



Forest Grove Board of Fire Commissioners December 28, 2021 - Meeting Minutes

1. Call to Order: 19:00

1. Members Present

- X Andrew Bellone Jr. - Chairman
- _ Samuel Scapellato - Vice Chairman
- X Mykola "Nick" Myronowskyj - Secretary
- X Joseph Scapellato - Treasurer
- X Thomas Bellone Sr. – Commissioner – via telephone due to COVID

Public Present & Others:

None

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Joseph Scapellato and seconded by Andrew Bellone Jr. No changes to be made.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported:

- Our 4th quarter tax payment was received in the amount of \$132,757.25.
- The supplemental fire service grant in the amount of \$1,136.48 was received.
- Petty cash balance - \$72.13 to be deposited back into the bank account to close 2021.
- The registration for 43-57 was renewed.

A motion to pay all bills and to accept the Treasurers report was made by Mykola Myronowskyj and seconded by Andrew Bellone Jr.

4. Old Business

Mykola Myronowskyj filing of documents that he is able to locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.

Mykola Myronowskyj is still currently working on the Forest Grove equipment audit.

The MUA's draft for the surrounding locals was submitted to the Board for review. The draft was approved and the MUA's were being sent out to the individual municipalities and Commissions for joint approval. The Chief was questioned by a Fire District regarding the levels of training that were being required on appendix B. All MUA work has been stopped until the training requirements are discussed with the Chief and the Board.



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4. Old Business - continued

Mykola Myronowskyj has been in contact with the Borelli Insurance Company regarding the AFFF that is in the warehouse. This product was removed from service and stored. Mykola finally spoke to a rep at the NJ DEP. The NJ DEP is currently aware of the situation, however they are in litigation regarding the disposal of the AFFF. The DEP rep advised that we should store the AFFF in a safe manner until such time as the litigation is settled and they resume the pickup and disposal of the product.

The VFIS insurance questionnaire was completed and returned to the insurance company.

5. New Business

Petition for the 2022 election cycle was received from Mykola Myronowskyj. The petition was accepted by the Board and filed for the 2022 election.

Resolution 2021-04 Reallocation of 2021 fund balances was approved.

The voting of the 2022 adopted budget was completed. The vote was recorded on the budget forms that will be submitted to the DCA through the FAST system. The vote was a 4 “aye” and 1 absent. Mykola Myronowskyj will secure the needed signatures and upload the budget file to the DCA through the FAST system.

The Board voted on a temporary budget until the Fire District election on February 19th, 2022. The temporary budget is \$80,849.25, which is 15% of the previous years approved budget. This temporary budget authorization will allow the Board to pay the bills until the 2022 budget is voted on.

We received a quote for the Emergency Generator maintenance. The contract with GenServe will be renewed for the 2022-2023 cycle. The PO and payment will be processed in February 2022.

The Board received a notice from Glenn Insurance that we will be receiving a refund in the amount of \$665.00. This refund is for the 2003 Excursion that was sold last year, but was not removed from the policy.



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6. Public Comments

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present

7. Adjournment

A motion to adjourn the meeting was made by Mykola Myronowskyj and seconded by Andrew Bellone Jr.

Meeting was adjourned at 19:21 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



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*Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ
1635 Forest Grove Road
Vineland, NJ 08360*

Resolution #2021-04

**Resolution for the reallocation of 2021 reserve fund balance
Fire District #4, Forest Grove, Township of Franklin, County
of Gloucester, State of New Jersey.**

WHEREAS, The Board of Fire Commissioners of Fire District # 4, Forest Grove, Township of Franklin, County of Gloucester, State of New Jersey is responsible to properly maintain the budget line items.

WHEREAS, there exists a need to reallocate CY 2020 reserve fund balance to balance overspent budget line items the Fire District #4, Forest Grove, Township of Franklin, County of Gloucester, State of New Jersey; and,

WHEREAS, there are sufficient funds in underspent budget line items to perform this action, The Fire District #4, Forest Grove, Township of Franklin, County of Gloucester, State of New Jersey officially:

NOW THEREFORE BE IT RESOLVED, the Board of Fire Commissioners, Fire District #4, Forest Grove, Township of Franklin, County of Gloucester, State of New Jersey hereby allocates reserve fund balance as follows:

The Insurance line item was underspent in the amount of \$18,634.54


Transfer \$3,161.10 from Insurance to Operating (Firefighter PPE, Servicing of Equipment, & Trucks).

Transfer \$459.33 from Insurance to Building.

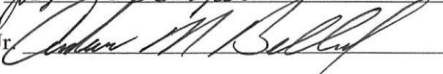
Transfer \$289.60 from Insurance to Promotion / Public Relations

Leaving a balance reserve fund balance in Insurance of \$14,724.51

Dated December 28, 2021

Secretary of the Board, Mykola "Nick" Myronowskyj 

Treasurer of the Board, Joseph Scapellato 

Chairman of the Board, Andrew Bellone Jr. 



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2:57 PM
12/27/21
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of December 31, 2021

	Dec 31, 21
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-39,652.26
Newfield Savings 9924	899,269.89
Total Checking/Savings	859,617.63
Total Current Assets	859,617.63
TOTAL ASSETS	859,617.63
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
Total Other Current Liabilities	378,748.54
Total Current Liabilities	378,748.54
Long Term Liabilities	
Future Capital	12,000.00
Truck Loan	-95,223.90
Total Long Term Liabilities	-83,223.90
Total Liabilities	295,524.64
Equity	
Opening Bal Equity	44,604.16
Retained Earnings	286,113.28
Net Income	233,375.55
Total Equity	564,092.99
TOTAL LIABILITIES & EQUITY	859,617.63



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2:49 PM
12/27/21
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of December 31, 2021

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	12/03/2021	12719	Glenn Insurance, Inc.	-9,015.00
Transfer	12/06/2021			10,000.00
Bill Pmt -Check	12/27/2021	12720	All Hands Fire Equipment	-466.77
Bill Pmt -Check	12/27/2021	12721	Capital One Trade Credit	-1,244.96
Bill Pmt -Check	12/27/2021	12722	Comcast (Xfinity)	-24.98
Bill Pmt -Check	12/27/2021	12723	Comcast 569	-210.26
Bill Pmt -Check	12/27/2021	12724	Cumberland County Fire Acade...	-150.00
Bill Pmt -Check	12/27/2021	12725	Dennis Allonnardo	-478.35
Bill Pmt -Check	12/27/2021	12726	Dival Safety Equipment, Inc.	-26,972.00
Bill Pmt -Check	12/27/2021	12727	DTA Solutions LLC	-125.00
Bill Pmt -Check	12/27/2021	12728	Forest Grove Fire Co	-3,332.20
Bill Pmt -Check	12/27/2021	12729	Gen-el Safety & Industrial Prod...	-209.95
Bill Pmt -Check	12/27/2021	12730	Glenn Insurance, Inc.	-7,754.00
Bill Pmt -Check	12/27/2021	12731	Major Petroleum Ind.	-1,069.91
Bill Pmt -Check	12/27/2021	12732	Mes PA	-14,141.00
Bill Pmt -Check	12/27/2021	12733	Mykola Myronowskyj	-65.00
Bill Pmt -Check	12/27/2021	12734	Safety & Survial Training LLC	-2,450.00
Bill Pmt -Check	12/27/2021	12735	SOUTH JERSEY WELDING S...	-50.10
Bill Pmt -Check	12/27/2021	12736	Staples	-514.98
Bill Pmt -Check	12/27/2021	12737	Tony D's Auto & Small Engine ...	-818.92
Bill Pmt -Check	12/27/2021	12738	TransUnion	-75.00
Bill Pmt -Check	12/27/2021	12739	Vineland Auto Electric	-2,562.93
Bill Pmt -Check	12/27/2021	12740	Weber's Power Equipment Inc.	-405.76
Bill Pmt -Check	12/27/2021	12741	Wheat Road Coldcuts	-169.54
Total Newfield Na Bk 0505				-62,306.61
Newfield Savings 9924				
Transfer	12/06/2021			-10,000.00
Deposit	12/20/2021			133,893.73
Total Newfield Savings 9924				123,893.73
TOTAL				61,587.12