

PALOS FIRE PROTECTION DISTRICT

OCTOBER 6, 2014 REGULAR TRUSTEE MEETING

CALL TO ORDER: The regular meeting of the Palos Fire Protection Board of Trustees was called to order at 7:00 p.m., October 6, 2014 by President Kevin McCurrie. The meeting was conducted at 8815 West 123rd Street, Palos Park, Illinois.

PLEDGE OF ALLEGIANCE

ROLL CALL: On call of the roll Trustees Todd Thielmann, Kevin McCurrie, Rich Nogal and Russell Miller responded as present. Trustee Gene Adams was absent.

OTHERS PRESENT: Chief Patrick Gericke, Administrative Assistant JoAnn D'Altorio, Attorney Thomas Courtney, CPA James Howard, Edward McCormick representing Mulcahy, Pauritsch, Salvador & Co, Ltd., Deputy Chief Rob Knez, Recording Secretary Gladys Nash and members of the public and fire department.

AMENDED AGENDA: A motion was made by Trustee Nogal to amend the agenda for a presentation from Mulcahy, Pauritsch, Salvador & Co., regarding the annual audit of the district financial records for the fiscal year ending April 30, 2014. Trustee Miller seconded the motion; same carried unanimously on roll call vote. A narrative detailing the assets, liabilities, fund balances, revenue, and expenditures of the district was presented. Comparative figures between last year and this year were also addressed as well as pension fund obligations. Chief Gericke noted two vehicles are no longer part of the district rolling stock. Property tax collections, the EAV and COLA were also highlighted. Mr. Courtney reported an actuary is currently working on issues relative to pension funding. Copies of the audit will be filed with the appropriate agencies in compliance with regulations. The Board expressed their appreciation for the excellent work performed. The regular agenda was resumed at this time.

APPROVAL OF MINUTES: A motion to approve minutes of the September 8, 2014 Trustee Meeting was made by Trustee Nogal, seconded by Trustee Miller. On call of the roll Trustees Nogal, Miller, Thielmann and McCurrie voted aye; motion carried.

TREASURER'S REPORT: Mr. Howard reported \$2.5 million in property taxes was received for August and September. Percentages expended and remaining in various funds were reviewed. He noted bank accounts have been fully collateralized. In regard to ambulance fees and collections, some receipts were backlogged when the change was made to outsource billing in the spring. Collections will be monitored and reported to the trustees. President McCurrie noted \$299,015.47 for payroll and \$180,966.75 for accounts receivable and payables are presented to the Board for approval.

A motion was made by Trustee Miller to accept the report and authorize expenditures of \$479,982.22 for payroll and invoices as approved by Mr. Howard. Trustee Thielmann seconded the motion. On call of the roll Trustees Miler, Thielmann, Nogal and McCurrie voted aye; motion carried.

PALOS FIRE PROTECTION DISTRICT

OCTOBER 6, 2014 REGULAR TRUSTEE MEETING – PAGE 2

PUBLIC COMMENTARY: There was none.

CHIEF'S REPORT:

Station Response Times: The average response time for all shifts is 4:10. One call for assistance to Crestwood involved hooking up the boat and proceeding with dive rescue procedures which took longer due to complexity of the situation. Deputy Chief Rob Knez reported on a flashover at a residence which presented extreme danger to responders at the scene. An officer/shift commander meeting will be held with neighboring districts to ensure safety procedures are reviewed. Building materials for the first floor and trusses were inadequate and a sprinkler system for the building would have been beneficial. The floor was already burned through when the first unit arrived. The need for sprinkler systems for large residences is highly recommended.

District Activities: Fire Prevention Awards ceremony will be held October 30, at 7:30 p.m., at Palos West School. The trustees were urged to attend the ceremony which has been well received by students and family members.

Firefighter testing is completed, with a final eligibility list expected to be posted in January.

Employee Injury: The lieutenant who suffered a shoulder injury will be off duty for about twelve weeks. A temporary appointment to fill the position is being requested. There may be some over time due to will be required.

Weather Siren: Braniff has not responded to our specific request for a siren quote because trained technicians to perform work required is an issue. The chief will pursue this further.

A donation was received from West Shore Pipe Line to replace the gas monitor.

OLD BUSINESS:

- A) Purchase of new fire engine: Mr. Courtney has reviewed documents for lease/purchase agreement which were presented to the Board for consideration. The vehicle title will not pass to the district until the last payment is made. The loan rate is at 2%. A spread sheet compared the Pierce and Rosenbauer vehicles. Availability of service is a major concern in deciding the purchase. Maintenance on 6304 has not been satisfactory. Financing and capital reserves have been discussed at length. Mr. Howard emphasized that tax warrants will not be required as long as disbursements continue to be carefully monitored. A motion was made by Trustee Nogal to authorize purchasing the pumper from Pierce Manufacturing. The total cost is \$408,322.00 with a discount of \$13,176.00. Five payments of \$85,863.27 will be required. Delivery is estimated eight to ten months after the contract is signed. Further details are contained the file folder

PALOS FIRE PROTECTION DISTRICT

OCTOBER 6, 2014 REGULAR TRUSTEE MEETING – PAGE 3

specifications. Trustee Thielmann seconded the motion. On call of the roll Trustees Nogal, Thielmann, McCurrie and Miller voted aye; motion carried.

- B) Financing of new engine: Motion was made by Trustee Nogal to establish a finance schedule as recommended by Mr. Howard. Trustee Miller seconded the motion; same carried unanimously.
- C) Recovery Costs for Water Rescue: Mr. Courtney reported there are three sections in the proposed ordinance in accord with powers vested under Chapter 70 ILCS 705, "AN ACT IN RELATION TO FIRE PROTECTION DISTRICTS." The District has in force its Extrication Service Reimbursement Ordinance 01-2009 which establishes hourly rates for vehicles, overtime and firefighter paramedic overtime costs.

A motion was made by Trustee Miller to adopt RESOLUTION 2014-2 Specialized Rescue Service Pertaining to Water Rescue pursuant to the powers vested under Chapter 70 ILCS 705, "AN ACT IN RELATION TO FIRE PROTECTION DISTRICTS." Trustee Thielmann seconded the motion. Mr. Courtney noted the resolution will take effect ten days after it has been published in a newspaper distributed locally. On call of the roll Trustees Miller, Thielmann, Nogal and McCurrie voted aye; motion carried.

- D) Roof Bid for Station #2: Chief Gericke included this item in his memo to the Board. The RFP for the Station rebid was opened September 29. Three vendors submitted bids: G & L Construction - \$34,900.00; Feliotto Construction - \$39,530.00 and F & G Roofing - \$78,800.00. The RFP outlined specific district and insurance requirements, etc. The Board discussed the large disparity in bid amounts. Trustee Nogal requested references for bidders should be verified before reaching a decision.

The Board also discussed hail damage at Station #1. Procedures will be implemented to capture insurance reimbursement for damages. Discussion was also held regarding having both roofs replaced. The vendor awarded the contract must sign off regarding compliance with District ordinances. A motion was made by Trustee Thielmann, seconded by Trustee Miller to table action until the next meeting. The motion passed unanimously on roll call vote.

- E) Trustee Compensation: Funds for attending classes for certification are to be provided by the State Fire Marshal's Office. Trustee requirements to serve on the Board of Trustees and Pension Board encompass sixteen hours. Compensation originally for three courses annually as set forth in the statute.

PALOS FIRE PROTECTION DISTRICT

OCTOBER 6, 2014 REGULAR TRUSTEE MEETING – PAGE 4

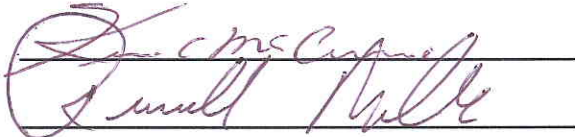
NEW BUSINESS:


TEMPORARY APPOINTMENT: Chief Gericke presented a memo outlining procedures for the appointment because of the temporary illness of a full time firefighter paramedic. Palos Fire Protection District FFA Local 4480 has consented to the Temporary Appointment. A motion was made by Trustee Miller to adopt a RESOLUTION OF THE BOARD OF TRUSTEES OF PALOS FIRE PROTECTION DISTRICT appointing Thomas Foley, FF/CPM TO THE TEMPORARY POSITION OF FIREFIGHTER PARAMEDIC. The appointment is temporary and shall be vacated upon the return of the Firefighter to active duty. Trustee Thielmann seconded the motion which passed unanimously on roll call vote.

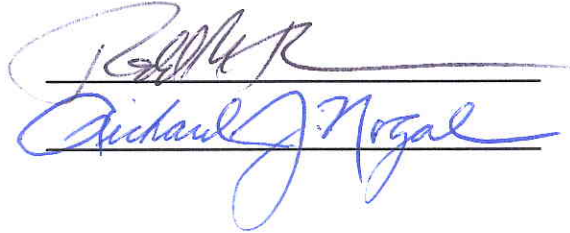
CLOSED SESSION: A motion was made by Trustee Miller to adjourn into closed session at 8:01 p.m. to discuss personnel issues and the chiefs' contract. Trustee Thielmann seconded the motion which passed unanimously on roll call vote.

RECONVENED REGULAR MEETING: The regular meeting was reconvened at 8:15 p.m., on a motion by Trustee Miller, seconded by Trustee Nogal. Motion passed unanimously on roll call vote.

ADJOURNMENT: The meeting adjourned at 8:16 p.m., on a motion made by Trustee Miller, seconded by Trustee Nogal. The motion carried unanimously on roll call vote.







Richard J. Nogal