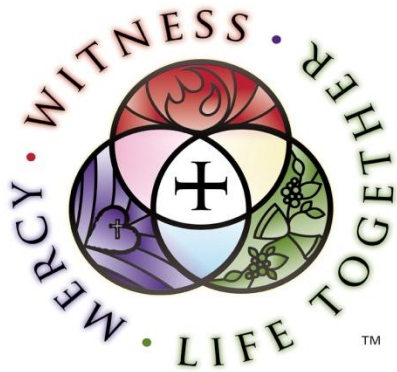


Grant Management

Grant types:

- Development
- Discretionary
- Disaster (Emergency or Relief)



Grant Management

All Grants:

- Require an application
- Have a review/approval process
- Receive a letter and a grant agreement when grant is awarded
- Require the signed grant agreement page returned before grant funds are released
- Require report(s)



Grant Management

Development Grants

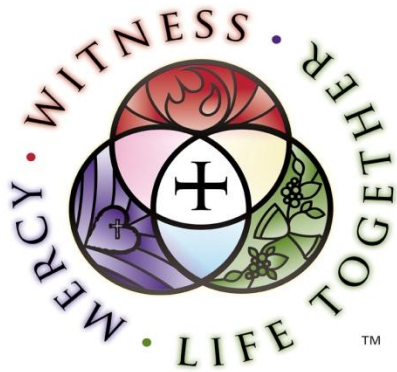
- Non-emergency work
- New initiatives or on-going work to build capacity, strengthen relationships, expand outreach
- Defined application process with an established schedule and specific criteria (information available on website www.lcms.org/domesticgrants)



Grant Management

Discretionary Grants

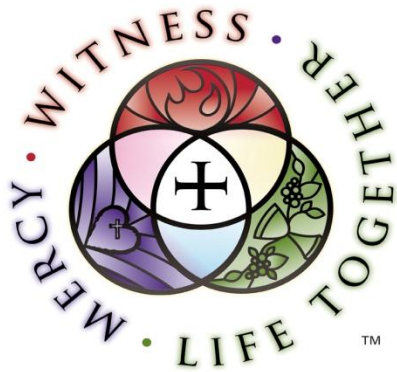
- Non-emergency work
- Unique opportunity that requires a more immediate response
- Limited availability



Grant Management

Disaster - Emergency Grants

- In response to a natural or man-made disaster
- Request made within 30 days of disaster
- “application” is forwarded through the director of LCMS Disaster Response
- Streamlined application and review process
- Grant award notifications are sent by email and mail, usually within 24-48 hours



Grant Management

Disaster – Relief Grants

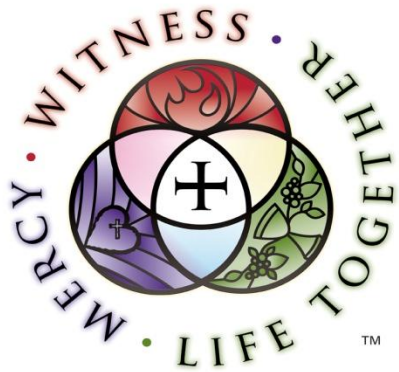
- In response to a natural or man-made disaster
- Usually submitted 30 days or later after the disaster for continuing assistance
- Completed application is forwarded through the director of LCMS Disaster Response
- Application review process may take up to 30 days
- Grant award notifications are sent by email and mail



Grant Management

Grant Documents

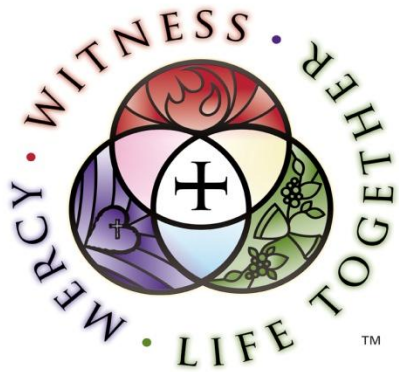
- Award Letter
- Grant Agreement
- Payment Letter
- Report Form



Grant Management

Award Letter

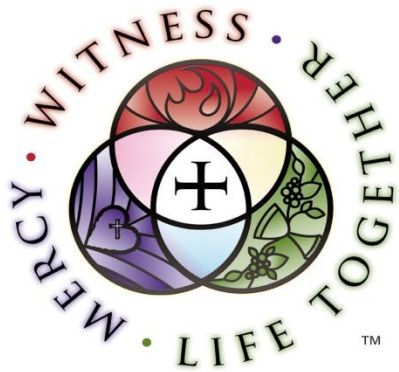
- Addressed to project coordinator or pastor
- Identifies the grant by ID number and title which are assigned by the manager of Grant Administration
- Identifies amount of grant award
- Copied to your District President



Grant Management

Grant Agreement

- Currently is a 5 page document
- Pages 1-3 describe obligations of both grantor and grantee
- Page 4 is the signature page that needs to be returned before grant funds can be released.
- Page 5 is the specification page with all project information, including the payment and report schedule



Grant Management

Payment Letter

Similar to the Award Letter but includes our signed copy of the Grant Agreement, the check and a Report Form

Report Form

Double-sided one sheet document

Electronic copy can be located at

<http://www.lcms.org/domesticgrants>