

**Jackson Township Fire District No. 2
County of Ocean
Jackson, New Jersey**

**Financial Statements
and
Reports on Audit**

December 31, 2012

**Jackson Township Fire District No 2
December 31, 2012**

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Jackson Township Fire District No. 2
December 31, 2012

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Jackson Township Fire District No. 2
Roster of Commissioners
December 31, 2012

Chuck Bunnell
Chairman

Jason Symons
Co-Chairman

Michael McLaughlin
Secretary

John Poppe, Jr.
Treasurer

Vinnie Rubio
Commissioner



MARTHA C. CARROLL, CPA, LLC
Audit and Accounting Services

INDEPENDENT AUDITOR'S REPORT

Board of Commissioners
Jackson Township Fire District No. 2
Jackson, New Jersey

I have audited the accompanying financial statements of the governmental activities and each major fund of the Board of Commissioners, Jackson Township Fire District No. 2 as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and compliance with audit requirements as prescribed by the Bureau of Authority Regulation, Division of Local Government Services, State of New Jersey. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

Opinions

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, and each major fund of the Board of Commissioners, Jackson Township Fire District No. 2 as of December 31, 2012, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

11 Quiver Court, Toms River, NJ 08753
848-992-6732 FAX 732-929-8883

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that management's discussion and analysis and budgetary comparison information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

Other Supplementary Information

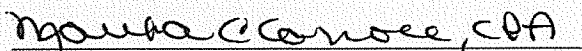
The other supplementary information listed in the table of contents has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, I do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued my report dated December 16, 2013 on my consideration of the Board of Commissioners, Jackson Township Fire District No. 2's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Board of Fire Commissioners, Jackson Township Fire District No. 2's internal control over financial reporting and compliance.

Respectfully submitted,

Martha C. Carroll, CPA, LLC


Martha C. Carroll, CPA

Toms River, New Jersey
December 16, 2013



MARTHA C. CARROLL, CPA, LLC
Audit and Accounting Services

**REPORT ON INTERNAL
CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER
MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Independent Auditor's Report

Board of Commissioners
Jackson Township Fire District No. 2
Jackson, New Jersey

I have audited, in accordance with the auditing standards generally accepted in the United States of America, and the standards applicable to the financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and compliance with audit requirements as prescribed by the Bureau of Authority Regulation, Division of Local Government Services, State of New Jersey, the financial statements of the governmental activities and each major fund of the Board of Commissioners, Jackson Township Fire District No. 2, as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Board of Commissioners, Jackson Township Fire District No. 2's basic financial statements and have issued my report thereon dated December 16, 2013.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered the Board's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control. Accordingly, I do not express an opinion on the effectiveness of the Board's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during my audit, I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Board's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations,

Compliance and Other Matters (continued)

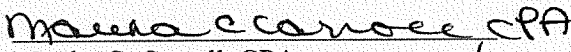
contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed one instance of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and audit requirements as prescribed by the Bureau of Authority Regulation, Division of Local Government Services, State of New Jersey and which is described in the accompanying schedule of financial statement findings as R-1.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

Martha C. Carroll, CPA, LLC


Martha C. Carroll, CPA

Toms River, New Jersey
December 16, 2013

**REQUIRED SUPPLEMENTARY INFORMATION
PART 1**

**JACKSON TOWNSHIP FIRE DISTRICT NO. 2
MANAGEMENT DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2012**

As management of Jackson Township Fire District No. 2, we offer readers of the Jackson Fire District No. 2 financial statements this narrative overview and analysis of the financial activities of the Jackson Township Fire District No. 2 for the year ended December 31, 2012. The intent of this narrative is to look at Jackson Township Fire District No. 2's overall financial performance in terms easily understood by the lay person. Please read this in conjunction with the transmittal letters beginning on page 2 and the District's financial statements which begin on page 16. Notes to the financial statements will provide the reader with additional useful information and they begin on page 23.

FINANCIAL HIGHLIGHTS

- The assets of the District exceeded its liabilities at December 31, 2012 by approximately \$1.98 million. In 2011 the excess was approximately \$1.96 million. This is an increase of approximately \$24,000 or 1.2%.
- During 2012 Jackson Township Fire District No. 2 operated at a surplus of approximately \$24,500. The surplus in 2011 was approximately \$77,200. This is a decrease of approximately \$52,700 or 68.3%.
- The District's accounts payable increased by 14.4% in 2012. This is an increase of approximately \$17,400.

USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. Jackson Township Fire District No. 2's basic financial statements are comprised of three components: district-wide financial statements; fund financial statements; and notes to the basic financial statements.

Reporting on the District as a Whole

Our analysis of the District as a whole begins on page 8. District-wide financial statements are provided to give the reader a broad overview of the District's financial position and its financial activity for the year. It is presented in a format similar to the private sector to give the reader a familiar point of reference.

The Statement of Net Position presents information on all the assets and liabilities of Jackson Township Fire District No. 2. The difference between the two is reported as the District's net position. Significant increases or decreases in the District's net position can be an indication of the financial health of the District.

The Statement of Activities presents financial information about activities that result in the District's net position increasing or decreasing during the year. Financial activities are recorded when the transactions occur rather than when the cash is received or paid out. As a result, there could be activities that result in cash flow in a future period.

The district-wide financial statements report on the financial data by function. Jackson Township Fire District No. 2 has two basic functions: activities that are supported by property taxes; and activities supported by other governmental activities. Jackson Township Fire District No. 2 provides firefighting services to the citizens of Jackson Township.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Like other state and local governments, Jackson Township Fire District No. 2 uses fund accounting to document compliance with finance-related legal matters. Jackson Township Fire District No. 2 has two types of fund groups, governmental funds and fiduciary funds.

Governmental Funds

Jackson Township Fire District No. 2's activities are all reported in governmental funds. These funds record the flow of cash in and out of the District during the period and the balances remaining at year end for future periods. The modified accrual basis of accounting is utilized for reporting purposes. This method of accounting measures cash and all other financial assets that can be converted to cash. The governmental fund statements provide a detailed short-term view of the District's general government operations and the basic services that it provides. Governmental fund information helps the reader determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's services.

Jackson Township Fire District No. 2 maintains three separate governmental funds, the government fund, the capital fund, and the fiduciary fund. Information is presented in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund and the capital fund.

The relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is described in a reconciliation at the bottom of the fund financial statements.

As required by N.J.S.A. 40A:14:78-3, Jackson Township Fire District No. 2 adopts an annual budget which is voted on by the legal voters of the district on the third Saturday in February. Budgetary comparison schedules have been prepared to document compliance with budgetary requirements

Fiduciary Funds

A fiduciary fund is used to hold and report funds that are being held in trust. The District maintains an agency fund for the accumulation of monies as the custodian for the volunteer firefighters' Length of Service Awards Program (LOSAP).

Notes to Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the district-wide and fund financial statements. The notes to the financial statements are an integral part of the financial statements.

DISTRICT-WIDE FINANCIAL ANALYSIS

Jackson Township Fire District No. 2's net position is a useful indicator of the District's financial condition. At the end of 2012 the District's assets exceeded the liabilities by approximately \$1.98 million. The largest portion of Jackson Township Fire District No. 2's net position (52.1%) is its investment in capital assets. The District uses these assets to provide fire-fighting services to the community; consequently, these assets are not available for future spending. Jackson Township Fire District No. 2's investment in capital assets is reported net of related debt. Since the capital assets are not available to liquidate the debt, other sources must be utilized for the repayment of the debt.

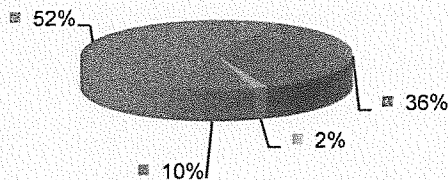
Statement of Net Position

JACKSON TOWNSHIP FIRE DISTRICT NO. 2
NET POSITION
DECEMBER 31, 2012

	2012	2011	\$ Increase (Decrease)	% Increase (Decrease)
Current and Other Assets	\$1,147,847	\$1,059,393	88,454	8.3%
Capital Assets	<u>1,433,969</u>	<u>1,505,309</u>	(71,340)	(4.7%)
Total Assets	2,581,816	2,564,702	17,114	.7%
Other Liabilities	<u>(598,646)</u>	<u>(605,990)</u>	(7,344)	(1.2%)
Net Position	<u>\$1,983,170</u>	<u>\$1,958,712</u>	24,458	1.2%

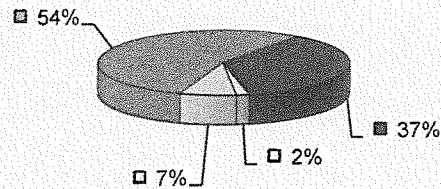
	2012	2011	\$ Increase (Decrease)	% Increase (Decrease)
Analysis of Net Position				
Invested in Capital Assets Net of Related Debt	\$1,034,169	\$1,066,985	(32,816)	(3.1%)
Restricted for Capital Projects	717,579	717,394	185	0%
Restricted for Dedicated Penalties	32,251	32,251	0	0%
Unrestricted	<u>199,171</u>	<u>142,082</u>	57,089	40.2%
Total Net Position	<u>\$1,983,170</u>	<u>\$1,958,712</u>	24,458	1.2%

2012 Net Position



■ Invested in Net Position ■ Capital Projects
 ■ Dedicated Penalties ■ Unrestricted

2011 Net Position



■ Invested in Net Position ■ Capital Projects
 ■ Dedicated Penalties ■ Unrestricted

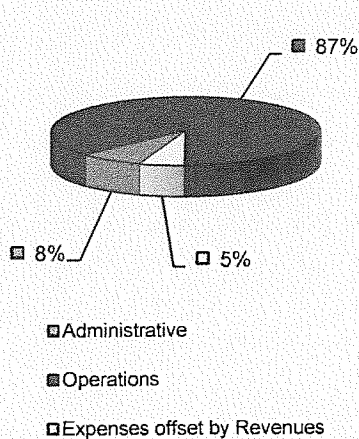
The net position of Jackson Township Fire District No. 2 increased approximately \$24,500 during the 2012 period. This increase was due primarily to the District's excess of revenues over expenditures. Other major changes in net position at December 31, 2012 were a \$85,300 increase in cash and a \$38,500 decrease in debt service. The District added approximately \$57,500 of capital assets during the year. In 2012 the net capital assets were decreased by approximately \$71,300.

Governmental Activities

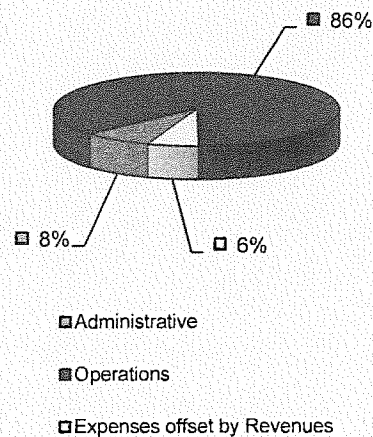
The Statement of Activities shows the cost of the governmental activities program services and the charges for services and grants offsetting these costs. A summary of these activities follows:

	2012	2011	\$ Increase (Decrease)	% Increase (Decrease)
Expenses				
Program Expenses				
Administrative Expenses	\$ 83,211	\$ 78,201	\$ 5,010	6.4%
Cost of Operations & Maintenance	948,449	876,275	72,174	8.2%
Operating Appropriations Offset With Revenues	<u>59,485</u>	<u>58,269</u>	1,216	2.1%
Total Program Expenses	1,091,145	1,012,745	78,400	7.7%

2012 Program Expenses



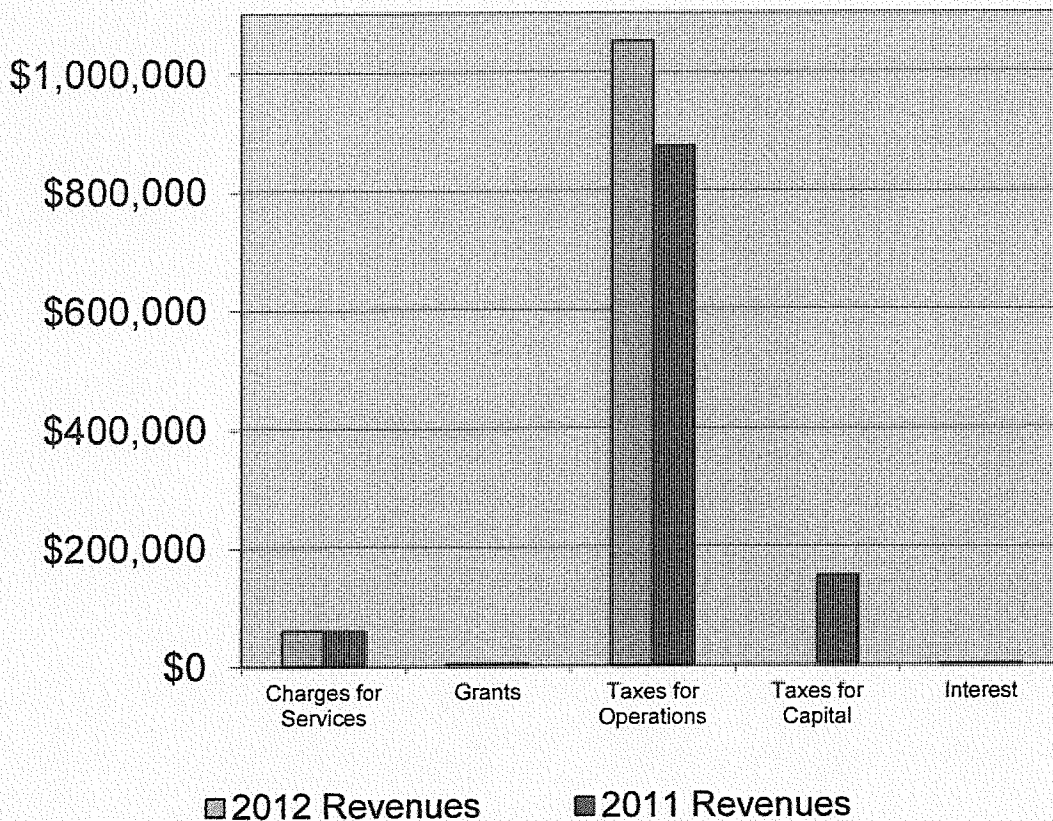
2011 Program Expenses



	2012	2011	\$ Increase (Decrease)	% Increase (Decrease)
Program Revenues				
Charges for Services Operating Grants & Contributions	59,485	58,269	1,216	2.1%
	<u>3,257</u>	<u>3,257</u>	- 0 -	- 0 -
Net Program Expenses	<u>1,028,403</u>	<u>951,219</u>	77,184	8.1%

	2012	2011	\$ Increase (Decrease)	% Increase (Decrease)
General Revenues				
Property Taxes Levied for General Purposes	\$1,051,154	\$874,022	177,132	20.3%
Property Taxes Levied for Future Capital Purchases	0	150,000	(150,000)	(100.0%)
Unrestricted Investment Earnings	1,588	2,071	(483)	(23.3%)
Miscellaneous Income	<u>119</u>	<u>2,310</u>	(2,191)	(94.8%)
Total General Revenues	<u>1,052,861</u>	<u>1,028,403</u>	24,458	2.4%
Loss on sale of asset	<u>- 0 -</u>	<u>- 0 -</u>	0	0%
Increase in Net Position	24,458	77,184	(52,726)	(68.3%)
Net Position, January 1	<u>1,958,712</u>	<u>1,881,528</u>	77,184	4.1%
Net Position, December 31	<u>\$1,983,170</u>	<u>\$1,958,712</u>	24,458	1.2%

Property Tax Revenues



Property tax revenue constituted 94% of the total governmental activities revenues received by Jackson Township Fire District No. 2 in 2012. In 2011 the property tax revenue constituted 94% of total revenues. In 2011 the Board contracted with another Jackson Township fire district to perform fire inspections in their district. This resulted in a substantial decrease in revenue compared to the prior year.

The Cost of Operations & Maintenance was 92% and 92% of the District's total net expenses in 2012 and 2011 respectively. Administration expenses equaled 8% and 8% of the total net expenses in 2012 and 2011.

FINANCIAL ANALYSIS OF THE GOVERNMENT FUNDS

Jackson Township Fire District No. 2 uses fund accounting to document compliance with finance-related legal requirements.

Government Fund

The primary objective of the District's governmental funds is to report on cash flows in and out during the period and the ending balances of the spendable resources. This information is useful to evaluate the performance of the District and to assess its future needs and available resources.

As of December 31, 2012, the combined balance of the governmental cash funds of Jackson Township Fire District No. 2 was approximately \$1,112,100. This balance is approximately \$85,300 higher than last year's combined governmental cash funds balance. The increase is due primarily to the surplus generated in the Capital Fund and the receipt of receivables in the General Fund.

The combined balance of the governmental funds of Jackson Township Fire District No. 2 was approximately \$916,100. None of the fund balance has been reserved.

The general fund is the main operating fund of Jackson Township Fire District No. 2. At the end of 2012, the total fund balance of the general fund was approximately \$198,500.

During 2012 the general fund balance of Jackson Township Fire District No. 2 increased by approximately \$56,700. The primary reasons for this increase are as follows:

- The District increased their payables by approximately \$31,100.
- The District decreased their interfund payable by approximately \$236,500.

- The Board's receivables increased by approximately \$2,800.
- The Board's general fund operated at a surplus of approximately \$56,700.

At the end of 2012, the District had a capital projects fund balance of approximately \$717,600. This balance increased by approximately \$200 from the previous year. The major changes in this fund balance were:

- Interest income on deposits of \$200.

General Fund Budgetary Highlights

The original budget had a \$21,000 projected deficit. This deficit was covered by utilization of unrestricted surplus accumulated from prior years. The Board did not have to utilize any of this surplus.

Overall, the District spent approximately \$69,600 less than originally anticipated in the budget for 2012. The District received approximately \$8,100 more in revenue than was included in the budget.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

As of December 31, 2012 Jackson Township Fire District No. 2 had invested in capital assets for government activities \$1,434,000 (net of accumulated depreciation). Capital assets consist of firehouse improvements, fire apparatus, fire equipment, and office equipment. They purchased approximately \$57,500 of equipment in 2012.

JACKSON TOWNSHIP FIRE DISTRICT NO. 2
CAPITAL ASSETS
(NET OF ACCUMULATED DEPRECIATION)
DECEMBER 31, 2012

	2012	2011	\$ Increase (Decrease)
Firehouse & Land	\$ 1,507,765	\$ 1,497,765	10,000
Vehicles & Apparatus	1,993,182	1,962,176	31,006
Equipment	<u>338,681</u>	<u>322,181</u>	16,500
 Total Capital Assets	 3,839,628	 3,782,122	 57,506
 Accumulated Depreciation	 <u>2,405,659</u>	 <u>2,276,813</u>	 128,846
 Investment in Capital Assets – net	 <u>\$ 1,433,969</u>	 <u>\$ 1,505,309</u>	 (71,340)

Additional information on Jackson Township Fire District No. 2's capital assets can be found in note 4 in the notes to the financial statements.

Long-Term Obligations

Jackson Township Fire District No. 2 entered into a lease purchase for a 2008 Rosenbauer Fire Apparatus in 2010. The lease purchase is for ten annual payments of \$63,771.88. The current balance of the lease payments is \$510,175.

ECONOMIC FACTORS AND NEXT YEARS BUDGET

In 2012, Jackson Township Fire District No. 2 was able to cover all its appropriations through the fire tax levy and other revenues. In 2012 the fire tax levy amounted to 94% of total revenue collected.

In 2013, Jackson Township Fire District No. 2 adopted their 2013 budget on January 10, 2013. The voters subsequently approved the budget at the February election. The 2013 budget reflects an increase of \$21,777 in the 2013 tax levy.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Jackson Township Fire District No. 2's finances for all of those with an interest in the District's finances. Questions concerning any of the information provided in this report, or requests for additional financial information should be addressed to John Poppe, Jackson Township Fire District No. 2, P.O. Box 47, Jackson, New Jersey, 08527.

BASIC FINANCIAL STATEMENTS

DISTRICT-WIDE FINANCIAL STATEMENTS

Jackson Township Fire District No. 2
Statement of Net Position
December 31, 2012

Assets

Cash and cash equivalents	\$ 362,288
Accounts receivable	2,849
Prepaid insurance	32,880
Restricted assets:	
Restricted cash and cash equivalents	749,830
Capital assets, net	<u>1,433,969</u>
 Total Assets	 <u>2,581,816</u>

Liabilities

Accounts payable and accrued expenses	137,795
LOSAP payable	28,800
Due to fire company	32,251
Noncurrent liabilities	
Due within one year	40,743
Due beyond one year	<u>359,057</u>
 Total Liabilities	 <u>598,646</u>

Net Position

Invested in capital assets, net of related debt	1,034,169
Restricted for:	
Capital projects	717,579
Dedicated penalties (See Note 2)	32,251
Unrestricted	<u>199,171</u>
 Total Net Position	 <u>\$ 1,983,170</u>

The accompanying notes to financial statements are an integral part of this statement.

Jackson Township Fire District No. 2
Statement of Activities
For the Year Ended December 31, 2012

Expenses	
Operating	\$ 1,065,898
Interest	<u>25,247</u>
Total Program Expenses	1,091,145
Program Revenues	
Charges for services	59,485
Operating grants and contributions	<u>3,257</u>
Net Program Expenses	<u>1,028,403</u>
General Revenues	
Taxes	
Property taxes levied for general purposes	1,051,154
Investment earnings	1,588
Other	<u>119</u>
Total General Revenues	<u>1,052,861</u>
Change in Net Position	24,458
Net Position, January 1	<u>1,958,712</u>
Net Position, December 31	<u><u>\$ 1,983,170</u></u>

The accompanying notes to financial statements are an integral part of this statement.

FUND FINANCIAL STATEMENTS

Jackson Township Fire District No. 2
Balance Sheet
Governmental Funds -
December 31, 2012

	General Fund	Capital Projects Fund	Total Governmental Funds
Assets			
Cash and cash equivalents	\$ 873,611	\$ 238,507	\$ 1,112,118
Accounts receivable	2,849		2,849
Interfund receivable		479,072	479,072
Total Assets	\$ 876,460	\$ 717,579	\$ 1,594,039
Liabilities and Fund Balances			
Current liabilities			
Accounts payable and accrued expenses	\$ 137,795	\$ -	\$ 137,795
LOSAP payable	28,800		28,800
Due to fire company	32,251		32,251
Interfund payable	479,072	-	479,072
Total Liabilities	677,918	-	677,918
Fund Balances			
Restricted for:			
Capital		717,579	717,579
Assigned for:			
Unassigned	198,542		198,542
Total Fund Balances	198,542	717,579	916,121
Total Liabilities and Fund Balances	\$ 876,460	\$ 717,579	

(Continued)

Jackson Township Fire District No. 2
 Balance Sheet
 Governmental Funds
 December 31, 2012

Total
 Governmental
 Funds
(Continued)

Amounts reported for *governmental activities* in the statement of net position (A-1) are different because:

Payments made to vendors for services that will benefit periods beyond fiscal year end that are recorded as expenditures at the time of payment in the governmental funds. (Prepaid insurance)	\$ 32,880
--	-----------

Payments not made in current period (Capital Lease)	(399,800)
---	-----------

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. The cost of the assets is \$3,839,628 and the accumulated depreciation is \$2,405,659	1,433,969
---	-----------

Net position of governmental activities	<u>\$ 1,983,170</u>
---	---------------------

The accompanying notes to financial statements are an integral part of this statement.

Jackson Township Fire District No. 2
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended December 31, 2012

	<u>General</u>	<u>Capital Projects</u>	<u>Total Governmental Funds</u>
Revenues			
District taxes	\$ 1,051,154	\$ -	\$ 1,051,154
Supplemental Fire Service Grant	3,257		3,257
Fees and permits	672		672
Charges for services	58,813		58,813
Other revenues	119		119
Interest on deposits and investments	1,403	185	1,588
Total Revenues	<u>1,115,418</u>	<u>185</u>	<u>1,115,603</u>
Expenditures			
Operating appropriations	<u>1,058,663</u>		<u>1,058,663</u>
Total Expenditures	<u>1,058,663</u>	<u>-</u>	<u>1,058,663</u>
Excess of revenues over expenditures	<u>56,755</u>	<u>185</u>	<u>56,940</u>
Net Change in Fund Balances	<u>56,755</u>	<u>185</u>	<u>56,940</u>
Fund balances, January 1	<u>141,787</u>	<u>717,394</u>	<u>859,181</u>
Fund balances, December 31	<u>\$ 198,542</u>	<u>\$ 717,579</u>	<u>\$ 916,121</u>

The accompanying notes to financial statements are an integral part of this statement.

**Jackson Township Fire District No. 2
 Reconciliation of the Statement of Revenues, Expenditures,
 and Changes in Fund Balances of Government Funds
 to the Statement of Activities
 For the Year Ended December 31, 2012**

Total Net Change in Fund Balances - Governmental Funds	\$	56,940
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Amounts reported for governmental activities in the Statement of Activities (A-2) are difference because:

<p>Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense of \$128,846 exceeded capital outlays of \$57,506.</p>		(71,340)
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<p>In the statement of activities, certain operating expenses, e.g., compensated absences(vacations) are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are reported in the amount of financial resources used (paid). When the earned amount exceeds the paid amount, the difference is a reduction in the reconciliation (-); when the paid amount exceeds the earned amount the difference is an addition to the reconciliation (+) 32,880-32,546 prepaid insurance and principal payment of (+) \$38,524.</p>		<u>38,858</u>
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Change in Net Position of Governmental Activities	\$	<u><u>24,458</u></u>
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Jackson Township Fire District No 2
Statement of Fiduciary Net Position
Fiduciary Funds
December 31, 2012

	<u>Agency Funds</u>
Assets	
Cash and cash equivalents	\$ -
Investments, at fair value	
Mutual funds	<u>107,173</u>
Total Assets	<u>107,173</u>
Liabilities	
Length of Service Award Program contributions	<u> </u>
Total Liabilities	<u>107,173</u>
Net Position	
Unrestricted	<u> </u>
Total Net Position	<u><u>\$ -</u></u>

The accompanying notes to financial statements are an integral part of this statement.

NOTES TO FINANCIAL STATEMENTS

Jackson Township Fire District No. 2
Notes to Financial Statements
December 31, 2012

Note 1 - Summary of Significant Accounting Policies

The Board of Commissioners, Jackson Township Fire District No. 2 (the District) is an instrumentality of the State of New Jersey, established to function as a special district. The Board consists of five elected Commissioners and is responsible for the fiscal control of the District. Jackson Township Fire District No. 2 was created by the governing body of the Township of Jackson. The length of each Commissioner's term is three years with the annual election held the third Saturday of every February.

The financial statements of the District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The District has implemented the financial reporting model, as required by the provisions of GASB Statement No. 34, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments*. The more significant of the District's accounting policies are described below.

A. Basic Financial Statements - District-wide Financial Statements

The District's basic financial statements consist of district-wide statements (reporting the District as a whole) including a Statement of Net Position and a Statement of Activities, and fund financial statements (reporting the District's major funds).

The Statement of Net Position presents the financial condition of the government activities of the District at year-end. The Statement of Activities presents a comparison between direct expenses and program revenues for each program or function of the District's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department, and therefore clearly identifiable to a particular function. The policy of the District is to not allocate indirect expenses to functions in the Statement of Activities. This District-wide focus is more on the sustainability of the District as an entity and the change in the District's net position resulting from the current year's activities.

B. Basic Financial Statements - Fund Financial Statements

During the year, the District segregates transactions related to certain District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the District at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a single column. The District uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. For fire districts, only two categories of funds exist, that being governmental and fiduciary.

Governmental Funds – Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various

Jackson Township Fire District No. 2
Notes to Financial Statements
December 31, 2012

Note 1 - Summary of Significant Accounting Policies (continued)

B. Basic Financial Statements – Fund Financial Statements (continued)

Governmental Funds (continued)

governmental funds according to purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the District's governmental funds:

General Fund – The general fund is the general operating fund of the District and is used to account for the inflows and outflows of its financial resources. The acquisition of certain capital assets, such as fire fighting apparatus and equipment, is accounted for in the General Fund when it is responsible for the financing of such expenditures.

Capital Fund – The Capital Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities such as fire houses and fire fighting apparatus. Generally, the financial resources of the Capital Fund are derived from the issuance of debt or by the reservation of fund balance, which must be authorized by the voters as a separate question on the ballot either during the annual election or at a special election.

Fiduciary Funds – Fiduciary funds are those used to report assets held in a trustee or agency capacity for others and cannot be used to address activities or obligations of the District. Therefore, these funds are not incorporated into the government-wide statements. The following is the District's fiduciary fund:

Agency Fund – The Agency Fund is used by the District to report funds that are being held for individuals in a purely custodial capacity. These funds represent monies accumulated in the Length of Service Awards Program (LOSAP) for eligible volunteer fire fighters. For that reason, in the Statement of Fiduciary Net Position, agency fund assets should equal liabilities.

C. Measurement Focus

District-wide Financial Statements – The district-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the District are included on the Statement of Net Position.

Fund Financial Statements – All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The Statement of Revenues, Expenditures and Changes in Fund Balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the district-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the district-wide statements and the statements for governmental funds.

Jackson Township Fire District No. 2
Notes to Financial Statements
December 31, 2012

Note 1 - Summary of Significant Accounting Policies (continued)

C. Measurement Focus (continued)

Fiduciary Fund Financial Statements – Because of the custodial nature of agency funds the concept of measurement focus, which centers on operations, is not applicable to agency funds.

D. Basis of Accounting

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported on the financial statements. District-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

Revenues – Exchange and Non-Exchange Transactions – Revenue resulting from exchange transactions in which each party gives and receives essentially equal value is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available. Available means that the resources will be collected within the current year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current year. For the District, available means expected to be received within thirty days of year-end.

Non-exchange transactions, in which the District receives value without directly giving equal value in return, include ad valorem (property) taxes, grants, entitlements and donations. Ad valorem (property) taxes are susceptible to accrual, as under New Jersey State Statute, a municipality is required to remit to its fire district the entire balance of taxes in the amount voted upon or certified, prior to the end of the fire district current year. The District records the entire approved tax levy as revenue (accrued) at the start of the year since the revenue is both measurable and available. The District is entitled to receive monies under the following established payment schedule: on or before April 1, an amount equal to 21.25% of all monies assessed; on or before July 1, an amount equaling 22.5% of all monies assessed; on or before October 1, an amount equaling 25% of all monies assessed; and on or before December 31, an amount equaling the difference between the total of all monies so assessed and the total amount of monies previously paid over. Revenue from grants, entitlements, and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the District must provide local resources to be used for a specified purpose, and expenditures requirements, in which the resources are provided to the District on a reimbursement basis. Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at year-end: grants, fees and rentals.

Expenses/Expenditures - On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

Jackson Township Fire District No. 2
Notes to Financial Statements
December 31, 2012

Note 1 - Summary of Significant Accounting Policies (continued):

E. Cash, Cash Equivalents and Investments

Cash and cash equivalents include petty cash, change funds, cash in banks and all highly liquid investments with a maturity of three months or less at the time of purchase and are stated at cost plus accrued interest. U. S. Treasury and agency obligations and certificates of deposit with maturities of one year or less when purchased are stated at cost. All other investments are stated at fair value.

New Jersey governments are limited as to the types of investments and types of financial institutions they may invest in. N.J.S.A. 40A:5-15.1 provides a list of permissible investments that may be purchased by New Jersey governments.

Additionally, the District has adopted a cash management plan which requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act. The Act was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey.

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a deposit policy for custodial credit risk. As of December 31, 2012, \$877,157 of the District's bank balance of \$1,127,157 was exposed to custodial credit risk as follows: Uninsured and uncollateralized - \$877,157.

N.J.S.A. 17:9-41et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Act. Public depositories include State or federally chartered banks, savings banks or associations located in the State of New Jersey or federally chartered banks, savings banks or associations located in another state with a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of their deposits to the governmental units.

F. Prepaid Expenses

Prepaid expenses recorded in the governmental fund types, which benefit future periods, are recorded as expenditures during the year of purchase. Prepaid expenses recorded on the district-wide financial statements represent payments made to vendors for services that will benefit periods beyond December 31, 2012.

G. Short-Term Interfund Receivables/Payables

Short-term interfund receivables/payables represent amounts that are owed, other than charges for goods or services rendered to/from a particular fund in the Fire District and that are due within one year. These amounts are eliminated in the governmental column of the Statement of Net Position.

Jackson Township Fire District No. 2
Notes to Financial Statements
December 31, 2012

Note 1 - Summary of Significant Accounting Policies (continued):

H. Capital Assets

General capital assets result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the district-wide Statement of Net Position but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair market value as of the date received. The District adopted a Fixed Asset Management Plan wherein assets having a useful life greater than five years and a unit cost greater than \$2,000 are considered capital assets. Assets having a useful life greater than one year but less than five years with a unit cost greater than \$500 but less than \$2,000 are considered non-bondable assets. The District does not possess any infrastructure. Improvements are capitalized; the cost of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not. All reported capital assets except land and construction in progress are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets.

Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Building and improvements	30 Years
Vehicles	5-25 Years
Equipment	5-10 Years

N.J.S.A. 40A:14-85 governs the procedures for the acquisition of property and equipment for fire districts, and N.J.S.A. 40A:14-86 to 87 governs procedures for the issuance of any debt related to such purchases. In summary, fire districts may purchase fire fighting apparatus and equipment and land and buildings to house such property in an amount not exceeding 5 mills on the dollar of the last assessed valuation of property within the district upon the approval of the legal voters. Debt may be issued up to \$60,000 or 2 percent of the assessed valuation of taxable property in the district, whichever is larger.

I. Compensated Absences

Compensated absences are those absences for which employees will be paid such as vacation, sick leave, and sabbatical leave. A liability for compensated absences that are attributable to services already rendered, and that are not contingent on a specific event that is outside the control of the District and its employees, is accrued as the employees earn the rights to the benefits. Compensated absences that relate to future services, or that are contingent on a specific event that is outside the control of the District and its employees, are accounted for in the period in which such services are rendered or in which such events take place. The entire compensated absence liability is reported on the district-wide financial statements. For government funds, the current portion of unpaid compensated absences is the amount that is normally expected to be paid with expendable available financial resources.

Jackson Township Fire District No. 2
Notes to Financial Statements
December 31, 2012

Note 1 - Summary of Significant Accounting Policies (continued):

J. Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities, and long-term obligations are reported in the district-wide financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the funds.

K. Equity Classifications

Net position represents the difference between assets and liabilities. The District reports three categories of net position as follows:

Net Investment in capital assets - consists of net capital assets, reduced by the outstanding balances of any related debt obligations attributable to the acquisition, construction or improvement of those assets.

Restricted net position - net position is considered restricted if their use is constrained to a particular purpose. Restrictions are imposed by external organizations such as federal or state laws. Restricted net position is reduced by liabilities and deferred inflows of resources related to the restricted assets. At December 31, 2012, \$717,579 was restricted for capital projects.

Unrestricted net position - consists of all other net position that does not meet the definition of the above two components and is available for general use by the District.

When an expense is incurred for purposes for which both restricted and unrestricted net position are available, management applies unrestricted net position first, unless a determination is made to use restricted net position. The District's policy concerning which to apply first varies with the intended use and legal requirements. Management typically makes this decision on a transactional basis at the incurrence of the expenditure.

L. Subsequent Events

Subsequent events were evaluated through December 16, 2013 which is the date the financial statements were available to be issued.

Note 2 – Cash and Cash Equivalents

Cash and cash equivalents as of December 31, 2012, consisted of the following:

Deposits with financial institutions	<u>\$1,127,157</u>
Total cash and cash equivalents	<u>\$1,127,157</u>

Restricted cash on the Statement of Net Position of **\$749,830** represents \$717,579 that must be spent on capital projects and \$32,251 of dedicated penalties required by enabling legislation.

Note 3 – Prepaid Expenses

Prepaid expenses at December 31, 2012 consisted of prepaid insurance of \$32,880.

Jackson Township Fire District No. 2
Notes to Financial Statements
December 31, 2012

Note 4 – Capital Assets

Capital asset activity for the year ended December 31, 2012 was as follows:

	<u>Balance</u> <u>1/1/12</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance</u> <u>12/31/12</u>
Building & Improvements	\$1,347,765	\$ 10,000	\$ -	\$1,357,765
Vehicles & Apparatus	1,962,176	31,006	-	1,993,182
Equipment	<u>322,181</u>	<u>16,500</u>	<u>-</u>	<u>338,681</u>
Total Capital Assets				
Being depreciated:	3,632,122	57,506	-0-	3,689,628
Less: Accumulated Depreciation:				
Building & Improvements	(1,281,851)	(5,187)	-	(1,287,038)
Vehicles & Apparatus	(827,700)	(84,501)	-	(912,201)
Equipment	<u>(167,262)</u>	<u>(39,158)</u>	<u>-</u>	<u>(206,420)</u>
Total Acc. Depreciation	<u>(2,276,813)</u>	<u>(128,846)</u>	<u>-0-</u>	<u>(2,405,659)</u>
Total Capital Assets being				
Depreciated – net	1,355,309	(71,340)	-	1,283,969
Land	<u>150,000</u>	<u>-</u>	<u>-</u>	<u>150,000</u>
Capital Assets- Net	<u>\$1,505,309</u>	<u>\$(71,340)</u>	<u>\$ -</u>	<u>\$1,433,969</u>

Depreciation expense was charged to governmental functions as follows:

Cost Of Operations and Maintenance **\$ 128,846**

Note 5 – Length of Service Awards Program (LOSAP)

The District maintains a Length of Service Awards Program for members of the volunteer firefighting organization that serves the citizens of the District. The general requirements for a LOSAP are set forth in State Law (N.J.S.A. 40A:14-183 et seq.) An appropriation of \$15,000 was budgeted for 2012.

Note 6 – Accounts Payable and Accrued Expenses

At December 31, 2012 major categories of accounts payable and accrued expenses were:

Due to vendors	\$ 63,614
Due to PERS & PFRS	54,141
Accrued professional fees	16,100
Accrued vacation	<u>3,940</u>
Total	<u>\$137,795</u>

Jackson Township Fire District No. 2
Notes to Financial Statements
December 31, 2012

Note 7 – Risk Management

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters for which the District carries commercial insurance. The District maintains commercial insurance coverage for property, liability, and surety bonds. Settled claims did not exceed commercial insurance in any of the past three years.

Note 8 – Interfund Receivables, Payables and Transfers

At December 31, 2012, an interfund payable from the general fund and an interfund receivable to the capital projects fund of \$479,072 existed. During the year \$236,510 was transferred from the general fund to the capital projects fund, thereby reducing the receivable/payable from the prior year.

Note 9 – Related Parties

The District entered into a lease agreement with the fire company to rent the premises wherein it makes quarterly payments to the fire company for providing facilities. The total rent paid to the fire company during 2012 was \$25,000.

Note 10 – GASB#54 Fund Balance Disclosure

In accordance with Government Accounting Standards Board 54, Fund Balance Reporting and Governmental Fund Type Definitions, the District classified governmental fund balances as follows:

- Non-spendable – includes fund balance amounts that cannot be spent either because it is not in spendable form or because they are legally or contractually required to be maintained intact.
- Restricted – includes fund balance amounts that are constrained for specific purposes which are externally imposed by external parties, constitutional provision or enabling legislation.
- Committed – includes fund balance amounts that are constrained for specific purposes that are internally imposed by the government through formal action of the highest level of decision making authority and does not lapse at year end.
- Assigned – includes fund balance amounts that are constrained by the district's intent to be used for specific purposes, but are neither restricted nor committed.
- Unassigned – All amounts not included in other spendable classifications

General Fund – All of the \$198,542 general fund balance at December 31, 2012 is unassigned.

Capital Projects Fund – Of the \$717,579 capital projects fund balance at December 31, 2012, the entire balance is restricted for capital projects.

Jackson Township Fire District No. 2
Notes to Financial Statements
December 31, 2012

Note 11 – Property Tax Levies

Following is a tabulation of District assessed valuations, tax levies and property tax rates per \$100.00 of assessed valuations for the current and preceding four years:

<u>Year</u>	<u>Assessed Valuation</u>	<u>Total Tax Levy</u>	<u>Tax Rate</u>
2012	\$1,522,456,165	\$1,051,154	\$0.069
2011	1,524,456,188	1,024,022	0.067
2010	1,520,642,200	998,447	0.066
2009	699,279,700	899,246	0.129
2008	690,308,400	860,550	0.125

Note 12 – Pension Plans

Employees of Jackson Township Fire District No. 2 contribute to two cost-sharing multiple-employer defined benefit pension plans, the Public Employee's Retirement System (PERS) and the Police and Firemen's Retirement System (PFRS), which are both administered by the New Jersey Division of Pensions and Benefits. These plans provide retirement, death and disability, and medical benefits to qualified members. Vesting and benefit provisions are established by N.J.S.A. 43:15A and 43:3B for PERS and N.J.S.A. 43:16A and 43:3B for PFRS. Each plan has a Board of Trustees that is primarily responsible for its administration.

The State of New Jersey Retirement System issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to: State of New Jersey, Department of Treasury, Division of Pensions and Benefits, PO Box 295, Trenton, NJ 08625, or calling (609) 984-1684.

The contribution requirements of plan members are determined by state statute. In accordance with Statute, plan members enrolled in PERS are required to contribute 6.5%, effective October 1, 2011, of their annual covered salary. The rate will increase over the next seven years to 7.5%. Plan members enrolled in the PFRS are required to contribute 10%, effective October 1, 2011, of their annual covered salary. Employers are required to contribute at an actuarially determined rate in both PERS and PFRS. The District is billed annually for its normal contribution plus any accrued liability. The District's contributions to the plans, equal to the required contributions for the last three years were as follows:

<u>PERS</u>				<u>Net Pension Obligation</u>
<u>Year Ending</u>	<u>Normal Contribution</u>	<u>Accrued Liability</u>	<u>Life Ins Premium</u>	
12/31/12	\$4,883	\$11,675	\$ 985	\$17,543
12/31/11	5,462	10,924	1,044	17,430
12/31/10	5,830	9,290	1,148	16,268
<u>PFRS</u>				
12/31/12	\$11,738	\$15,534	\$1,126	\$28,398
12/31/11	17,084	7,525	1,365	25,974
12/31/10	14,736	5,730	1,652	22,118

Jackson Township Fire District No. 2
Notes to Financial Statements
December 31, 2012

Note 13 – Compensated Absences

The District accounts for compensated absences (e.g. unused vacation, sick leave) as directed by Governmental Accounting Standards Board Statement No. 16 (GASB 16) "Accounting for Compensated Absences". A liability for compensated absences attributable to services already rendered and not contingent on a specific event that is outside the control of the employer and employee is accrued as employees earn the rights to the benefits. Employees may accrue up to 30 vacation days and shall be paid for all unused and accrued vacation days upon termination. Employees may accrue up to 80 sick days which will be paid upon retirement only at the rate of one-half the prevailing salary for each day accrued. As of December 31, 2012, the liability for compensated absences in the governmental fund types was \$3,940.

Note 14 – Long Term Obligations

During the year ended December 31, 2012, the following changes occurred in long-term obligations:

	<u>Principal Outstanding 1/1/12</u>	<u>Increases</u>	<u>Decreases</u>	<u>Principal Outstanding 12/31/12</u>	<u>Due Within One Year</u>
Obligations under Capital Leases	\$ 438,324	\$ -0-	\$38,524	\$399,800	\$40,743

Capital Leases Payable - On February 8, 2010 the District entered into a capital lease agreement with Kansas State Bank of Manhattan to lease/purchase a 2008 Rosenbauer Fire Truck for \$474,750. The terms of the lease require annual principal and interest payments of \$63,771.88 to be paid in ten annual installments, beginning March 15, 2011 at a fixed interest rate of 5.760%. The following schedule details the required lease payments:

<u>Year Ending March 15</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2013	\$40,743.43	\$23,028.45	\$63,771.88
2014	43,090.26	20,681.62	63,771.88
2015	45,572.26	18,199.62	63,771.88
2016	48,197.22	15,574.66	63,771.88
2017	50,973.38	12,798.50	63,771.88
Thereafter	<u>171,222.73</u>	<u>20,092.89</u>	<u>191,315.62</u>
Total	<u>\$399,799.28</u>	<u>\$110,375.74</u>	<u>\$510,175.02</u>

Interest expense for 2012 was \$25,247.

Note 15 – Operating Lease

On March 15, 2012, the District entered into a lease purchase agreement with Leaf Capital Funding, LLC to lease a Copystar CS 3050ci copier system for a term of 60 months at \$203 a month. The lease contains an end of lease purchase option at fair market value, plus taxes.

Jackson Township Fire District No. 2
Notes to Financial Statements
December 31, 2012

Note 15 – Operating Lease (continued)

Future minimum lease payments under this lease are:

Year ending December 31:

2013	\$ 2,436
2014	2,436
2015	2,436
2016	2,436
Thereafter	<u>406</u>
	<u>\$10,150</u>

Rental expense for 2012 was approximately \$1,950.

Note 16 – Subsequent Event

During 2013, the District received approximately \$71,000 from the **Federal Emergency Management Agency (FEMA)** for reimbursement of man hours used and equipment lost during Superstorm Sandy, October 29, 2012.

**REQUIRED SUPPLEMENTARY INFORMATION
PART II**

BUDGETARY COMPARISON SCHEDULES

Jackson Township Fire District No. 2
 Budgetary Comparison Schedule
 General Fund
 For the Year Ended December 31, 2012

Revenues	Original Budget	Budget Transfers	Final Budget	Actual	Variance Positive (Negative) Final to Actual
Miscellaneous Anticipated Revenues					
Rental income	\$ 40,000	\$ -	\$ 40,000	\$ 58,813	\$ 18,813
Sales of assets	11,000		11,000		(11,000)
Interest on investments and deposits	500		500	1,403	903
Total Miscellaneous Anticipated Revenues	51,500	-	51,500	60,216	8,716
Operating Grant Revenue	4,648		4,648	3,257	(1,391)
Supplemental Fire Services Grant					
Miscellaneous Revenues Offset With Appropriations					
Uniform Fire Safety Act	-		-	672	672
Annual registration fees	-		-	119	119
Other revenues	-		-	791	791
Total Miscellaneous Revenues Offset With Appropriations					
Amount to be Raised by Taxation to Support the District Budget	1,051,154		1,051,154	1,051,154	-
Total Anticipated Revenues	1,107,302	-	1,107,302	1,115,418	8,116
Total Revenues	1,107,302	-	1,107,302	1,115,418	8,116

(Continued)

Exhibit C-1

Jackson Township Fire District No. 2
 Budgetary Comparison Schedule
 General Fund
 For the Year Ended December 31, 2012

Expenditures	Original Budget	Budget Transfers	Final Budget	Actual	Variance (Positive) Negative Final to Actual
Operating Appropriations					
Administration					
Salary and Wages	\$ 4,900	\$ -	\$ 4,900	\$ 4,750	\$ (150)
Commissioners	1,000	800	1,800	1,000	(800)
Fringe benefits					
Other Expenses					
Elections	1,200	100	1,300	1,266	(34)
Membership/dues	300	100	400	345	(55)
Office expenses	3,000	1,100	4,100	4,044	(56)
Professional services	40,000	31,900	71,900	71,806	(94)
Travel expenses	200		200	-	(200)
Other outside services	100		100	-	(100)
Total Administration	50,700	34,000	84,700	83,211	(1,489)
Cost of Operations and Maintenance					
Salary and Wages	207,302	14,000	221,302	214,316	(6,986)
Firefighters	171,204	(6,400)	164,804	155,001	(9,803)
Fringe benefits					
Other Expenses					
Advertising	1,600	(900)	700	682	(18)
Insurance	85,000	(3,400)	81,600	77,119	(4,481)
Maintenance & repairs	90,000	(8,800)	81,200	81,178	(22)
Rental charges	15,000	1,395	16,395	16,380	(15)
Supplies expense	45,000	(3,800)	41,200	34,614	(6,586)
Training & education	20,000	(9,300)	10,700	10,644	(56)
Uniforms	18,000	3,800	21,800	21,764	(36)
Utilities	48,000		48,000	47,710	(290)
Other rentals	25,000		25,000	25,000	-
SFSG expenses	4,648	(4,095)	553	-	(553)
Contingent expenses	2,500	(2,500)	-	-	-
Other Assets - Non bondable	102,500		102,500	67,350	(35,150)
Total Cost of Operations and Maintenance	835,754	(20,000)	815,754	751,758	(63,996)

(Continued)

Exhibit C-1

Jackson Township Fire District No. 2
 Budgetary Comparison Schedule
 General Fund
 For the Year Ended December 31, 2012

	Original Budget	Budget Transfers	Final Budget	Actual	Variance (Positive) Negative Final to Actual
Expenditures (continued)					
Operating Appropriations Offset with Revenues					
Salary and Wages	\$ 163,077	\$ (14,000)	\$ 149,077	\$ 146,123	\$ (2,954)
Total Operating Appropriations Offset with Revenues	163,077	(14,000)	149,077	146,123	(2,954)
Other Budgeted Appropriations					
Cash deficit preceding year	63,771		63,771	63,771	-
Debt service	15,000		15,000	13,800	(1,200)
Length of Service Award Program					
Total Other Budgeted Appropriations	78,771		78,771	77,571	(1,200)
Total Expenditures	1,128,302	-	1,128,302	1,058,663	(69,639)
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (21,000)	\$ -	\$ (21,000)	\$ 56,755	\$ 77,755
Fund Balance, January 1				141,787	
Fund Balance, December 31				\$ 198,542	
Recapitulation:					
Unreserved Fund Balance				\$ 198,542	

Jackson Township Fire District No. 2
Note to Budgetary Comparison Schedule
December 31, 2012

Note A. Budgets/ Budgetary Control

The District must adopt an annual budget in accordance with N.J.S.A. 40A:14-78.1 et al.

The Commissioners must introduce and adopt the annual budget not later than sixty days prior to the annual election. At introduction, the Commissioners shall fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper having substantial circulation in the District. The public hearing must not be held less than twenty-eight days after the date the budget was approved. After the hearing has been held, the Commissioners may, by majority vote, adopt the budget.

Amendments may be made to the District budget in accordance with N.J.S.A. 40A:14-78.3. The budget may not be amended subsequent to its final adoption and approval. Subsequent to the adoption of the District budget, the amount of money to be raised by taxation in support of the District budget must appear on the ballot for the annual election for approval of the legal voters.

Fire districts have a prescribed budgetary basis to demonstrate legal compliance. However, budgets are adopted on principally the same basis of accounting utilized for the preparation of the District's basic fund financial statements.

Amounts reported under "final budget" on Exhibit C-1 include modifications to the adopted budget that were made during the year as approved by the Commissioners.

OTHER SUPPLEMENTARY INFORMATION

CAPITAL PROJECTS FUND

Jackson Township Fire District No. 2
 Summary Statement of Project Expenditures
 For the Year Ended December 31, 2012

Issue/Project Title	Authorized Appropriations		Expenditures/Cancellations to Date		Unexpended Balance
	Date	Amount	Prior Years	Current Year	
Building Improvements	12/28/2011	210,000			210,000
Roof Replacement	12/13/2007	35,000			35,000
Parking Lot Paving	12/13/2007	90,000	65,918		24,082
Curbing/Apron Replacement	12/13/2007	50,000			50,000
Total		\$ 385,000	\$ 65,918	\$ -	\$ 319,082

Jackson Township Fire District No. 2
 Budgetary Comparison Schedule
 Capital Fund
 For the Year Ended December 31, 2012

	Original Budget	Budget Transfers	Final Budget	Actual	Variance (Positive) Negative Final to Actual
Revenues					
Amount to be raised by taxation to Support the District Budget	\$ -	\$ -	\$ -	\$ -	\$ -
Interest earned	-	-	-	185	(185)
Total Revenues				185	(185)
Expenditures					
Capital expenditures	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Excess (deficiency) of revenues over (under) expenditures	-	-	-	185	(185)
Fund balance January 1	-	-	-	717,394	(717,394)
Fund balance, December 31	\$ -	\$ -	\$ -	\$ 717,579	\$ (717,579)

LONG-TERM DEBT

Jackson Township Fire District No. 2
 Schedule of Obligations Under Capital Leases
 For the Year Ended December 31, 2012

Description	Date of Lease	Original Issue	Annual Principal Payments		Interest Rate	Balance Jan. 1, 2012	Retired	Balance Dec. 31, 2012
			Date	Amount				
2008 Fire Truck	2/8/10	\$ 474,750	03/15/13	\$ 40,743	5.76%	\$ 438,324	\$ -	\$ 399,800
			03/15/14	43,090		\$ 438,324	\$ -	\$ 399,800
			03/15/15	45,572				
			03/15/16	48,197				
			03/15/17	50,973				
	Thereafter		171,225					
			<u>\$ 399,800</u>					

**Jackson Township Fire District No. 2
Budgetary Comparison Schedule
Debt Service Fund
For the Year Ended December 31, 2012**

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Positive (Negative) Final to Actual
Revenues					
Amount to be raised by taxation to Support the District Budget	\$ 63,771	\$ -	\$ 63,771	\$ 63,771	\$ -
Expenditures					
Regular Debt Service					
Lease purchase interest	25,247	-	25,247	25,247	-
Lease purchase principal	38,524	-	38,524	38,524	-
Total Expenditures	63,771	-	63,771	63,771	-
Excess (deficiency) of revenues over (under) expenditures	-	-	-	-	-
Fund balances, January 1	-	-	-	-	-
Fund balances, December 31	\$ -	\$ -	\$ -	\$ -	\$ -

SCHEDULE OF FINDINGS AND RECOMMENDATIONS

**Jackson Township Fire District No. 2
Schedule of Findings and Recommendations
For the Year Ended December 31, 2012**

Schedule of Financial Statement Findings

R-1 Receipt and Deposit of Funds

Condition: Cash receipts were not always being stamped or otherwise marked with the date received. Therefore, it was not possible to determine whether they were deposited within 48 hours.

Criteria: The District is required to deposit funds received from any source within 48 hours to the credit of the district in its legal depository in accordance with N.J.A.C. 5:31-3.1.

Effect: The Board is not in compliance with the New Jersey Administrative Code.

Recommendation: The Board should ensure all monies received are deposited within 48 hours and evidence of same is documented.

**Jackson Township Fire District No. 2
Schedule of Prior Year
Findings and Recommendations
For the Year Ended December 31, 2012**

Schedule of Prior Year Financial Statement Findings

NONE