



Office of the Registrar
907-474-6300 • 877-474-6046
uaf-registrar@alaska.edu

IN-PERSON REGISTRATION FORM

RECEIVED

Office use only

P_____

NAME: _____ **UA ID (or SSN):** _____
Please print (Last) (First) (M I)

SEMESTER OF ENROLLMENT: Year 20_____ ☐ Fall ☐ Spring ☐ Summer **Date of Birth (MM/DD/YYYY):** _____

CURRENT MAILING ADDRESS: _____ **Day Phone:** _____
_____ **Evening Phone:** _____
_____ **Email Address:** _____
(City) (State) (Zip)

Residency¹: Students seeking Alaskan residency or a waiver of non-resident surcharge must complete an Application for Resident Tuition and provide required documentation to the Office of Admissions before the published first day of instruction (UA Board of Regents Regulation R05.10.05). See reverse side for information.

DEMOGRAPHIC INFORMATION: See reverse side for codes and other information.

Sex: ☐ Male ☐ Female ☐ Prefer not to Answer Ethnicity: ☐ Hispanic or Latino ☐ Not Hispanic or Latino Race²: _____
Veteran/Military Status: ☐ Veteran ☐ Vet Spouse/Dependent **OR** ☐ Active Duty ☐ AD Spouse/Dependent Branch of Military³: _____
US Citizen? ☐ Yes ☐ No If no, Nation of birth: _____ Nation of citizenship: _____
Visa Type: _____ Permanent Resident? ☐ Yes ☐ No

PRIOR EDUCATION INFORMATION

Did you graduate from high school?

☐ Yes Graduation date? (MM/DD/Year) _____ Name of high school: _____
High School location: (city/state) _____

☐ No If NO, did you complete the GED? ☐ Yes ☐ No

Date GED completed? (MM/DD/Year) _____ Location of GED (state) _____

If you attended UAF before 1983, state where and dates of attendance: _____

If you ever attended any UA branch under another name, state name used: _____

COURSE INFORMATION (Complete all information requested below. Refer to the class schedule on UAOnline for course information)

CRN	Dept.	Course Number	Section	Course Title	# of Credits	"Yes" if Audit	Instructor Signature (required after last day of late registration)

I understand I am responsible for all applicable UAF academic regulations, tuition and fees whether or not I successfully complete the course or courses in which I am enrolling. The university may drop me for nonpayment.⁴

I promise to pay attorney's fees and other reasonable collection costs necessary for the collection of any amounts owed UA. If I do not pay, the university may take my Permanent Fund Dividend under Alaska Statutes 14.40.251 and 43.23.073.

Student's Signature _____ **Date:** _____

Advisor's Signature (for degree-seeking students only) _____ **Date:** _____

office use only

Processed By: _____ Date: _____

Page _____ of _____

¹ RESIDENT AND NON-RESIDENT TUITION

First-time non-degree students or students returning to enrollment after more than a two-year absence are considered non-residents until they submit an Application for Resident Tuition with this registration form before the first published day of instruction and are approved (for the purposes of residency pursuant to UA Board of Regents Regulation R05.10.05) as a resident of Alaska.

For more specific criteria, please refer to the UA Application for Resident Tuition Assessment at www.alaska.edu/files/student-services/student/residency-form/Residency-Application-enterable.pdf.

² RACE*

Code Description

AA	Alaska Native - Aleut
AH	Alaska Native - Haida
AK	Alaska Native - Tlingit
AM	Alaska Native - Tsimshian
AN	Alaska Native - Other/Unspecified
AQ	Alaska Native - Inupiaq
AS	Alaska Native - Southeast
AT	Alaska Native - Athabaskan
AY	Alaska Native - Yup'ik
BL	Black or African American
IN	American Indian (Not Alaska Native)
NH	Native Hawaiian or Other Pacific Islander
SI	Asian
WH	White

* Requested for compliance with Title IV of the Civil Rights Act of 1964

VETERAN/MILITARY STATUS

Code Description

Blank	Non-veteran
FMIL	UAF Active Duty Military
FMDP	UAF Active Duty Military Dependent
FVET	UAF Veteran Student
FVDP	UAF Veteran Dependent

³ BRANCH OF MILITARY

Code Description

FMAI	UAF Air Force Student
FMAR	UAF Army Student
FMCO	UAF Coast Guard Student
FMMA	UAF Marine Corps Student
FMNA	UAF Navy Student

INFORMATION RELEASE/FERPA

The Office of the Registrar is responsible for keeping student education records. The full copy of the university's policies regarding access to student records under the Family Educational Rights and Privacy Act of 1974 (FERPA) are available at www.alaska.edu/student-services/ferpa/.

Directory Information

The university may release certain directory information to the public on a routine basis unless a student requests, in writing, that the university not release it. Forms to request that directory information not be released are available in the Office of the Registrar.

No directory information will be released until the last day of late registration. Any request to withhold directory information will continue until a student provides permission, in writing, for the university to release such. After that, information will be released when appropriate. The names of students who have requested their directory information be withheld will not appear in the published university chancellor's and dean's lists.

The following is considered directory information:

1. Name
2. E-mail address
3. Home city and state
4. Weight and height of students on athletic teams
5. Dates of attendance at UAF
6. Program/major field(s) of study
7. Degrees and certificates received, including dates
8. Participation in officially recognized university activities
9. Academic and co-curricular honors, awards and scholarships received, including dates

⁴ LATE PAYMENT/REINSTATEMENT FEES

A late fee of \$125 will be added to accounts which are not paid by the withdrawal deadline. An additional late fee of \$175 may be added to the balances remaining after the withdrawal deadline. The University may drop you for non-payment.

For more information about fees, contact the Office of the Bursar at 907-474-7384.

UA is an AA/EO employer and educational institution and prohibits illegal discrimination against any individual: <http://www.alaska.edu/nondiscrimination/>.



Office of the Registrar

102 Signers' Hall • PO Box 757495, Fairbanks, Alaska 99775
877-474-6046 • 907-474-6300 • 907-474-1590 (fax)
uaf-registrar@alaska.edu