

**SOAR Wildlife Center Board Meeting**  
**March 20, 2017 6:00 p.m.**  
**Olive Garden**

***I. Welcome: Tiffany Welcomed the Board of Directors to the 1<sup>st</sup> Meeting***

Attendance: Tiffany, Kendra, Pamela, Robert, Mark, Sam, Lucas, and Laura

The meeting was convened at 6:02 p.m.

***II. Election of Board Members***

President: Tiffany L Morey

1<sup>st</sup>-Laura 2<sup>nd</sup>-Robert- President– PASSED- All approved- No abstentions

Vice President: Pamela Haunschild

1<sup>st</sup>-Laura 2<sup>nd</sup>-Robert- Vice President– PASSED- All approved- No abstentions

Treasurer: Laura Milnes

1<sup>st</sup>-Lucas 2<sup>nd</sup>-Robert- Treasurer– PASSED- All approved- No abstentions

Secretary: Kendra Romero

1<sup>st</sup>-Lucas 2<sup>nd</sup>-Robert- Secretary – PASSED- All approved- No abstentions

Board Members: Lucas Dennington, Robert Nagato-Needleman, Penny Torres-Spinnler, and Gail Colbern

Non-Voting Board Members: Mark Vargas and Samuel Dodenhoff

***III. Bylaw Review***

Bylaws were sent out via email on Saturday 3/18/17, to all board members for review. A copy was passed out at the meeting as well for review.

Vote: Bylaws– PASSED- All approved- No abstentions, No discussion (*via e-mail*).

***IV. Accounting Period for SOAR Wildlife Center***

An accounting **period** is a **period** of time such as the 12 months of January 1 through December 31, or the month of June, or the three months of July 1 through September 30. It is the **period** for which **financial** statements are prepared.

Laura brought up a great point, that it is good to have the year-end at the end of June, so we can see where we are without having to wait until the end of the year. It was a great idea, but since 'baby season' (a.k.a. BUSY season) is approximately May-September, it was determined at this time that January-December 31<sup>st</sup> would work the best.

Vote: Accounting Period- January 1st through December 31st– PASSED- All approved- No abstentions, No discussion

***V. Bank Account for SOAR Wildlife Center***

The board discussed the approval to start a bank account for SOAR, who should be the signers, and suggestions for a bank to utilize. It was discussed that a smaller bank such as; Rogue Federal Credit Union, would work best for a non-profit center such as SOAR.

Vote: 4 signers on the SOAR checking account to be: President, Vice President, Secretary and Treasurer. Bank Account and Signers– PASSED- All approved- No abstentions, No discussion

***VI. Spending Limit Before Board Authorization Needed***

The board discussed what the maximum spending amount would be, before board authorization would be needed for approval. It was determined that any amount under **\$1000**, is approved, whereas anything over that amount would need board approval.

Vote: Maximum spending amount, anything under \$1000 without board approval, anything over \$1000 requires board approval– PASSED- All approved- No abstentions, No discussion

***VII. Update on 501© 3 for SOAR Wildlife Center***

Tiffany discussed the non-profit status for SOAR. On 3/20/17 SOAR Wildlife Center received the approval letter from the IRS. SOAR is now **officially** a 501© 3, non-profit entity! The EIN is 82-0697447

***VIII. A Quick Look @ 7 Phases SOAR Wildlife Center***

**Phase 1:** Finalize Non-Profit & Board of Directors, Finalize ODFW Permits, Search for Volunteers, Educational Programs, Construction of Raccoon/Squirrel/Bat Caging, Obtain Anesthesia Machine, X-Ray Machine, Needed Medical Supplies, ESTIMATED OPERATING COST: \$49K

**Phase 2:** Acquisition of Property/Land for SOAR- unknown cost.  
No Cost for Labor

**Phase 3:** Clinic Constructed- Animal Enclosures. Bear Cub Enclosure. Bird & Raptor Enclosure. Fox Enclosure. Quarantine Enclosure. Other enclosures moved from AWR property. No Cost for Labor. ESTIMATED COST: \$355K

**Phase 4:** 2 Animal Ambassadors and Enclosures. Veterinarian Hired. Estimated Cost: \$88k

**Phase 5:** GRAND OPENING! 2 full-time employees and 1 veterinarian.  
ESTIMATED COST: \$158K

**Phase 6:** Dorm for Interns/Volunteers. 2 full-time employees and 1 veterinarian.  
Estimated Cost: \$208k

**Phase 7:** . 2 full-time employees and 1 veterinarian. Feed and Operating Costs:  
Estimated Cost: \$158k

### ***IX. 1<sup>st</sup> Fundraiser?***

Discussed possible fundraisers and what we want to focus on at this time. It was decided that fundraisers such as:

- 1- *5K fun run*
- 2- *Dog Walk*
- 3- *Wine Tasting*
- 4- *etc.*

take a ton of time to put together with little to no profit. Therefore at this time we will focus on the following:

- 1- (Tiffany to do) Linking our non-profit status to Facebook and taking donations directly from our Facebook page
- 2- (Tiffany to do) Linking with Amazon- so that anytime a supporter shops on Amazon they can link our information and we can get a percentage from every purchase.
- 3- (Tiffany to do) When a baby wild animal comes in that needs special assistance we can do a 'Go Fund Me' fundraiser for that specific cause.
- 4- (Tiffany and Kendra to do) Contact vineyards to see if they would be willing to: #1- place an 'INFO-CARD' about SOAR for vineyard customers to take (get our information out there) and #2- be 'partners' in an event, that the vineyard hosts, where we have little output, yet we take in a large percentage of the profits.
- 5- (Tiffany to do) Contact Oregon Hunter's Association- ask to attend a board meeting and give a presentation on SOAR Wildlife Center.
- 6- Kendra will continue to search for Grants to apply for.
- 7- (Tiffany and Kendra to do) Contact SOU, RCC, and Parks and Rec about offering wildlife classes.
- 8- (Tiffany and Kendra to do) Look into 'charging' for ½ hour to 1 hour of viewing time of Majik, and other wildlife babies.
- 9- (Tiffany to do) Contact Chamber of Commerce, become a member and ask to do a presentation.
- 10- (Tiffany to do) Create an 'Amazon Wish-List' for supporters to purchase needed supplies.
- 11- (Tiffany to do) Linking with Dicks Sporting Goods- so that anytime a supporter shops at Dicks, they can link our information and we can get a percentage from every purchase.
- 12- Kendra will set up the 'bottle' return program at Burger King.
- 13- Pamela and Tiffany will finalize the 'adoption' of wildlife at SOAR levels for the website and Critter Tracker.

### ***X. Treasurer Report***

Quick Books report from January 1, 2017 to present was handed out and discussed.

### ***XI. Questions***

The board discussed several issues.

- 1- SOWTT (pronounced 'S-W-O-T'), 'Southern Oregon Wildlife Transportation Team,' was discussed at length. It was determined that it is a needed commodity for not only SOAR, but for Wildlife Images, and ODFW. Tiffany will contact Wildlife Images to see if they would like to assist in finding members for SWOT, putting the SWOT team together, training the members, and be ready to transport by May 2017, for baby season.
- 2- Fawns require a huge amount of brush (oak branches/leaves, madrone branches/leaves, fruit tree branches/leaves), therefore Tiffany and Kendra will contact Public Works and Trees Inc., to see if they can support this needed food source.
- 3- Tiffany will put ads out to locate 'Nursing Goats' to assist with a new innovative way of raising the fawns. We will look for Female Goats in Season, which would be able to be re-located to our facility from June-September, with the sole purpose of nursing the fawns, and assisting with not habituating the fawns. This would also save SOAR a huge amount of money since it costs approximately \$15k a season just for Fox Valley Black-Tailed Fawn Formula.
- 4- Tiffany will look into having Anita Stafford and Pamela Haunschuld sub-permitted to take in birds, since at this time Tiffany and Kendra will not be able to care for birds on top of all the other mammals.
- 5- Pamela Haunschuld will work with Tiffany and Kendra in doing public presentations. The Forensics lab in Ashland could be contacted in reference to assisting with presentations as well.

## ***XII. Next Meeting***

The next meeting is 'tentatively' set for mid-May. If there is any information that requires a meeting of the Board of Directors, Tiffany will send out an email informing all the directors of such, and prepare for scheduling the next meeting. If there is no new information or very little information, Tiffany will just send out an informational e-mail and the board will plan on meeting after September 2017 (after baby season). Possible locations for upcoming board meetings: Elmers, Black Bear Diner, or ODFW.

Meeting ended at 7:11 p.m.