

## Heywood Neighbourhood Plan Neighbourhood Plan Steering Group

### Notes on meeting #9 held on 2 May 2019

Present: J Masson (chair) [JM]      K Youngs [KY]      B Jones [BJ]  
          S Comley [SC]                J Darlington [JD]      A Pillidge [AP]  
          L Pillidge [LP]                A Bizeray (secretary) [AB]

1. P Thompson, J Marley and F Morland were absent from meeting.
2. JM welcomed new members of NPSG.  
He gave a short briefing about Neighbourhood Plans in general and the proposed direction and progress of the Heywood NP to date.
3. Agreed that budget should be set up to control NPSG spending, to include costs for surveys, printing/postage/stationery, and general expenses (mileage/subsistence). Parish Clerk keeps records of all spending to date and this will be continued.
4. **Actions to be taken:**
  - a. All members to read the Neighbourhood Plan for Holt which seems to be a similar parish to Heywood; link to be emailed to all [AB].
  - b. Results of survey carried out at public consultations to be emailed to new members [AB].
  - c. Final report on Rural Housing Needs Survey to be sent to all [AB], although not approved until after next meeting of Heywood Parish Council.
  - d. Members to choose topic(s) of interest to them for investigation, research and gathering of evidence to form part of final NP.
5. **Next meeting:** to be held on Thursday 6 June 2019 at 7:00 pm, at Heywood & Hawkeridge Village Hall (tbc).  
Agenda to include budget-setting.
6. JM thanked S Heron for providing the venue for this meeting.

Meeting closed at 8:30 pm.