

West Branch Township  
Board Meeting  
March 8, 2017 6:02 p.m.

Veeder opened Public Hearing at 6:02 p.m. Fiscal Year: 4/1/17 – 3/31/18 Budget recap presented. No comments from the public. Public Hearing closed at 6:07 p.m.

Veeder opened regular meeting with the pledge to the flag at 6:07 p.m.

Present: Veeder, Buhlman, Hodgins, Philbrick and Mollard

Public Present: Margaret Winslow and Ron Zarem

Motion by Veeder, second by Philbrick to approve the Agenda with additions of 4/1/16 – 3/31/17 Budget Adjustments and EDC Presentation both to be placed under New Business. Voice vote: Ayes – all. Motion Carried.

Motion by Philbrick, second by Hodgins to approve minutes of 2/8/17 & 2/15/17. Voice vote: Ayes – all. Motion Carried.

**Reports:**

Mollard presented monthly bills. Motion by Philbrick, second by Mollard to approved bills as presented in the amounts of: (101) General \$16,447.59, (592) Sewer/Water \$1002.42 (600) Water #2 \$1920.01. Voice Vote: Ayes – All. Motion Carried.

Mollard reported on the purchase of Pontem Cash Receipting Program which will eliminate 4 receipts books; Sewer/Water and Water #2 checkings accounts will be closed as of 4/1/17 and funds to be transferred into the Public Fund Account used currently by General Fund – Pontem software is already accounting for the funds; Quick books have been installed and will be ready to produce payroll in April.

Philbrick reported last day the township collected taxes was 2/28/17. She estimated she collected approximately 90% of total taxes. This tax cycle flowed smoothly.

Hodgins reported that the patch at Austin Way did not hold so he patched it again yesterday at “no charge”. He suggested options to redo the road for the long term. In the meantime he suggested a short term fix would be to put 80’ of asphalt down. Veeder stated he would discuss funding with the DDA at their next meeting.

Buhlman had nothing to report this month.

Veeder reported on the Tuesday night planning meeting where they approved proposed Ordinance #44 and now it goes to the County for their approval. He stated due to the MTA Conference in April we need to change our April meeting date. It was agreed to meet on April 19<sup>th</sup> at 6:00 pm. Payroll will still be paid on 4/12/17.

**New Business**

Margaret Winslow presented on behalf of EDC. She discussed their accomplishments over the past year and the activities planned for 2017. She thanked the township for their continued support. Hodgins had

questions concerning broadband for a local business. Winslow stated she would have the Chamber Director contact the business owner.

Motion by Philbrick, second by Mollard to purchase Pontem Cash Receipting Program in the amount of \$2634.00. (This includes 2017 software support). Voice Vote: Ayes – all. Motion Carried.

Assessor’s Contract was discussed. Veeder will do further research and report back next month.

Motion by Mollard, second by Philbrick to approve General Appropriation’s Act Resolution #03-08-2017-A for Fiscal Year Budget period 4/1/17 – 3/31/18 as listed below: Roll Call: Ayes: Hodgins, Philbrick, Mollard, Buhlman and Veeder. Resolution Passed.

<u>Fund</u>		<u>Revenue</u>	<u>Expenditure</u>
G/F	101	\$641,008	\$641,008
DDA	216	\$258,635	\$100,173
GMoth	235	\$ 500	\$0
Brn Field	243	\$ 7,242	\$0
Water Sewer	592	\$163,350	\$455,875
Water#2	600	\$ 95,986	\$115,345

Veeder discussed his meeting with DEQ whereby they made request via letter for Voluntary Access for investigation of Petroleum contamination at property formerly known as West Branch Steel.

Motion by Philbrick, second Hodgins to proceed with DEQ’s investigation. Voice Vote: Ayes – all. Motion Carried.

MDOT informational sheet provided to each board member concerning the Public Meeting Notice for I-75 Exit 212 Construction Project on Thursday, March 16, 2017 from 4 – 6 p.m.

Motion by Philbrick, second by Veeder to approve 4/1/2016 – 3/31/2017 G/F Budget adjustments as presented bringing new total for General Fund Revenue and Expenditures to \$450,680.00. Voice Vote: Ayes – all. Motion Carried.

**Old Business**

Marge Noffsinger new meter was installed on the front of her home to determine water usage issue.

Ron Zarem updated on the Township resident heavy refuse day. It was determined it will be on a Saturday and the location (if weather permits) will be at the Transfer Station. It will be published in the local newspaper. Gary Hicks with Republic said he will come and speak to the board hopefully in April.

Motion by Veeder, second by Hodgins meeting is adjourned at 7:51 p.m.

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Draft Date

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Cheryl Mollard, West Branch Township Clerk

\_\_\_\_\_  
Approved Date

\_\_\_\_\_  
Ryan Veeder, West Branch Township Supervisor