**BANK DRAFT AUTHORIZATION & AGREEMENT**
**FOR MONTHLY HOMEOWNER ASSESSMENTS (HOA DUES)**

Complete and sign this form, attach (or scan for emailing) a VOIDED check, and email or mail to us by the 20th of the month, prior to the month you tell us to begin this method of paying your HOMEOWNER ASSESSMENTS (HOA dues).

**Authorization and agreement:** I authorize Wake HOA Management to draft my account monthly (ACH), which will be between the 5th and 8th, for my HOA dues.

**I UNDERSTAND AND FULLY ACCEPT THAT ANY BALANCE DUE ON MY ACCOUNT PRIOR TO THE DATE WE BEGIN THIS AGREEMENT, WILL NOT BE PART OF THIS ARRANGEMENT AND NEEDS TO BE HANDLED SEPARATELY.**

**Late fees, NSF fees, fines, and other charges to my account are not included in this auto draft agreement. Those and other charges will be paid by me with check, or through my HOA PAY ONLINE account.**

I am aware that if I sell my home or change bank accounts it is my responsibility to notify **Wake HOA Accounting Department immediately** of the change.

Name _____

Property Street Address _____

City, State, Zip _____

Name of Homeowners Association (HOA) _____

Bank Name _____

Month to Begin Draft _____

**As part of this agreement, a VOIDED CHECK is required and attached (or include a scan of voided check if emailing).**

_____ Signature

_____ Date

_____ Address