CT Regional Scholastic Art Awards Volunteer Jobs

Silpe Gallery, Hartford Art School

Artwork Jury Day

When: Thursday 1/4 **Time:** 8:00 am – 5:00 pm

***WHAT TO DO*:**

- ❑ Get released time from school
- ❑ Organize technology equipment as needed
- ❑ Facilitate/moderate jurying of images
- ❑ Record jury results

Accepted Work Drop Off Days

When: Wednesday 1/10 and Thursday 1/11 **Time:** 2:00 – 7:30 pm

WHAT TO DO:

- ❑ Work with chairperson
- ❑ Collect late fees
- ❑ Place into media and award categories
- ❑ Check in schools
- ❑ Check in accepted work
- ❑ Store boxing materials

Hang Show

When: Saturday 1/13 (Snow Day Sunday 1/14) **Time:** 9:00 am – 5:00 pm

WHAT TO DO:

- ❑ Work with Scholastic's chair
- ❑ Apply gold and silver key stickers
- ❑ Working in teams to hang selected works
- ❑ Apply student identification labels to work
- ❑ Invite your best students and colleagues to help

(Bring: staplers, staples, tape, glue, black paper (18 x 24), matt knives, nails, hammer, pliers, etc.)

Strike Show

When: Saturday 2/3 **Time:** 9:00 am – 1:30 pm

WHAT TO DO:

- ❑ Work with Scholastic's chair
- ❑ Organize work by school
- ❑ Pull artworks *(Bring: staple removers, pliers, screwdrivers)*
- ❑ Box up artwork in school boxes and organize

Artwork Pick-Up Days

When: Saturday 2/3, Sunday 2/4, Monday 2/5 **Time:** Saturday 12:00 – 5:00 pm (After Strike)
Sunday 12:00– 5:00 pm
Monday 3:00–5:00 pm

WHAT TO DO:

- ❑ Monitor school pick up of artwork
- ❑ Assist teachers with problems
- ❑ Oversee sign-off of each school pick up
- ❑ Secure gallery at close of pick up

To Sign Up To Help Contact Andrea Haas – caeaartawards@gmail.com or ahaas@wethersfield.me