

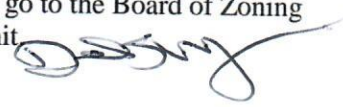
**TOWN OF BEVERLY SHORES
BUILDING SITE AND BUILDING COMMITTEE
MEETING MINUTES
JULY 13, 2019**

The meeting was called to order at 8:30 a.m. at the Administration Building.

Roll call:

Present: David Wagner, Chairman
Mark Lies, Secretary
John Mackin, Pro Tem Building Commissioner
Scott Vliek (absent)
Steve Coughlin
Charlie Ray, Building Commissioner
Council Liaison, Brian O'Neil

- I. Roll Call. Scott Vliek was absent.
- II. Minutes – The minutes of the June 8, 2019 meeting were approved.
- III. Building Commissioner Report
 - A. List of active permits/project status. Building Commissioner reports on active permits/project status distributed at meeting.
 - B. Inspections conducted in previous month. Building Commissioner reports on inspections conducted in previous month.
 1. 108 W. Fairwater – Building Commissioner Pro Tem Mackin reports that work was stopped on the foundation footings. There have been revisions to the footings for the swimming pool. The footing was revised by the architect and engineer. The footing has now been poured. There will be a review of the soil compaction tests for the house and pool footing.
 - C. Communications received from residents.
 - 1-2. Building Commissioner reports.
 - D. New Permits on the horizon.
 1. Building Commissioner is developing a demolition permit.
 2. 5 E. Fairwater – Building Commissioner will approve permit.
 3. 350 E. St. Claire – Resident reports that previous owner had cuts done in the dune for a parking space without a permit. The parking space was approved by the prior Building Commissioner without a permit. Erosion has occurred, trees have collapsed. Rocks have been dumped to try and stop erosion. Resident has offered to pay for restoring his property, as well as adjoining property. The restoration will require stone to be placed in front of the right of way. Chairman Wagner recommends resident contact E. Hundt to obtain necessary paperwork for permit to be placed on Committee meeting agenda and to bring in a survey for both properties and request for permit. Chairman Wagner recommends that resident go to the Board of Zoning Appeals if the Committee does not approve the permit.



IV. New Permit Applications.

- A. 409 E. Lake Front – Resident and son appear to obtain permit for lot 6 owned by resident to construct a parking space in front of property which does not have a residence. Resident is informed that all required parking spaces for residential use must be located on the same building parcel as the residence; and that the property did not meet the minimum residential lot size bulk regulations. Chairman Wagner informs resident must get a variance to build on a non-residential lot from the Board of Zoning Appeals. If the Board of Zoning Appeals approves, the resident must go to the Town Council to get approval to construct a parking space on the Town right of way. The permit application was denied for the foregoing reasons.

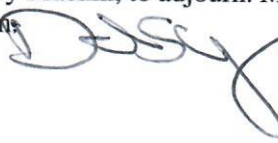
V. Public Comments.

- A. Town resident Donna Norkus reports on proposed action from residents on a cul de sac to pay to construct a pathway from Palmer Avenue to the beachfront. The residents went before the Town Council that advised residents that it would allow the neighbors to do the project which would be gifted to the Town. The Town Council will approve pathway over an unimproved roadway and would waive fees for the permit. The residents will have to submit a topographical survey, as well as drawings showing the stairs from the pathway across property.
- B. Building Commissioner states he will be issuing a letter to a resident at 30 Merrivale to demolish an unsafe staircase that has been taped off.

VI. Old Business. 1 West US 12. Michael Ganz reports on additional parking space issues for the property, including the Town's alleyway. The Town Council tabled the issue until receipt of drawings from Michael Ganz. If the Town Council approves the additional parking spaces, the Committee can approve the permit. There was further discussion moving the parking space blocks which was not approved in the original permit. The parking spaces cannot be placed on the public right of way without a license. Chairman Wagner advises that if the original permit is revised, the Building Commissioner can approve subject to Town Council approval regarding use of the right of way. Motion Lies, second Coughlin, to approve the permit subject to Town Council approval. Motion approved unanimously. The moving of the parking spaces was done after owner was told not to do it. Motion Lies, second Coughlin, to impose a penalty of \$250.00 on the owner for violation of permit. Motion approved unanimously.

VII. Discussion. Special Meeting discussions. No discussions conducted.

VIII. Adjournment. Motion by Lies, second by Mackin, to adjourn. Motion approved unanimously. Meeting adjourned at 10:25 a.m.

A handwritten signature in blue ink, appearing to be "D. S. G.", is written over the end of the text in the eighth item.