

May 13, 2014

Mr. Blair called the meeting to order.

Roll call: H. Gilson Blair - present Steven J. Gerberry – present
Marvin J. McBride - present Fred R. Bobovnyk – present

Correspondence/Announcements:

- **Thank You** to the Township residents for their support of the Police Replacement Levy
- Announcement of the award and arrival of the MRAP multipurpose emergency response vehicle that the city of Niles, Weathersfield Township, and the village of McDonald received. This vehicle was received through a 100% Federal grant that the city of Niles Police Department applied for on behalf of the three communities. The value of the multipurpose emergency response vehicle is \$733,000 and the three communities paid for the transport of the vehicle from Texas for \$6,500. This multipurpose emergency response vehicle can be used for the joint police Special Response Team (SRT) for entry and extraction of SRT personnel from “Hot Zones”, extraction of injured SRT personnel or injured citizens from “Hot Zones”, various rescue scenarios of citizens from severe weather conditions such as flooding, and various rescue scenarios of citizens from difficult to access locations.
- Weathersfield Township Flag Day Festival – June 12th, 13th, 14th, and 15th
- Street sweeping update
- Time Warner and Comcast merger (Charter Communications – new name)
- Spring Clean-Up Completed
- Chipping program continues
- Discuss the tax impact of the closure of the NRG Energy coal to electric plant closure
- Thank you to Church of Christ for utilization of house for fire training purposes

Financial Report – Fred Bobovnyk

1. Monthly report was given to the Board
2. Drawing of warrants
3. Minutes (1 sets)
4. Transfer \$10,000 from General Fund to the Cemetery Fund

Administrator’s Report – Dave Rouan

Administrator’s Monthly Report – April 2014

Administrative Actions

There are a number of motions for the Board to consider tonight.

Administrative Announcements

1. The Trustees 2014 Street Cleaning Program should be completed by the end of this month.
2. The Zoning Commission will be meeting tomorrow @ 7:00 PM for a regular meeting.
3. The Board of Zoning Appeals will meet this Thursday @ 7:00 PM to consider a request for a variance.
4. Spring Clean-Up was completed last week and was a great success.
5. Dominion East Ohio Gas is working on preliminary engineering, planning, and cost estimates for the extension of the gas line along Austintown-Warren Road/South Main Street.
6. The Weathersfield Festival Committee will be meeting next Monday, May 17th, 2014 at 6:00 PM here at the administration building.
7. The Trustees are continuing to work with the city of Niles to establish a Joint Economic Development District (JEDD).

Highway Department

1. We completed 21 Work Orders during the month of April.
2. We are working in the cemetery preparing for the Memorial Day ceremony.
3. Monthly check of the roadways and signs were completed.
4. General maintenance on various fleet vehicles and our equipment is ready for spring.

Cemetery

1. See attached Cemetery Report

Respectfully submitted:

Dr. David A. Rouan, AICP
Township Administrator

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Cemetery Report - Dave Rouan

Cemetery Sales/Financial Report APRIL 2014

Location Status Owner(s)	Purchase Plan Price	Perpetual Care Plan		Deed Nbr Date of Deed Sales Agent	Deed Notes
		Price	OT Cost		
KC-D-363-5 Occupied	\$0.00	\$0.00	\$400.00	\$400.00	
KC-G-732-4 Occupied Williamson, Donald	\$0.00	\$0.00	\$0.00	\$400.00	07/25/2002 Deed Book 13 Deed Page 89
KC-G-905-1 Occupied	\$0.00	\$0.00	\$0.00	\$400.00	

O/C changes \$1,200.00
O/T changes \$400.00
(Saturday Holiday weekend)
\$1,600.00 *Total Misc.*

Zoning Report – Melissa Ritchie

**WEATHERSFIELD TOWNSHIP ZONING OFFICE
MONTHLY REPORT - APRIL 2014**

- I. TOTAL - 27
 - Permits - 6
 - Zoning - 4
 - Gas/Oil Well - 0
 - Occupancy - 1
 - Road Cut - 0
 - NCU - 0
 - Violations/Complaints - 15
 - Vehicles - 0
 - Debris - 5
 - Prep. Maint. & high grass - 0
 - Other - 0
 - Variances - 1
 - Conditional Use Permits - 0
 - Zone Change Petitions - 0
 - Zoning Amendments - 0
 - Replat Petitions - 0
 - General Inquiries - 6
 - Other Misc. - 0
 - Appeal - 1
 - Gas/Oil Well Registration - 0

II. FEES COLLECTED (See attachment I and II)

Item	Amount	Value (\$)
Zoning Permit Fees	\$ 285.00	\$4,500.00
Occupancy Permit Fees	\$ 15.00	
C.U.P. Application Fees	\$ 0.00	
Variance Application Fees	\$ 0.00	
Zone Change Fees	\$ 0.00	
Special Hearing Fees	\$ 275.00	(appeal and conditional use hearings)
Zoning Maps - Full	\$ 0.00	# Sold 0
Zoning Maps - Neighborhood	\$ 0.00	# Sold 0
Zoning Maps - Index	\$ 0.00	# Sold 0
Zoning Regulation Book	\$ 0.00	# Sold 0
Copies	\$ 0.00	# Sold 0
Misc. Fees	\$	
TOTAL:	\$ 895.00	

- III. ZONING COMMISSION MEETING - April 12, 2014
Meeting was held and discussed regulations.
- IV. BOARD OF ZONING APPEALS - April 13, 2014
An appeal hearing was held.

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Police Report – Chief Joe Consiglio

Township of Weathersfield
Police Department
Monthly Report for April

TRUMBULL COUNTY E911 Report Dates from 04/01/2014 to 04/30/2014
Number of Calls Report by Department-Complaint (All Units)

Department 1100	Complaint Code	Description	Number
	ABC	ABANDONED 911 CALL	5
	ABV	ABANDONED VEHICLE	4
	AC	ACCIDENT COMPLAINT	13
	AD	ALARM GROUP	28
	APD	ASSET POLICE DEPARTMENT	6
	AS	ASSAULT	7
	ATL	ATTEMPT TO LOCATE	3
	BE	BREAKING AND ENTERING	3
	BS	BURGLARY	8
	CB	CRASH PROPERTY DAMAGE	10
	CA	CRASH WITH REPORTED INJURED	1
	CS	CRIMINAL DAMAGE/D	8
	CRW	CHECK WELFARE	8
	CT	CRIMINAL TRESPASS	2
	CLB	CUSTODY PROBLEM	2
	CA	CRASH ACTIVITY	4
	DAV	DISABLED VEHICLE	15
	DIS	DISTURBANCE	5
	DM	DELIVER MESSAGE OR NOTIFICATION	2
	DOM	DOMESTIC	4
	F-WTD	VERBOTES DOWN	1
	HS	HIT SKIP	1
	HT	IDENTITY THEFT	4
	IMP	INFORMATION	10
	IMP	INVESTIGATION	14
	ITK	INTOXICATED PERSON	4
	JD	JUVENILE DELINQUENT OR UNLAW	4
	LD	LOCKOUT	1
	LOP	LOST PROPERTY	1
	MIS	MISDIALED 911 CALL	1
	MP	MISSED PERSON	1
	NC	NOISE COMPLAINT	4
	NP	NEIGHBOR PROBLEM	1
	PNK	INAPPROPRIATE COMPLAINT	3
	PFW	PERSON FLEE	1
	PWG	PERSON WITH GUN	3
	REP	REPORT	2
	ROB	ROBBERY	1
	ROB	REPORT ON STATION	10
	RP	RECOVERED PROPERTY	1
	RPC	RETURN PHONE CALL	37
	SBH	SHOTS BEING HEARD	9
	SC	SPOT CHECK	11
	SEP	SPECULATING	2
	SOL	SOLICITATION	1
	SPA	SUSPICIOUS ACTIVITY	18
	SPV	SUSPICIOUS PERSON	18
	SPV	SUSPICIOUS VEHICLE	15
	STK	STALKING	1
	TC	TRAFFIC CONTROL	3
	TFV	THEFT FROM VEHICLE	1
	TH	TELEPHONE HARASSMENT	3

TRUMBULL COUNTY E911 Report Dates from 04/01/2014 to 04/30/2014
Number of Calls Report by Department-Complaint (All Units)

Department 1100	Complaint Code	Description	Number
	TRE	THEFT	8
	THR	THREATS	2
	TRA	TRANSPORT PERSON OR PRISONER	12
	TRC	TRAFFIC REGULATION COMPLAINT	15
	TS	TRAFFIC STOP	28
	TV	THEFT OF VEHICLE	1
	UNK	UNKNOWN PROBLEM	13
	UP	UNAUTHORIZED USE OF PROPERTY	2
	USP	UNSECURED PROPERTY	5
	UTI	UTILITY PROBLEMS OR COMPLAINTS	2
	UN	UNWANTED PERSON OR PERSONS	5
	VA	VANDALISM	1
	WAR	WARRANT SERVICE	10
		GRAND TOTAL	170

Citations issued in April: 108

Number of Arrests in April: 49

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Fire Report – Chief Randy Pugh

District Summary						
April 2014						
District	Situation Type	Dollar Loss	# of Incid's	F.S. Injury	Civ. Injury	F.S. Death / Civ. Death
40	118 Trash or rubbish fire, contained		1	0	0	0 / 0
40	142 Brush, or brush and grass mixture fire		3	0	0	0 / 0
Totals for All Fires in District:			4	0	0	0 / 0
40	444 Power line down		1	0	0	0 / 0
40	550 Public service assistance, other		2	0	0	0 / 0
40	561 Unauthorized burning		1	0	0	0 / 0
40	650 Steam, other gas mistaken for smoke, oth		1	0	0	0 / 0
40	651 Smoke scare, odor of smoke		1	0	0	0 / 0
40	661 EMS call, party transported by non-fire		7	0	0	0 / 0
Totals for All Non-Fire in District:			13	0	0	0 / 0
Totals for All Incidents in District			17	0	0	0 / 0
41	130 Mobile property (vehicle) fire, other		1	0	0	0 / 0
Totals for All Fires in District:			1	0	0	0 / 0
41	251 Excessive heat, scorch burns with no ign		1	0	0	0 / 0
41	300 Rescue, emergency medical call (EMS) cal		1	0	0	0 / 0
41	322 Vehicle accident with injuries		2	0	0	0 / 0
41	324 Motor vehicle accident with no injuries		1	0	0	0 / 0
41	424 Carbon monoxide incident		1	0	0	0 / 0
41	442 Overheated motor		1	0	0	0 / 0
41	444 Power line down		1	0	0	0 / 0
41	551 Assist police or other governmental agen		3	0	0	0 / 0
41	561 Unauthorized burning		1	0	0	0 / 0
41	661 EMS call, party transported by non-fire		15	0	0	0 / 0
41	700 False alarm or false call, other		2	0	0	0 / 0
41	745 Alarm system sounded, no fire - unintention		1	0	0	0 / 0
Totals for All Non-Fire in District:			30	0	0	0 / 0
Totals for All Incidents in District			31	0	0	0 / 0
42	111 Building fire		1	0	0	0 / 0
42	142 Brush, or brush and grass mixture fire		2	0	0	0 / 0
Totals for All Fires in District:			3	0	0	0 / 0
42	322 Vehicle accident with injuries		4	0	0	0 / 0
42	424 Carbon monoxide incident		1	0	0	0 / 0
42	444 Power line down		2	0	0	0 / 0
42	561 Unauthorized burning		3	0	0	0 / 0

Prepared 5/12/2014

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District Summary						
April 2014						
District	Situation Type	Dollar Loss	# of Incid's	F.S. Injury	Civ. Injury	F.S. Death / Civ. Death
42	661 EMS call, party transported by non-fire		4	0	0	0 / 0
Totals for All Non-Fire in District:			14	0	0	0 / 0
Totals for All Incidents in District			17	0	0	0 / 0
Grand Total for All Incidents			65	0	0	0 / 0

Attorney's Report – Atty. Cherry Poteet

ATTORNEYS' REPORT

TO: MR. GIL BLAIR, CHAIRMAN
 MR. STEVEN J. GERBERRY, VICE CHAIRMAN
 MR. MARVIN MCBRIDE, TRUSTEE
 MR. FRED R. BOBOVNYK, FISCAL OFFICER
 MR. DAVID ROUAN, TOWNSHIP ADMINISTRATOR

FROM: CHERRY LYNNE POTEET, ESQ.

DATE: May 16, 2014

Below is a report of this month's litigation activity.

1. Richard Mattessich v. Weathersfield Township
 Case No. 2014 CV 00233
 Trumbull County Ct. C.P. Judge Rice

A motion to compel responses to the Interrogatories and Requests for Production of Documents which were served on Mr. Mattessich on March 5, 2014 was filed on April 23, 2014. A hearing on the Motion and a status conference is set for June 3, 2014 at 10:30 am.

If you have any questions or comments regarding this Attorneys' Report or any pending Township legal matters, please feel free to contact us.

Sincerely,

Cherry Lynne Poteet, Esq.

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New Business:

- 14-068
Consent
Agenda
- Mr. Gerberry made a motion to approve the consent agenda, which includes the following:
- Drawing warrants upon our treasury and paying township bills
 - Minutes of the regular meeting on March 11, 2014.
 - Transfer \$10,000 from General Fund to Cemetery Fund effective 04/23/14.
- Mr. McBride seconded the motion.
Vote: Mr. Gerberry – yes Mr. McBride -yes Mr. Blair - yes
Motion carried.
- 14-069
IT services
- Mr. McBride made a motion to utilize C Systems to provide IT support services for the Township. The IT support services will be purchased on an hourly basis at a rate of \$88/hr. C Systems is a locally owned business located in Cortland, Ohio.
- Mr. Gerberry seconded the motion.
Vote: Mr. McBride – yes Mr. Gerberry –yes Mr. Blair – yes
Motion carried.
- 14-070
Appoint
Simunich to
Audit Comm
- Mr. McBride made a motion to appoint Steve Simunich to the Township Audit Committee. Steve is a Township resident and works at Home Federal Savings and Loan as an Loan Administrator. The Township Audit Committee consists of a Township resident member, Township legal counsel, Trustee’s Chairperson, Fiscal Officer, and the Township Administrator. The Township Audit Committee meets semi-annually.
- Mr. Gerberry seconded the motion.
Vote: Mr. McBride – yes Mr. Gerberry –yes Mr. Blair – yes
Motion carried.
- 14-071
alt members
for BZA
- Mr. Gerberry made a motion to appoint Township residents Richard T. Harkins and Linda Ference to serve on the Weathersfield Township Board of Zoning Appeals as alternate members effective May 1, 2014 and continuing through April 30, 2015.
- Mr. McBride seconded the motion.
Vote: Mr. Gerberry – yes Mr. McBride –yes Mr. Blair – yes
Motion carried.
- 14-072
Histroy Club
Proclamation
- Mr. Gerberry made motion to recognize Mr. Tim Porter, Mineral Ridge History Club Advisor, and the Mineral Ridge High School History Club members with a Certificate of Recognition for their recent award by the National History Club as one of the Top Ten History Clubs in the Country. Mr. Porter and his students have distinguished themselves in the field and study of history. Awarded this 13th Day of May 2014, in Weathersfield Township, Trumbull County, Ohio. It is worth noting the Mr. Porter started the Mineral High School History Club this school year.
- Mr. McBride seconded the motion.
Vote: Mr. Gerberry – yes Mr. McBride –yes Mr. Blair – yes
Motion carried.
- 14-073
Grant writing
- Mr. Gerberry made a motion to authorize Township Administrator David Rouan to enter into a contract for grant writing services with Christopher L. Litton from McDonald & Harden, LLC pursuant to the terms and conditions set forth in the ***contract for grant writing services***. The purpose of this engagement is to apply for the FY2014 COPS Hiring Program (FY2014CHP) Grant; the fee for this engagement is \$2,700.00. The FY2014CHP Grant will provide up to 75% of the approved entry-level salaries and fringe benefits of full-time officers for a 36-month grant period, with a minimum of 25% local cash match requirement and a maximum federal share of \$125,000 per officer position. At the conclusion of the 36 months of federal funding, grantees must

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retain all sworn officer positions awarded under the FY2014CHP Grant for a minimum of 12 months.

Mr. McBride seconded the motion.

Vote: Mr. Gerberry -yes Mr. McBride– yes Mr. Blair - yes

Motion carried.

14-074 Mr. McBride made a motion to authorize Township Administrator David Columbarium Rouan to purchase a 48 niche granite columbarium from Ventling Memorials for Kerr Cemetery. The 48 niche granite columbarium shall be gray with black doors with 24 front facing niches and 24 rear facing niches with a granite gable top (78” x 38” x 60”). The purchase price shall include the foundation, crane rental, and installation by Ventling Memorials; and the purchase price shall not exceed \$15,000.

Mr. Gerberry seconded the motion.

Vote: Mr. McBride -yes Mr. Gerberry– yes Mr. Blair - yes

Motion carried.

14-075 Mr. Gerberry made a motion to select CorVel Ohio (MCO #10008) as Corvel Weathersfield Township’s 2014 Ohio Workers’ Compensation (OWC) Managed Care Organization (MCO). CorVel will, on behalf of the Township, provide first report of injury service, prepare customized claim reports, provide medical bill reviews, provide case management, and provide utilization reviews. The MCO service is provided through OWC program and is provided at no cost to the Township.

Mr. McBride seconded the motion.

Vote: Mr. Gerberry - yes Mr. McBride -yes Mr. Blair– yes

Motion carried.

14-076 Mr. McBride made a motion to authorize Township Administrator David Life insurance Rouan to enroll our full-time, part-time Officers, Fire Chief and Asst. Fire Chief and elected officials in a group life insurance plan with Standard Insurance Company effective June 1, 2014. This change should save the Township approximately \$1,000 annually.

Mr. Gerberry seconded the motion.

Vote: Mr. McBride - yes Mr. Gerberry – yes Mr. Blair - yes

Motion carried.

14-077 Mr. McBride made a motion to adjourn.

Adjourn Mr. Gerberry seconded the motion.

Vote: Mr. McBride -yes Mr. Gerberry– yes Mr. Blair - yes

Motion carried.

Caucus: May 1, 2014 at 8:30 a.m.

Next meeting: May 13, 2014 at 7:00 p.m.

Fred R. Bobovnyk, Fiscal Officer

H. Gilson Blair, Chairman

Steven J. Gerberry, Vice-Chairman

Marvin J. McBride, Trustee