Mokena Fire Protection District

Emergency 9-1-1

Administrative Offices
19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1
19853 S. Wolf Road
Mokena, IL 60448
(708)479-3781

Fire Station #2
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3
10855 W. 183rd Street
Orland Park, IL
60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917

MOKENA FIRE PROTECTION DISTRICT
TRUSTEES' MEETING
DECEMBER 11, 2018

The regular meeting of the Mokena Fire Protection District was held on Tuesday, December 11, 2018 at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Treasurer Ken Blank, Secretary Robert Hennessy, Trustee Kenneth Lenz, Trustee Craig Warning, Fire Chief Howard Stephens, Assistant Chief Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel

Visitor: Dennis Burkhardt

MINUTES OF PREVIOUS MEETINGS, CORRECTIONS, APPROVAL

Ken Lenz made a motion, seconded by Ken Blank, to accept the minutes of the November 13, 2018 meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

TREASURER'S REPORT

Robert Hennessy made a motion, seconded by Craig Warning, to accept the monthly statement as presented. Motion passed with all ayes.

Ken Blank made a motion, seconded by Robert Hennessy, to pay the monthly bills in the amount of $322,574.80 as presented. Motion passed with all ayes.

TRUSTEES' REPORT

The Trustee's wished everyone a Merry Christmas!

Ken Lenz is thankful for the 20-year service award he received and stated that the time he spent on the Board went by very quickly.

CALENDAR AND CHECKLIST

The annual Tax Levy has been filed by Attorney Tom Gilbert.

The review of the closed session minutes will be later in the meeting.

A certificate of exempt property has been filed with the County Supervisor of Assessments.

ASSISTANT CHIEF CAMPBELL'S REPORT

Pierce is working on the outgoing inspection for the truck and the third party U.L. ladder test. We are scheduled to inspect the work on December 13.

Ambulance 91 will be going to Chandler Services for front and rear brakes at a cost of $3,119.96, which is a budgeted item.

The floor drains at Station 3 were clogged and not draining properly; this has been repaired.

Will County Maintenance Committee, made up of apparatus technicians in the surrounding area, meets quarterly to discuss apparatus maintenance and share ideas. The meeting this quarter was hosted by Mokena FPD.

The training calendar for December was reviewed by the Trustees.

The Board reviewed the ride-along report for the month of October.

ASSISTANT CHIEF CIRELLI'S REPORT

The new executive director of Laraway Communications Center began her employment on December 10.

The major CAD upgrade with Dispatch has been delayed until February 2019 due to technical issues.

A system to monitor the integrity of the communications systems/radio towers is expected to be installed this week at Laraway Communications Center. A portion of our ISO score is based on this system.

In response to the cyber-attack experienced in October, we have migrated to a new email system.

A/C Cirelli recently attended the Homer Glen Public Services and Safety committee meeting.

We currently have two employees out on reported duty-related injuries and one employee out on a non-duty related injury.

The Trustees reviewed the November code enforcement reports, public education surveys and training calendar.

The implementation of the Brycer Compliance Engine, the fire detection and suppression inspection tracking system, is expected to go live on January 1, 2019. All our occupancies have been loaded into the system and Lt. Sickles and A/C Cirelli will have an in-service training at the end of December.

We participated in the annual Christmas parade, where the antique transported Santa.

CHIEF'S REPORT

The FY2018 ambulance billing data was reviewed.

An ISO representative reviewed the MFPD in November; results are not expected for a few months. Thank you to everyone who assisted in this year's ISO review and special thanks to Engineer Adam Shefcik for guiding this project.

Everyone is invited to attend the annual Firefighter/Teachers volleyball game at Mokena Junior High on February 21, 2019 at 7:00 PM.

The Financial Resource Manual and the Purchasing Policy have been updated and the approval of these will be on the agenda in January.

Thank you to Kathy Ferraro for organizing the donation of toys for local organizations. We have received many toys and they were delivered to Frankfort Food Pantry and other local organizations.

Trustee Lenz will not be running for the position of Trustee when his term expires in April. To date we have received two applications for this position. Thank you to Mr. Lenz for his 20 years of service as a Trustee.

The 100th year anniversary apparel should not be worn after January 1, 2019.

Mokena School District 159 is considering the placement of a referendum question on the April 2, 2019 ballot. The final decision has not been made; there are a series of community forums to learn more and share input.

Mokena Messenger published a notice for our CPR class

Six Customer Satisfaction Surveys received in the past month were shared with the Board.

REVIEW OF CLOSED SESSION MINUTES

After a review of the closed session minutes, it was determined that there are none to be opened at this time.

DESTRUCTION OF VERBATIM RECORDINGS

Robert Hennessy made a motion, seconded by Craig Warning, to allow the destruction of verbatim recordings for the following closed session meetings: February 14, 2017, March 14, 2017 and May 2, 2017. Motion passed with all ayes.

ADJOURNMENT

Meeting was adjourned at 7:25 PM after a motion by Robert Hennessy.

Kenneth Lenz
KENNETH LENZ
SECRETARY PRO-TEM

Robert Hennessy, Secretary
Secretary, Board of Trustees

Recording Secretary:
Nancy Feigel