

INFORMATION FOR CONTRACTORS

This apprenticeship program is certified and registered with the State of Florida. Students are required to attend class and work in order to obtain their State of Florida certificate. The State of Florida requires a student have 72.5 hours of class time per term = 145 per year. Students are also required to obtain 8000 OJT hours in order to graduate/complete the program = 2000 per year. This means students cannot work late and miss class unless there is an absolute emergency and another employee cannot replace the student on the job site.

General Overview of Curriculum (*many more topics are covered throughout each student year*):

Year 1 ~ Term 1:

Applied Math
Electrical Safety
Electrical Theory

Year 2 ~ Term 1:

Alternating Current
Motors: Theory/Applications
Pull and Junction Boxes

Year 3 ~ Term 1:

Load Calculations
Hazardous Locations
Distribution Equipment

Year 4 ~ Term 1:

Health Care Facilities
Standby/Emergency Systems
Advanced Controls

Year 1 ~ Term 2:

Hand Bending
Basic Elec. Constr. Drawings
Conductors and Cables

Year 2 ~ Term 2:

Conductor Installations
Grounding and Bonding
Control System/Fund. Concepts

Year 3 ~ Term 2:

Transformers
Commercial Electrical Services
Motor Calcs. and Controls

Year 4 ~ Term 2:

HVAC Controls
Motor Operations/Maintenance
Journeyman Prep

****We are a program that grows with contractor and student needs, as well as State requirements.****



**We care about the safety of our students and our contractors.
SAFETY is a priority on every job site. We invite a certified, guest instructor
to train all of our students so that they may be certified in**

OSHA 10.

BENEFITS OF BECOMING A PARTICIPATING MEMBER-CONTRACTOR

There are many benefits to becoming a member of the Brevard Electrical Apprenticeship Training Program:

- 1) Students are educated by individuals actually working in the electrical trade. These individuals understand the local and state regulations and requirements placed upon contractors today.
- 2) Instructors are required to be a Licensed Journeyman.
- 3) Textbooks are based upon the Journeyman Exam and Electrical Code Book that are currently being used in the State of Florida.
- 4) Students are OSHA 10 certified.
- 5) Students receive a balance of education from the instructors and field experience from their employer at the same time. This hands-on experience helps the student to put together mentally and physically the various levels of knowledge that they need in order to perform their duties well.
- 6) Contractors are invited to contact the apprenticeship office anytime they are planning to hire a new person. The apprenticeship office keeps a list on hand of current students looking to obtain employment. Rather than a contractor putting out an ad, they are able to contact individuals that are already interested in becoming educated in the electrical trade.



BECOME A PARTICIPATING MEMBER-CONTRACTOR

Students need to be working with a Member-Contractor in order to be registered with the State of FL and receive a State of FL certificate upon fulfilling the requirements to graduate from the program.

Steps and Requirements of a Participating Member-Contractor:

- 1) Company needs to have a valid and current electrical license with the State of Florida.
- 2) Contractors need to fill out a State of Florida "Apprenticeship Participating Employer's Agreement", which is shown below.
- 3) Contractors are required to pay minimal quarterly membership fees to help cover the cost of education. So contractors will need to fill out a BEATP "Committee Agreement".
- 4) Contractors are required to abide by "The Florida Department of Education, Division of Career & Adult Education - Standards of Apprenticeship for Brevard Electrical Apprenticeship Program GNJ".
- 5) Contractors are required to pay the minimum wage amount (*or more than the minimum if the contractor so chooses*) per the Wage Scale as listed in the "Standards of Apprenticeship", which are based on the amount of OJT (*On the Job Training*) hours on file with the BEATP office. It is the students' responsibility to turn in these OJT forms on a monthly basis, but the contractor is advised to check with the student and/or the apprenticeship office on occasion about these hours and current wage for student.
- 6) A Wage Survey is sent to all contractors every Spring in order to determine the new wage scale for the upcoming student year. All contractors are requested to participate in this in order to obtain the most accurate survey possible. A copy of the wage scale is given to all member-contractors.
- 7) Students are only allotted three (3) absences per term. This is three TOTAL, whether excused or unexcused. Per the "Standards of Apprenticeship" contractors are not allowed to have students work late and miss class. On Page 3, Section IV ~ "Overtime will not interfere with the apprentice's attendance in related technical instruction. 6A-23.004(1) FAC". **Contractors agree to not prevent students from attending class in order to work late.**



**APPRENTICESHIP
PARTICIPATING
EMPLOYER'S AGREEMENT**

PROGRAM #

008850020

EMPLOYER
FEI/EIN

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This agreement made between _____
(hereinafter referred to as Employer) and _____ Brevard Electrical Apprenticeship Program GNJ
(hereinafter referred to as Program Sponsor) in the occupation of: _____ ELECTRICIAN

WITNESSETH: That for and in consideration of the mutual covenants and promises herein contained, the parties agree as follows:

I. PARTIES: The parties to this agreement are:
(Employer)

(NAME-TYPED)

(ADDRESS-TYPED)

(CITY) (STATE) (ZIP CODE)

(PHONE NUMBER - AREA CODE & NUMBER) (FAX NUMBER - AREA CODE & NUMBER)

(Program Sponsor)

(NAME-TYPED)

(ADDRESS-TYPED)

(CITY) (STATE) (ZIP CODE)

(PHONE NUMBER - AREA CODE & NUMBER) (FAX NUMBER - AREA CODE & NUMBER)

II. TERMS: The term of this agreement shall commence upon execution by both parties as indicated by the dates set out below and shall continue in force and effect until terminated as herein provided. A termination of this agreement shall be effectuated by one party giving at least thirty (30) days written notice to the other party at the address shown in Article I above.

III. DUTIES: The duties of the parties in the performance of this agreement shall be as follows.

Duties of Program Sponsor:

1. To provide the Employer with copies of all pertinent rules, regulations, and other materials affecting the apprenticeship program. These shall include but are not necessarily limited to copies of Chapter 446, Florida Statutes, as amended (the Florida Apprenticeship Law), the rules and regulations of the Florida Department of Education, Division of Career and Adult Education - Apprenticeship (here in after referred to as the Registration Agency), the applicable apprentice standards, and any pertinent information/instructions received from the Registration Agency or other source.
2. To provide such technical information and administration assistance as may reasonably be necessary for the Employer to comply with all applicable rules, standards, and other requirements.
3. To refer registered apprentices to the Employer for employment in such numbers and at such times as may be requested by the Employer to the extent possible with the existing supply of apprentices and within the requirements of applicable rules and standards.
4. To provide the work-related training required by the program standards.

Duties of the Employer:

1. To read and abide by all applicable laws, rules, regulations, standards and other requirements which govern the operation of the program and training of apprentices. The Employer hereby acknowledges receipt of the registered apprenticeship program standards as approved by the Registration Agency.
2. To retain and train the apprentice(s) in his employ as work is available.
3. To pay his fair share of the financial expense of the Program Sponsor. In determining the actual amounts due from the Employer, the funding formula contained in the registered program standards shall control.

IV. COPIES: This agreement shall be made and executed in duplicate originals, one of each shall be retained by the Employer and one to be retained by the Program Sponsor. An executed copy shall be made at the same time and be sent by the Program Sponsor to the Registration Agency local servicing representative's address. In addition, a copy of any notice of termination as provided in Article II shall be sent to the Registration Agency, by the party so terminating. IN WITNESS WHEREOF, the parties set their hands on the dates below indicated.

EMPLOYER

PRINT NAME: _____
SIGN: _____
TITLE: _____
EMAIL: _____
DATE: _____

PROGRAM SPONSOR

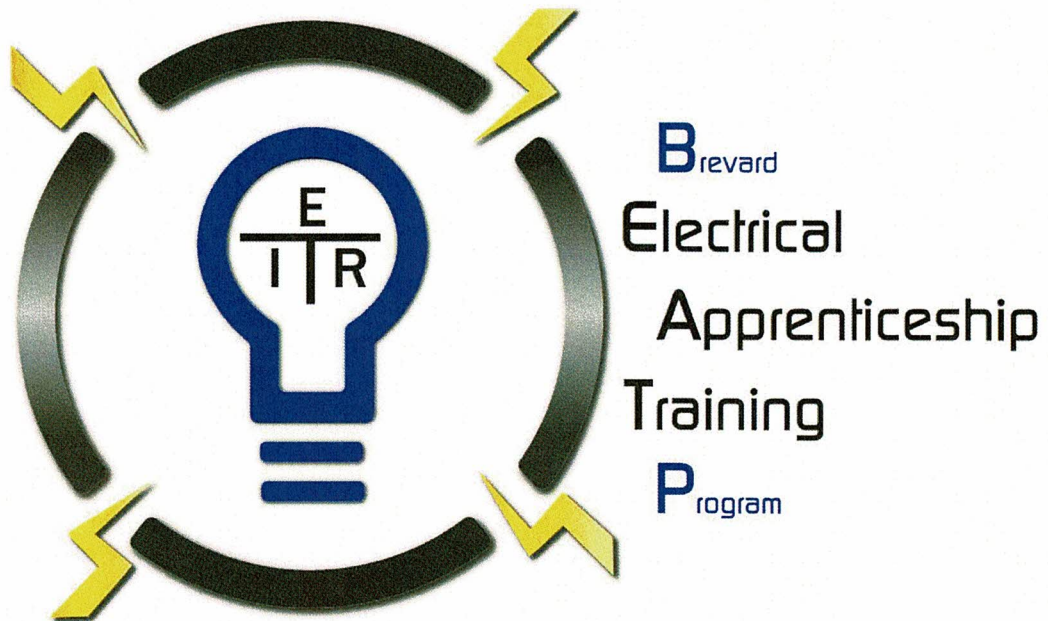
PRINT NAME: _____
SIGN: _____
TITLE: _____
EMAIL: COORDINATOR@ELECTRICALLAPPRENTICESHIP.ORG
DATE: _____

CONTACT INFORMATION

For the second form, "The Employer/Committee Agreement", please contact the Brevard Electrical Apprenticeship Training office, since there are two (2) forms to choose from.

We will be happy to provide you with information about the two forms and assist you in choosing which form would best fit your companys' needs.

If you have any additional questions, we would be happy to answer them as well.



www.electricalapprenticeship.org

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