

BOROUGH OF HAMPTON

REORGANIZATION MEETING

JANUARY 6, 2020

The Borough Council of the Borough of Hampton will meet on Monday, January 6, 2020 at 7:30 p.m. at the Borough Hall, One Wells Avenue, Hampton, NJ 08827. The notice of this meeting was advertised in the December 19, 2019 edition of the Hunterdon Democrat. The notice was also posted on the public bulletin board and is on file in the Office of the Municipal Clerk.

I. Call the 2020 Reorganization Meeting to order, flag salute, roll call.

II. Swearing in of the following:

Todd Shaner, Mayor
John Drummond, Councilman
Carroll Swenson, Councilman

III. Nomination of Council President

IV. Acknowledgement of the following:

James J. Cregar – Years of Service as Mayor and on Borough Council

Cathy Drummond, RMC/CMR – Retirement

Swearing in of Linda Leidner, RMC/CMR as Municipal Clerk (Res. No. 26-2020)

V. Administrative Appointments:

Director of Public Works/Water Operator	Alan Brower, CPWM
Deputy Director of Public Works	Matt Schafer
Deputy Registrar	Vacant
Recycling Coordinator	Linda Leidner, CRP
Water Clerk	Linda Leidner, RMC/CMR
Tax Search Officer	Diane Laudenbach, CTC
Office of Emergency Management	Jeff Tampier
Zoning Officer	Allison Witt
Municipal Violations Officer (Code Enforcement)	Frank Klemser
Rental Inspector/Perc Witness	Thomas A. Carpenter

Fire Officers:	Chief:	Rick Allen
	Deputy Chief:	Warren Gabriel II
	Captain:	Adam Fox
	Lieutenant:	Bill Border
	Lieutenant:	Warren Gabrielle III
	Lieutenant:	Ryan Nelson

Attorney:	Richard Cushing Gebhardt & Kiefer
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Auditor:	Warren Korecky Suplee Clooney & Co.
Engineer:	William Burr Maser Consulting
Bond Counsel:	McManimon & Scotland
Planner:	KMA Kyle+McManus Assoc.
Prosecutor:	Katharine Errickson
Public Defender:	Scott Mitzner

VI. Planning Board Appointments:

Jeff Minchin, Class IV	Term Expires:	12-31-2023
Pam Bailey, Class II		12-31-2020
Robert Celentano, Class IV*		12-31-2023
Andrew Hurley, Class IV		12-31-2023
Chris Masin, Class IV*		12-31-2022
Doug Rega, Class III		12-31-2020
Mayor Shaner, Class I		12-31-2020
School Board Member, Class IV, TBD		Term expires at the expiration
of the school board term or on 12-31-2021, whichever occurs first.		
Chad Nathanson, Alternate #1	Term Expires:	12-31-2020
Alternate #2, TBD		12-31-2020
Alternate #3, TBD		
Alternate #4, TBD		

***Hampton Code allows for the appointment of 4 alternate members, who shall be residents of the Borough. They are appointed to the Board by the Mayor and shall meet the requirements of a Class IV member. The alternates shall be designated at the time of the appointment by the Mayor as Alternate No. 1, No. 2, No. 3, No. 4. The terms of the alternate members shall be for two years.

VII. Environmental Committee (7 Person Committee)

Pam Bailey (3 year term)	Term Expires:	12-31-2020
Rob Wotanowski (Council Re.		12-31-2020
Vacant (3 year term)		
Vacant (2 year term)		
Vacant (2 year term)		
Vacant (1 year term)		
Vacant (1 year term)		

VIII. Drug Awareness:

Todd Shaner, Mayor
Hampton School Administrator
Rob Wotanowski, Council Representative
NJSP (Washington Barracks)
Parent Representative, TBD
Teacher Representative, TBD

IX. Historic Committee:

Thomas A. Carpenter
Mary Ann Carpenter
Rob Walton
Bob Baker
Mayor Shaner
Rob Wotanowski, Council Liaison

X. Green Team:

Linda Leidner	Alan Brower	Jeff Tampier
Pam Bailey	Vacancy	Vacancy

XI. RESOLUTIONS:

Resolution Nos. 01-2020 through 22-2020 - Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

RESOLUTION NO. 01-2020 TEMPORARY BUDGET

RESOLUTION NO. 02-2020 PUBLIC MEETINGS ACT

RESOLUTION NO. 03-2020 DESIGNATION OF DEPOSITORIES

RESOLUTION NO. 04-2020 DELINQUENT RATE

RESOLUTION NO. 05-2020 APPOINTMENT OF TAX ASSESSOR

RESOLUTION NO. 06-2020 PETTY CASH

RESOLUTION NO. 07-2020 RIPARIAN FOREST BUFFER RESTORATION

RESOLUTION NO. 08-2020 POSTAGE FOR WATER BILLS AND TIME SENSITIVE INFORMATION

RESOLUTION NO. 09-2020 VOLUNTEER TUITION CREDIT PROGRAM

RESOLUTION NO. 10-2020 DUMPSTER RENTAL FEE FOR 2020

RESOLUTION NO. 11-2020 FEE FOR STICKERS FOR ADDITIONAL CONTAINERS

RESOLUTION NO. 12-2020 PARK RENTAL FEES

RESOLUTION NO. 13-2020 AWARD OF A FAIR AND OPEN CONTRACT FOR MUNICIPAL ENGINEERING SERVICES

RESOLUTION NO. 14-2020 AWARD OF A FAIR AND OPEN CONTRACT FOR MUNICIPAL AUDITOR

RESOLUTION NO. 15-2020 AWARD OF A FAIR AND OPEN CONTRACT FOR MUNICIPAL BOND COUNSEL

RESOLUTION NO. 16-2020 AWARD OF A FAIR AND OPEN CONTRACT FOR MUNICIPAL ATTORNEY

RESOLUTION NO. 17-2020 CANCELING SMALL BALANCES

RESOLUTION NO. 18-2020 APPOINTMENT OF SANFORD NO. GROENDYKE, INC. T/A GROENDYKE ASSOCIATES AS THE BROKER OF RECORD

RESOLUTION NO. 19-2020 RENEWAL OF STATEWIDE INSURENCE

RESOLUION NO. 20-2020 STATEWIDE INSURANCE FUND RESOLUTION APPOINTING FUND COMMISSIONER

RESOLUTION NO. 21-2020 RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

RESOLUTION NO. 22-2020 RESOLUTION AUTHORIZING THE CFO TO PAY REGULAR BILLS FROM STAPLES IN ORDER TO AVOID FINANCE CHARGES

RESOLUTION NO. 23-2020 RESOLUTION SUPPORTING THE NEED FOR A CONSTITUTIONAL CONVENTION TO REFORM THE CURRENT SYSTEM OF PROPERTY TAXATION

RESOLUTION NO. 24-2020 HAMPTON BOROUGH PARK, HAMPTON EMERGENCY SQUAD FIRST CHOICE OF THE PARK/PAVILION AT NO CHARGE AND PREFERENTIAL TREATMENT TO THE HAMPTON FIRE COMPANY FOR THE USE OF THE PARK/PAVILION

RESOLUTION NO. 25-2020 AUTHORIZING THE MAYOR AND MUNICIPAL CLERK TO SIGN THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT FOR CYCLE JULY 2020 TO JUNE 2025

RESOLUTION NO. 26-2020 APPOINTING LINDA LEIDNER, RMC AS MUNICIPAL CLERK FOR A THREE YEAR TERM ENDING JANUARY 1, 2023

RESOLUTION NO. 27-2020 APPOINTING LINDA LEIDNER AS WATER CLERK

RESOLUTION NO. 28-2020 AUTHORIZING THE MAYOR TO EXECUTE THE 2020 ANIMAL CONTROL SERVICES CONTRACT WITH WASHINGTON HUMANE SOCIETY, d/b/a ST. HUBERT'S ANIMAL WELFARE CENTER

RESOLUTION NO. 29-2020 AUTHORIZING THE MAYOR AND MUNICIPAL CLERK TO SIGN A SHARED SERVICE AGREEMENT FOR SHARED MUNICIPAL COURT AMONG THE TOWNSHIP OF CLINTON AND THE BOROUGH OF HAMPTON

RESOLUTION NO. 30-2020 AWARD OF FAIR AND OPEN CONTRACT FOR MUNICIPAL PLANNER

RESOLUTION NO. 31-2020 AUTHORIZING THE MAYOR AND MUNICIPAL CLERK TO SIGN A SHARED SERVICES MONTH TO MONTH AGREEMENT FOR A SHARED MUNICIPAL COURT BETWEEN THE TOWNSHIP OF RARITAN AND THE BOROUGH OF HAMPTON

RESOLUTION NO. 32-2020 APPROVING THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN NORTHERN MUNICIPAL POD TASK FORCE AND HAMPTON BOROUGH

XII. COUNCIL COMMITTEES:
***EACH SUB-COMMITTEE REPORTS TO THE CHAIRPERSON AS INDICATED IN BOLD PRINT**

Public Works – John Drummond

Street & Roads:	John Drummond	Jeff Tampier
Sanitation:	Jeff Tampier	John Drummond
Recycling:	Jeff Tampier	John Drummond
Buildings & Grounds:	Jeff Tampier	John Drummond
Water: Carroll Swenson	John Drummond	Jeff Tampier

Emergency Services – Jeff Tampier

****Mayor Shaner is included on each of these sub-committees**

OEM:	Jeff Tampier	Doug Rega
Police (NJSP Washington)	Jeff Tampier	Doug Rega
Fire:	Doug Rega	Jeff Tampier
EMT:	Doug Rega	Jeff Tampier
Violations Officer:	Doug Rega	Jeff Tampier

Administration – Bob Baker

Finance:	John Drummond	Bob Baker	
Court:	Bob Baker	Doug Rega	Rob Wotanowski
Personnel:	Bob Baker	Doug Rega	Rob Wotanowski
Insurance:	John Drummond	Bob Baker	Doug Rega
Legal:	Bob Baker	John Drummond	Doug Rega

Community – Doug Rega

HBCEF:	Rob Wotanowski	Doug Rega
Hampton School Liaison:	Doug Rega	Rob Wotanowski
HSA:	Rob Wotanowski	Doug Rega
Business Community:	Bob Baker	Doug Rega
Ladies Auxiliary:	Doug Rega	Rob Wotanowski

Communication – Rob Wotanowski

Website:	Municipal Clerk's Office
Hampton Facebook Page:	Municipal Clerk's Office

Ancillary – Bob Baker

Board of Health Liaison:	Doug Rega	Rob Wotanowski	
Haberman/Hampton Farms:	Bob Baker	Doug Rega	Carroll Swenson

XIII Comments and Questions from the Public:

XIV Adjournment: