

Board of Alderman Minutes
81 S. Orchard Blvd.
August 23, 2023
Page 1 of 7

**

PUBLIC HEARING TAX LEVY

Date: August 22, 2023. Mayor opened at 6:30 p.m.
Mayor Short read Notice of Public Tax Levy Hearing (attached)
Present: Icenhower, Beaty, Danderson, Lord, Veach
Absent: Roe

In Favor: 6
Opposed: 0

City will leave public hearing open in case someone shows up to speak and we will move on to our regular meeting for now at 6:35 p.m.

OPEN MEETING

Roll call taken by Mayor Stephen Short
Present: Icenhower, Beaty, Danderson, Lord, Veach
Absent: Roe
Call to order at 6:36 p.m.
Roe present at 6:37 pm

Approve Agenda. Motion by Veach to approve agenda. Second Beaty.
Roe AYE, Icenhower AYE, Beaty AYE, Danderson AYE, Lord AYE, Veach AYE

PUBLIC FORUM (First meeting canceled)

None.

OLD BUSINESS

None.

NEW BUSINESS

DISCUSS AND/OR APPROVE BID PROPOSAL FOR FLEET GENERAL SERVICE AND MAINTENANCE

Mailed to three businesses, posted at City Hall, Website and Buffalo Reflex.

Motion by Danderson to approve Premier Automotive for Fleet General Service and Maintenance bid. Second by Beaty.
Roe Absent, Icenhower ABSTAIN, Beaty AYE, Danderson AYE, Lord AYE, Veach AYE

DISCUSS AND/OR APPROVE BID PROPOSAL FOR PROPANE

Contacted five businesses for phone bids and received back four bids.

Motion by Danderson to approve Thompson Propane for Propane bid. Second by Veach.
Roe AYE, Icenhower AYE, Beaty AYE, Danderson AYE, Lord aye, Veach AYE

DISCUSS AND/OR APPROVE BID PROPOSAL FOR HVAC SERVICE

Mailed to three businesses, posted at City Hall, Website, and Buffalo Reflex. Received two bids back.

Motion by Veach to approve Cozy Heating and Cooling, LLC for HVAC bid. Second Danderson.

Roe AYE, Icenhower AYE, Beaty AYE, Danderson AYE, Lord AYE, Veach AYE

DISCUSS AND/OR APPROVE BID PROPOSAL FOR HEAVY EQUIPMENT CONTRACTOR

Mailed to eight businesses, posted at City Hall, Website and Buffalo Reflex.

Motion by Icenhower to approve LaFollette Excavating for Heavy Equipment Contractor. Second by Veach.

Roe AYE, Icenhower AYE, Beaty AYE, Danderson AYE, Lord AYE, Veach AYE

DISCUSS AND/OR APPROVE BID PROPOSAL FOR SNOW REMOVAL SERVICE

Mailed to eight businesses, posted at City Hall, Website and Buffalo Reflex.

Motion by Icenhower to approve LaFollette Excavating for Snow Removal Service. Second Roe. Roe AYE, Icenhower AYE, Beaty AYE, Danderson AYE, Lord AYE, Veach AYE

DISCUSS AND/OR APPROVE BID PROPOSAL FOR PLUMBING SERVICE

Mailed to three businesses, posted at City Hall, Website, and Buffalo Reflex. Received one back.

Motion by Roe to approve Reed's Plumbing and Excavation for Plumbing Service bid. Second by Danderson.

Roe AYE, Icenhower NAY, Beaty AYE, Danderson AYE, Lord AYE, Veach AYE

PLANNING AND ZONING APPOINTMENTS

Mayor Short recommends Don Brite be reappointed to the Planning and Zoning Commission.

Motion by Danderson to approve the reappointment of Don Brite to the Planning and Zoning Commission for a term to expire September 2027. Seconded by Veach

Roe AYE, Icenhower AYE, Beaty AYE, Danderson AYE, Lord AYE, Veach AYE

Mayor Short recommends Travis Lee be reappointed to the Planning and Zoning Commission.

Motion by Danderson to approve the reappointment of Travis Lee to the Planning and Zoning Commission for a term to expire September 2027. Seconded by Veach

Roe AYE, Icenhower AYE, Beaty AYE, Danderson AYE, Lord AYE, Veach AYE

RE-ENTER PUBLIC HEARING AT 6:45 p.m.

CLOSE PUBLIC HEARING AT 6:45 p.m.

RE-ENTER OPEN MEETING AT 6:46 p.m.

BILL NO. 23-15 AN ORDINANCE AMENDING SECTION 405.330 (E) (7) OF THE “C-2” HISTORIC BUSINESS DISTRICT ZONING REGULATIONS OF THE CITY OF FAIR GROVE, MISSOURI, BY ADOPTING AND ENACTING A NEW DESIGN REQUIREMENT IN LIEU OF SECTION 405.330 (E) (7) (Posted 8/10/2023)

Motion by Beaty to have the first reading of Bill No. 23-15 by title only. Seconded Veach
Roe AYE, Icenhower AYE, Beaty AYE, Danderson AYE, Lord AYE, Veach AYE

MAYOR READ BILL NO. 23-15 BY TITLE ONLY.

Motion by Danderson to approve the first reading of Bill No. 23-15 by title only and have the second reading of Bill No. 23-15 by title only. Seconded Veach
Roe AYE, Icenhower AYE, Beaty AYE, Danderson AYE, Lord AYE, Veach AYE

MAYOR READ BILL NO. 23-15 BY TITLE ONLY.

Motion by Danderson to approve the second reading of Bill No. 23-15 by title only and assign it Ordinance No. 253. Seconded Veach
Roe AYE, Icenhower AYE, Beaty AYE, Danderson AYE, Lord AYE, Veach AYE

BILL NO. 23-16 AN ORDINANCE OF THE CITY OF FAIR GROVE, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS. (Posted 8/10/2023)

Motion by Veach to have the first reading of Bill No. 23-16 by title only. Seconded Danderson.
Roe AYE, Icenhower AYE, Beaty AYE, Danderson AYE, Lord AYE, Veach AYE

MAYOR READ BILL NO. 23-16 BY TITLE ONLY

Motion by Danderson to approve the first reading of Bill No. 23-16 by title only and have the second reading of Bill No. 23-16 by title only. Seconded Veach
Roe AYE, Icenhower AYE, Beaty AYE, Danderson AYE, Lord AYE, Veach AYE

MAYOR READ BILL NO. 23-16 BY TITLE ONLY

Motion by Danderson to approve the second reading of Bill No. 23-16 by title only and assign it Ordinance No. 254. Seconded Veach

Roe AYE, Icenhower AYE, Beaty AYE, Danderson AYE, Lord AYE, Veach AYE

BILL NO. 23-17 AN ORDINANCE ESTABLISHING THE TAX LEVY ON ALL REAL AND PERSONAL PROPERTY LOCATED IN THE CITY OF FAIR GROVE, MISSOURI FOR THE YEAR 2023. (Posted 8/10/2023)

Motion by Veach to have the first reading of Bill No. 23-17 by title only. Seconded by Danderson.

Roe AYE, Icenhower AYE, Beaty AYE, Danderson AYE, Lord AYE, Veach AYE

MAYOR READ BILL NO. 23-17 BY TITLE ONLY.

Motion by Danderson to approve the first reading of Bill No. 23-17 by title only and have second reading of Bill No. 23-17 by title only. Seconded by Veach

Roe AYE, Icenhower AYE, Beaty AYE, Danderson AYE, Lord AYE, Veach AYE

MAYOR READ BILL NO. 23-17 BY TITLE ONLY.

Motion by Danderson to approve second reading of Bill No. 23-17 by title only and assign it Ordinance No. 255. Seconded by Roe

Roe AYE, Icenhower AYE, Beaty AYE, Danderson AYE, Lord AYE, Veach AYE

Business Meeting

SEWER AND PUBLIC WORKS

Sewer: None.

Streets: None.

FINANCIAL STATEMENT

Motion by Roe to approve the financial statement as submitted. Seconded by Icenhower
Roe AYE, Icenhower AYE, Beaty AYE, Danderson AYE, Lord AYE, Veach AYE

Larry Brown reviewed financial statement. Larry then gave an update on CD rates. Rates right now are at 1.85%. He met with O'bannon bank and they offered a 7 month CD for 5.2% and 12 month CD for 5.00%. Larry looked at all of funds and all departments, so he could figure out how much money the city can afford to put into CDs. Larry believes it would be a good idea to invest in CDs. Need to do a resolution saying who can invest the money and who can get it back out. Since just getting started, do a CD ladder, so every few months you have a CD coming due. As they start maturing they will be coming due and then you always have the money, without worrying about taking money out with a penalty.

Icenhower asked how many CD's are you talking about?

Larry said possibly 1 CD for Park and 8 CD's minus the park. Danderson says that Roe, him and Icenhower need to discuss.

PARK BOARD

None.

EMERGENCY MANAGEMENT

Kris Bone spoke about the new and updated plan for the city. The 2023 version was needed for the grant. All of the required trainings are available online. However, some training is due within the first 24 months, so next year, Kris and Mark will be traveling to in-person training classes that are close to the vicinity.

Kris also talked about the Heritage Festival and the number of people that attend. There is an Event action plan, but it's too late this year to put it in place. Next year she would like to take the opportunity to use the action plan. She believes that the festival will get bigger in numbers because of COVID being past.

Beaty said that the Historical Society needs to be given more information about the Event Action Plan, as they have never had it before.

POLICE DEPARTMENT

Ewbank updated that a lot has happened in the last 4 weeks. They sold a vehicle and got more money out of it that they planned. Police department lost Jeff Witt, Kris Bone and Ben McMains to SRO positions. He said they had some good applicants for the open positions and did roughly 24 interviews. They picked 3 of the top candidates and hired them. One starting next week and the other 2 do not graduate until December.

Chief Ewbank stated the Fair Grove PD is using a 2017 policy and procedure manual. It is outdated as there have been a lot of changes in the past 6 years. Required policies are not in the manual and it can't easily be updated. Talking with other Police Chiefs in Southwest Missouri, most use Lexipol. Lexipol would cost around \$5,000 to put in place. The Chief says he will have around \$15,000 left from salaries at the end of the year due to being understaffed, as well as extra money from vehicle that was sold. He also submitted paperwork for a grant to pay for computer for a savings of \$3,000 or \$4,000. Chief Enderle made some good updates verbally, but not in writing. Chief Ewbank feels that not having updated policies and procedures could be a recipe for disaster.

Icenhower says you need to have I's dotted and T's crossed. Danderson asked how long are you tied to it? Ewbank says that it is an annual renewal. Danderson asked if it is something that needs to be bid? Ewbank doesn't know of another company. Ewbank says that this year would be around \$2,900 then it goes up around \$800 per officer. This was the price quoted through June 2024. Lexipol make the policies and procedures specific to Fair Grove.

Danderson says that the Policy and Procedures that the city is using right now have never been approved by the City. Danderson asked if this would you be considered a sole proprietor bid? Ewbank says yes.

Lord stated that it is an insurance policy for the City. It's expensive, but worth it as there have been lots of changes in the police world. We have to and need to do something. I do not know of another option. In my opinion it is worth it.

Motion made by Icenhower to buy Lexipol for the amount of \$5,208.95 accepting a sole qualified bidder. Seconded by DANDERSON
Roe AYE, Icenhower AYE, Beaty AYE, Lord AYE, Veach AYE

CITY CLERK

None

COMMITTEE REPORTS

Roe, updated everyone on a couple of grants. Own Engineering is asking for letters of support for the sidewalk project. Letters are due to Sara this Thursday.

Sewer I & I grant update. Committee update report attached. After having the camera put into the sewer lines, some problems were found. The city needs to fix or replace saddle on sewer main, east of town there is a dip in sewer line, on Swan street at the 3 way man hole there are tree roots growing in sewer line, Swan street manhole by soccer field also has tree roots, manhole on Larissa drive has water coming in. Committee is waiting on report and will make a plan for repairs.

STREET –

Should be done in a few more days.

APPROVE BOARD OF ALDERMAN MINUTES

Motion by Danderson to approve Board of Alderman Minutes for July 20, 2023, July 25, 2023, and August 8, 2023. Seconded by Veach
Roe AYE, Icenhower ABSTAIN, Beaty AYE, Danderson AYE, Lord AYE, Veach AYE

MAYOR REPORT

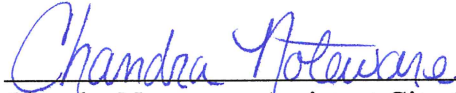
None

ADJOURNMENT

Motion by Danderson to adjourn at 7:44 PM Seconded by Veach

Roe AYE, Icenhower AYE, Beaty AYE, Danderson AYE, Lord AYE, Veach AYE

Adjourned at 7:45 p.m.



Chandra Noteware, Assistant City Clerk