16th, 2023 AGENDA and the OCTOBER 26th, 2023 MEETING MINUTES with corrections; Director Kephart seconds the motion; Motion carries unanimously.
 - a. Corrections: "Waterline is winterized", Change date from October 19th to October 26th, add Equestrian Event Committee under Standing Committee's, check that all Committee members are listed under the correct Committee's.

6. APPROVE OCTOBER 2023 FINANCIAL REPORTS

- a. Director Millsap moves to approve; Director Watkins seconds the motion; Motion carries unanimously.
 1. We got our financial review back and Sue has copies available to anyone that wants them.

7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES

8. CEO'S REPORT

- a. Starting January 1st 2024 each motion will have to be a roll call vote. If the vote is unanimous then no need for a roll call vote.
- b. We are only listing zoom, guests, and people present if they state their names first. We can't legally list them if they don't introduce themselves first.
- c. AB1499 money was taken for intentions and the rest will be put out.
 1. There is about 12-16 million to be disbursed.
 2. 25% is based on STOP or profits.
 1. There is a Committee being put together of CFA Members to better understand and handle this matter.
 3. We will most likely see this money in 2024.
 4. There was money disbursed in 2018-2019.
 5. I will report more on this in December, I have to go through all my notes from the Conference.
- d. I spoke with the County about the Auditor they have and to see if they can have them come do our Audit for us. We pay about \$15,000 for our Audits. They declined us.

9. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Director Dennis Rourke (Chairman), Director Michael Thompson, Director Marjie Watkins (Finance Committee Chair), Carrie Bayley
- b. **FINANCE COMMITTEE:** Director Marjie Watkins (Chairman), Director Michael Thompson, Sue Erenberger, Carrie Bayley
 1. If we could have the Directors reach out to their Supervisors and discuss dump fees.
 2. We paid about \$11,000 last year for dumpsters.
 3. Sue discusses P&L and how to better understand it.
 1. She is also available to anyone that would like to call her and ask questions.
 4. We did get money from Fire Camp and that will be in the November Financials.
- c. **NOMINATING COMMITTEE:** Director Chuck Sauer (Chairman), Director Adam Dummer
 1. I've been asking around to see if anyone wants to be President.
- d. **JR. LIVESTOCK COMMITTEE:** Krista Hymas (Chairman), Bryan Taylor (Co-Chairman), Director Michael Thompson, Director Marjie Watkins, Carrie Bayley

1. January 10th is our next meeting.
 2. I plan on coming over on December 1st, because that is the deadline for Independent Exhibitors.
 3. We will be enforcing Prop 12 at the 2024 Show and Sale.
- e. **TCFA MOTORSPORTS:** Director Donny Case (Chairman), Angela Riggs, Russ Newman, Teresa Newman, Carrie Bayley, Christina Wine
1. Enduro went good and now we are just waiting for the NYE Slip N Grip Enduro on December 31st at 3:00 pm.
- f. **EQUESTRIAN EVENT COMMITTEE:** Jerry Hlavac (Chairman), Director Jenny Millsap, Carrie Bayley, Christina Wine
1. We would like to locate the screen to sift the Arena of rocks.
 1. We will reach out to other Fairs or County
 2. Possibly Jason McCollum.
 2. Riding
 1. We might not have to follow State rules because we are County owned.
 2. Jenni or Joe Prunty might be able to provide or be on equipment.

10. AD HOC COMMITTEES

- a. **POLICY COMMITTEE:** Director Adrien Keys (Chairman), Director Terra Kephart, Carrie Bayley, Christina Wine
- a. We will be needing a new policy on Terminating Employees.
 - i. Changing codes.
- b. **GRANTS & FUNDRAISING COMMITTEE:** Director Terra Kephart (Chairman), Carrie Bayley, Christina Wine, Teresa Miller
- a. Last Bingo will be on November 25th at 6:00 pm
 - i. The progressive pot will be given out.
 - b. We have Pancakes with Santa on November 25th and Festival of Trees
 - i. All Trees are sponsored this year!
 - c. Bunco will be December 1st at 7:00 pm.
- c. **EXHIBITOR'S HANDBOOK COMMITTEE:** Director Michael Thompson (Chairman), Carrie Bayley, Christina Wine, Jennilea Brookins, Christina Merritt, Krista Hymas
- a. We will have a meeting in December.
 - i. There are a lot of changes we will be making.
 - ii. Interactive Exhibits
 1. Trail run for 2024.
 2. 2025 should boom.
 3. Does Turtle Bay do traveling exhibits?
 4. Different ideas we have
 - a. Pigs racing
 - b. Mino racing
 - c. Frog jumping
 - iii. Looking at a play area for 32" and lower
 1. Maybe a waterpark or splashpad.
 2. To offer more stuff to do for kids who don't meet height requirements.
- d. **VOLUNTEER COMMITTEE:** Director Terra Kephart (Chairman), Director Adrien Keys, Director Donny Case, Carrie Bayley, Teresa Miller, Christina Wine
- a. We have volunteers for Pancakes with Santa.

- i. 3 Seniors to serve on December 2nd.
- e. **WELL COMMITTEE:** Director Donny Case (Chairman), Director Chuck Sauer, Director Adrien Keys, Director Terra Kephart, Carrie Bayley, Christina Wine
 - a. Christina called PUD to have the power to Well House turned on.
- f. **RODEO COMMITTEE:** Director Jenny Millsap (Chairman), Director Terra Kephart, Laurel Dummer, Jud Fietas, Michelle Bayley, Carrie Bayley, Christina Wine
 - a. Dates for 2024 Freedom Rodeo are September 13th – 15th
 - i. Mini Jr. Rodeo
 - ii. Stick Horse Racing
 - iii. Animal Scramble
 - iv. New Chutes / Bleachers
 - v. Grand Entry – Mounted Marines
 - 1. Entertainment
 - vi. Sand – Sifter
 - 1. Mercer – Fraiser can get that handled.
 - a. Complementary
 - vii. Barrel Covers – Sponsors
 - viii. Gate Pricing to high
 - g. **LOGGING SHOW COMMITTEE:** Teresa Miller (Chairman), Jason McCollum, Jason Jurin, Aaron Haight, Taylor Haight, Director Jenny Millsap, Shelby Proud, Carrie Bayley
 - a. We want a Big Hot Saw
 - b. Maybe Teresa go to Redding Logging Show and Fort Bragg.

11. CORRESPONDENCE:

- a. 2024 Fire Camp Rates
- b. 2024 TCFA Board Meeting Calendar

12. NEW BUSINESS

- a. Approve the 2024 Fire Camp Rates
 - 1. Director Dummer moves to approve; Director Millsap seconds the motion; Motion carries unanimously.
- b. Approve the 2024 TCFA Board Meeting Calendar
 - 1. Director Dummer moves to approve; Director Millsap seconds the motion; Motion carries unanimously.
- c. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS

<p>STORAGE AGREEMENTS</p> <p>RA24-05s TCRCO</p> <p>RA24-06s Carol Fall</p> <p>RA24-07s Kenny Pickett</p> <p>RA24-08s Greg Curtis</p> <p>RA24-09s Bear Aikins</p> <p>RA24-10s Billy Barnes</p> <p>RA24-11s Billy Barnes</p> <p>RA24-12s Ryan Barker</p>	<p>FESTIVAL OF TREES COMMERCIAL AGREEMENTS</p> <p>COM23-01f Sydney Randolph</p> <p>COM23-02f LeafFilter Gutter Protection</p> <p>COM23-03f Carlos Gonzalez</p> <p>COM23-04f Brytany Jordan</p> <p>COM23-05f Suzanne Lippre</p> <p>STANDARD AGREEMENTS</p> <p>SA23-25 Mountain Actors Workshop</p>
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13. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

14. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

a. Report out:

1. A personal matter was discussed, no board action was taken.
2. Employee Evaluation was discussed, Trinity County Fair CEO Carrie Bayley's 2024 contract was approved, with a 15% salary increase.

DIRECTORS' REPORTS

15. ADJOURNED

Adjourned by Director Rourke at 7:48 pm.

Submitted By:

Carrie Bayley, CEO

Dennis Rourke, TCFA President