

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on June 17, 2019 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Nelson, Wendling, Delfs, Goodboe-Bisschoff and Mayor Hansen

Members Absent: None

Staff Present: Public Works Director Randall; Police Chief Ebeltoft; Engineer Gravel; Parks and Recreation Director Rygwall; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Peter Allan, Stantec
Residents of the Legends of Spring Lake Park, 1066 Highway 10 NE
Richard Boldt Apartment #101
Joan Morphew Apartment #145
Christine Baker Apartment #114
Karen Winhold Apartment #212
Mary Andersohn Apartment #321

3. Pledge of Allegiance

4. Additions or Corrections to Agenda - None

5. Discussion From The Floor

Joan Morphew, Legends of Spring Lake Park resident, addressed her concern that she feels that the City was not honest with the age requirement for the Legends of Spring Lake Park. She expressed her frustrations regarding the requirements not being followed and who has been allowed to move into the building.

Mayor Hansen stated that the City was honest with the residents and informed the residents of all the information that was provided to the City regarding age requirements. She assured the residents that their concerns are being addressed as she and City staff have met with Dominion and the issues will be looked into by Dominion. She asked for time for the issues to be resolved.

Administrator Buchholtz explained the PUD ordinance requirements to the residents and assured the residents that their issues and concerns from the previous Council meeting have been expressed to Dominion and it takes time for resolution.

Richard Boldt, Legends of Spring Lake Park resident, expressed his concerns with rental and escrow agreements as well as the misleading information that he feels the residents of the Legends was provided. He feels the City had knowledge of the information and would like answers and more action taken.

Administrator Buchholtz stated that the Council is taking the residents' concerns seriously, acting as much they can to help the Legends residents even though many of the concerns that have been brought up are out the City's jurisdiction to solve. He assured the residents that the City is working with Dominion to address their concerns.

6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – June 3, 2019
- B. Disbursements
 - 1. General Fund Disbursement Claim No. 19-09 -- \$290,319.35
- C. Budget to Date – May 2019
- D. Authorization of Payment – MNSPECT Invoice 2019
- E. Amendment #1 to Anoka County CDBG and HOME Investment Partnership Program Cooperative Agreement
- F. Contractor's Licenses
- G. Correspondence

MOTION BY COUNCILMEMBER WENDLING APPROVING THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Presentation

A. MS4 Annual Report

Mayor Hansen opened the public hearing at 7:15 PM.

Peter Allen from Stantec presented the 2019 MS4 Annual review. He addressed the Council and provided a slide presentation that showed what an MS4 Permit consists of, as well as who is involved with the storm water management regulation in Spring Lake Park. He stated that three groups regulate it: the State of Minnesota, Federal Programs and local watershed management organizations.

Mr. Allen explained the Storm Water Regulatory Documents that impact municipal operations, which include: the NPDES MS4 Permit, Local Surface Water Management Plans and Watershed Management Plans and Rules.

Mr. Allen reviewed the basic components of the MS4 Permit, known as "Best Management Practices", or BMP's. He stated that each BMP addresses one or more of the six main elements of the permit referred to as "Minimum Control Measures" which include public education and outreach; public participation and involvement; illicit discharge detection and elimination; construction site storm water runoff control; post construction storm water management and pollution prevention and good housekeeping for municipal operations.

Mr. Allen reported on how Spring Lake Park is currently in compliance with the MS4 Permit. He stated that the City has formed partnerships with the Watershed Districts and other MS4's, created City Ordinances and LWMP requirements, created Storm Sewer System Maps along with related brochures and articles, performed inspections on illicit discharge, construction and MS4 system, performed street sweeping, staff training; conducted a Facilities Inventory Assessment, Pond Assessment and completed the MS4 Annual reports to

submit to the Minnesota Pollution Control Agency.

Councilmember Nelson inquired if existing residents were to turn existing stormwater ponds into a beautification pond, would the expense and liability be on the homeowners. Attorney Thames stated that the liability would be extended to the property owners.

Mr. Allen stated that the existing ponds in the city serve a purpose of a stormwater pond and are a requirement of the local watershed districts.

Mayor Hansen asked for public comment. Hearing no further public comments, Mayor Hansen closed the public hearing at 7:20 PM.

8. Police Report

Police Chief Ebeltoft reviewed the May 2019 department statistics.

Chief Ebeltoft reported that the Police Department responded to six hundred fifty eight calls for service for the month of May 2019 compared to six hundred nineteen calls for service in May 2018.

Chief Ebeltoft the Police Department has started deploying the new speed trailer. He reported that the trailer was deployed on 81st Avenue in the 1400 block for westbound traffic. He stated that with the new trailer the Department is now able to collect more statistical data. He stated that the types of data that can be collected includes: traffic volumes, speeds/speed compliance and traffic volumes by days/times. He reported that as the Police Department becomes familiar with the new speed trailer, more statistical information regarding driving habits around the community will be available to the Mayor and Council.

Chief Ebeltoft reported that Investigator Bennek reports to handling a caseload of 32 cases for the month of May 2019. He stated that Investigator Bennek noted having 14 active forfeiture cases. He reported that Investigator Bennek is adjusting well to his new position of Investigator and is continually learning on a daily basis.

Chief Ebeltoft reported that School Resource Officer Chlebeck reported handling 27 calls for service at the local schools, along with conducting 36 student contacts, two escorts and seven follow up investigations into school related incidents. He reported that Officer Chlebeck has been training in the new School Resource Officer, Officer Kramer, for the upcoming 2019-2020 school year. He thanked Officer Chlebeck for his work as School Resource Officer. He reported that Officer Kramer will be the School Resource Officer for the next school year.

Chief Ebeltoft reported, in addition to addressing the day-to-day operations of the Department, he attended numerous meetings throughout the month representing Spring Lake Park Police Department and the City of Spring Lake Park.

9. Parks and Recreation Report

Parks and Recreation Director Rygwall reported that the Parks and Recreation Commission met and discussed improvements for Triangle Park. She reported that backless benches are in the process of being installed at the park. She reported that trees and plantings were discussed as well as the Commission's participation in the Tower Days celebration and softball tournament.

Ms. Rygwall reported that staff has been preparing the fall activity brochure. She stated that the summer programs at Able Park have been successful and the programs are being taught by three staff members. She reported that the community gardens have been well received and that additional flowers beds will be added next year.

Ms. Rygwall provided the monthly program statistics and a recap of the day trips that were offered. She reminded residents of the Music in the Park concert series taking place on Wednesday evenings at Lakeside Park.

10. Ordinances And/Or Resolutions

A. Resolution 19-13 Authorizing Submittal of the City of Spring Lake Park 2040 Comprehensive Plan to the Metropolitan Council

Administrator Buchholtz supplied a draft copy of the 2040 Comprehensive Plan update to the City Council. He reported that the update is required every 10 years by the Metropolitan Council to ensure development conformity with the Metropolitan Council 20-year vision document.

Administrator Buchholtz reported that the development of a comprehensive plan is no easy feat. He stated that it takes a significant amount of time and effort to update the City's visioning document. He thanked Stantec, Executive Assistant Gooden, the members of the Planning Commission, the City Council and the members of the public which participated in the Comprehensive Plan update.

Administrator Buchholtz reported that the resolution authorizes submittal of the Comprehensive Plan to the Metropolitan Council for formal review. He stated that once the Metropolitan Council has granted approval of the Comprehensive Plan, the City Council will formally adopt the plan.

MOTION MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 19-13 AUTHORIZING SUBMITTAL OF THE CITY OF SPRING LAKE PARK 2040 COMPREHENSIVE PLAN TO THE METROPOLITAN COUNCIL. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

11. New Business

A. Approval of First Amendment to Cellular Tower Lease with T-Mobile

Administrator Buchholtz reported that T-Mobile has requested an amendment to the Tower Lease Agreement for their antenna installation at the Able Park Water Tower. He stated that T-Mobile is requesting 253 feet of additional ground space to install a backup generator and platform equipment to service their antenna equipment. He stated that the agreement grants that request in exchange for that request, the rent will increase by \$300/month.

Administrator Buchholtz stated that Attorney Thames negotiated this agreement with T-Mobile, in consultation with Community Wireless Consultants, and feels the rent increase is fair to all parties. He stated that staff recommends approval of the tower lease agreement.

Councilmember Delfs inquired if the generator was in an enclosed area and if it ran on natural gas. Public Works Director Randall answered affirmatively.

MOTION MADE BY COUNCILMEMBER DELFS TO APPROVE FIRST AMENDMENT TO CELLULAR TOWER LEASE WITH T-MOBILE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Authorize to Purchase New Traffic Speed Notification System/Signs

Chief Ebeltoft reported that he has received requests from the City Council and the residents regarding deployment of some type of "Traffic Speed Notification System/Signs" for areas in the community that would not be conducive to utilizing the Police Department speed trailer. He stated that the reasons included but are not limited to: short distances of vehicle traffic (one block or less), ability to park speed trailer at location (no area of roadway to allow parking) and potential of speed trailer being damaged by traffic flow.

Chief Ebeltoft reported that he has been researching a possible remedy for these issues for the past seven months. He stated that he believes that he has found an acceptable remedy that will accommodate the residents concerns and the City Council's request for some type of "Traffic Speed Notification System/Signs".

Chief Ebeltoft recommended a product called "All Traffic Solution, Shield 12 Radar Speed Display." He stated that it is 15.5" by 13.5" and will attach to any street sign post easily and is secured by a key lock to prevent it from being stolen. He reported that will have many of the same features as the speed trailer but will be considerably smaller and able to be deployed in areas in the community that the speed trailer would not. He stated that the unit will be able to be deployed at a location for 10 to 14 days before requiring it to be recharged. He stated that the recharging of the units would require them to be removed and brought to the Police Department.

Chief Ebeltoft reported that there would be an ongoing annual cost after the first year of \$1,200.00 that would cover the App Traffic Site (12 month); Equipment Management, Reporting, Image Management, Alerts, Mapping and Premier Care, this ongoing cost would then need to become part of the annual budget as a line item.

Chief Ebeltoft recommends that the Police Department purchase two units. He stated that he has been able to secure from the vendor a \$400.00 credit per unit for a total of \$800.00 for the purchase. He recommended that the cost for the purchase be taken from the "Traffic Education Fund 248" as the source of payment, the total cost for the purchase would be \$8,280.00.

Chief Ebeltoft reported that he has found an additional funding source through AAA Traffic Safety. He stated that the he has applied for a \$1,000 one time grant. He stated that AAA Traffic Safety has \$5,000 to dispense to local agencies per year and if the City is awarded a grant, the money would be placed back into the Traffic Education Fund.

Councilmember Wendling inquired if the signs would be mobile and could be moved to various locations. Chief Ebeltoft stated that they are mobile and could be placed in hard to reach areas that the speed trailer cannot get in to.

Councilmember Nelson stated that the signs will be beneficial in cul-de-sacs and on shorter streets.

MOTION MADE BY COUNCILMEMBER WENDLING TO AUTHORIZE THE PURCHASE OF NEW TRAFFIC SPEED NOTIFICATION SYSTEM/SIGNS WITH ANY GRANT FUNDS RECEIVED FOR THIS PURCHASE. FRIENDLY WILL BE DEPOSITED INTO TRAFFIC EDUCATION FUND 248. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

11. Engineer's Report

Engineer Gravel reported street work has started and is proceeding on schedule. He reported that the bids for the 2019 Sewer Lining Project will be opened on Wednesday, June 19, 2019. He reported that work on the Osborne Road Trail will start after July 4, 2019.

Mayor Hansen inquired if there will be notification of the trail work. Mr. Gravel stated that signs will be posed on the south side informing residents of the work with the detour being on the sidewalk on the south side of Osborne Road.

12. Attorney's Report – None13. ReportsA. Administrator Reports

Administrator Buchholtz reported that he received a letter from the Spring Lake Park Lions to amend the Charitable Gambling Ordinance to allow an organization to be allowed in more than three establishments for lawful gambling. He stated that there has been an interest for the Lions to hold gambling at Torg Brewery. He reported that currently the Lions have three establishments and would like to add another. He stated that a formal request will be presented in July.

Administrator Buchholtz reported that nine applications were received for the Building Inspector position and interviews will be conducted the week of June 24, 2019. He stated that the Parks and Recreation Director position has been posted and the application deadline is July 12, 2019.

14. Other

Councilmember Nelson reported that Family Services is offering free admission to veterans and discounted rates to family members at Valleyfair from July 4 -7, 2019.

15. Adjourn

MOTION BY COUNCILMEMBER WENDLING TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:50 PM.

Cindy Hansen, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer