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National Garden Clubs, Inc.  
**SCHOLARSHIP APPLICATION - YEAR – 2020-2021**

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Full Name \_\_\_\_\_

Date of Birth (Month/Year) \_\_\_\_\_ Female \_\_\_\_ Male \_\_\_\_

Home(Legal/Permanent) Address: \_\_\_\_\_  
(your address at end of semester is necessary to send notification and required information/forms)

City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_ Cell phone \_\_\_\_\_

College/University \_\_\_\_\_

Department Enrolled \_\_\_\_\_

Major \_\_\_\_\_ Minor \_\_\_\_\_

**CURRENT GRADE LEVEL AT TIME OF APPLICATION :**

Sophomore	_____	Fifth Year Landscape Architect	_____
Junior	_____	Graduate Student	_____
Senior	_____		

CURRENT CUMULATIVE GRADE POINT AVERAGE \_\_\_\_\_

College(s) Previously Attended \_\_\_\_\_

Dates \_\_\_\_\_ Previous Semester GPA \_\_\_\_\_

When do you expect to graduate? \_\_\_\_\_ Degree \_\_\_\_\_

Occupational Objective After Graduation \_\_\_\_\_

Name of Financial Officer \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

**STUDENT'S SIGNATURE** \_\_\_\_\_ **Date** \_\_\_\_\_

SUBMIT THIS FORM WITH THE OTHER REQUIRED ITEMS TO THE SCHOLARSHIP CHAIRMAN OF YOUR STATE  
**DEADLINE: Received by February 1**

**National Garden Clubs, Inc (NGC)**  
**SCHOLARSHIP PROGRAM**  
**APPLICATION**  
**DEADLINE: February 1**

**Details of the Award**

- The number and amount of scholarships will be determined annually. Up to 41 NGC Scholarships are available, each in an amount up to \$4,000.
- One-year scholarships are available to juniors, seniors and graduate students.
- Equal Opportunity shall be provided to all applicants.
- Sophomores may apply for their junior year.
- College/university must be accredited and listed on the official website of the U.S. Department of Education <http://ope.ed.gov/accreditation/Search.aspx>.

**Applicant Eligibility**

Applications under the following conditions are not eligible:

- International or Foreign Exchange Students.
- Doctoral program students.
- Study abroad on fellowships or internships.

Applicants must meet all of the following criteria:

- Must be a US Citizen or Permanent Legal Resident of the United States.
- Must be attending school full-time as defined by NGC:
  - ◆ Undergraduate students must be enrolled for a minimum of 12 graded hours of classes.
  - ◆ Graduate students must be enrolled for a minimum of 9 graded hours of classes.
- Funds may be applied to studies overseas provided that the study is a condition of the recipient's degree plan and that payment continues to be made to the accredited U.S. college or university.
- Must have a cumulative GPA of at least 3.25 (on a 4.0 scale).
- Must be planning a career related to gardening, landscape design, environmental issues, floral design or horticulture
- Previous applicants may re-apply (whether awarded or not)
- Must be majoring in one of the following fields of study:
 

■ Agronomy	■ Plant Pathology/Science
■ Agriculture Education	■ City (Rural & Urban) Planning
■ Floriculture	■ Habitat or Forest/Systems Ecology
■ Horticulture	■ Environmental Concerns (Management: Environmental, Horticulture Resource/Environmental Behavior)
■ Landscape Design	■ Environmental Conservation (inc. Engineering, etc.)
■ Botany, Biology	■ Land Management and/or other related or allied subjects
■ Forestry	
■ Wildlife Science	

**Selection Criteria**

- All applications received by a State Garden Club Chairman will be judged by that Chairman and committee in order to choose one winning application. (Two applications for states with 10,000+ membership.)
- After judging has been completed at the state level, the application will be sent by the State Scholarship Chairman to the NGC Scholarship Chairman to be received by the deadline of **March 1** for judging by the NGC Scholarship Committee.
- The NGC Scholarship Committee will consider only one application per state. (Exception: Any State Garden Club with a membership of over 10,000 may submit two applications.)
- The following sample Scale of Points may be used for the evaluation of each application:

<b>Academic Record</b>	<b>40%</b>
<b>Applicant's Letter</b>	<b>25%</b>
<b>Listing of Honors/Extracurricular Activities/Work Experience</b>	<b>13%</b>
<b>Financial Need</b>	<b>15%</b>
<b>Recommendations</b>	<b>5%</b>
<b>Conformance</b>	<b>2%</b>

Applications are evaluated and winners chosen by the NGC Scholarship Committee, which consists of the NGC Scholarship Chairman and the eight Regional Directors of NGC. Final judging takes place prior to the annual NGC Convention. Winners are announced during NGC Convention. The National Garden Clubs, Inc. Headquarters staff will notify all applicants in writing of the Committee's decisions immediately following the NGC Convention.

**Description of Funds**

- Awarded funds will be mailed in late July from NGC Headquarters to the Financial Aid Office of the institution at which the student is enrolled. No funds will be sent directly to the student.
- The student and Financial Aid Officer will determine how the money is to be spent: tuition, food, housing, books, etc.
- In the event of a change in a student's major to one other than those listed above, or if the student withdraws from school; the balance of the funds must be returned to National Garden Clubs, Inc.

**Application Procedure**

- The following documents must be submitted: (front side only)
  1. NGC Scholarship Application form
  2. NGC Financial Aid Form
  3. Complete official academic transcripts
  4. Letter from applicant (one page - front side only)
  5. List of extracurricular activities, honors, recognitions received within the last three years (front side only)
  6. Three letters of recommendation. (one page per letter - front side only)
- All of the documents are to be submitted **in one large envelope**. Do not bind or staple documents.
- **Mail applications to the State Garden Club Scholarship Chairman for the state in which the applicant is a legal resident**, even if the student is attending an out-of-state school. A list of State Scholarship Chairmen is available on the NGC website. **DEADLINE: Received by February 1**
- Applications sent directly to the NGC Scholarship Chairman will not be accepted.
- Previous applicants must submit a new and updated application package.

**Instructions for Completing Application**

- All forms to be **typed or computer-nerated. (Front side only --- do not staple)**

<b>Application Form</b>		<ul style="list-style-type: none"> <li>• NGC Application form <u>must</u> be used</li> <li>• <b>All</b> fields completed</li> </ul>
<b>Financial Aid Form</b>		<ul style="list-style-type: none"> <li>• Must be complete</li> <li>• Signed by <b>both</b> student &amp; Financial Aid Officer</li> <li>• If Financial Aid information is not available before the application deadline, information from the previous academic year may be used with the notation that it is an estimate based on the previous year.</li> </ul>
<b>Transcripts</b>		<ul style="list-style-type: none"> <li>• <b>Official</b> academic transcripts</li> <li>• Transcripts must include the latest grading period.</li> <li>• Graduate students must include undergraduate transcripts</li> </ul>
<b>Applicant Letter</b>	Limit - 1 page	<ul style="list-style-type: none"> <li>• Discuss background, financial need, future career goals</li> </ul>
<b>List of Activities</b>	Limit – 1 page	<ul style="list-style-type: none"> <li>• List to include only items for the <b>last 3 years</b></li> <li>• Students returning to school after an absence can list work experience and activities</li> </ul>
<b>Letters of Recommendation</b>	Limit – 3 letters 1 page each	<ul style="list-style-type: none"> <li>• Discuss scholastic ability, personal character, work-related experience</li> </ul>

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**National Garden Clubs  
FINANCIAL AID FORM**

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**ANTICIPATED SOURCES OF FUNDS:** Please use the following form to show all (including scholarships other than anticipated one from NGC), assistantships, educational insurance policies, etc., as well as all projected costs involved for attending college for the upcoming school year beginning in September. It is not required that projected resources and expenditures balance.

NOTE: If FAFSA information is not available before the application deadline, information from the previous academic year may be used with the notation that it is an estimate based on the previous year.

This form must be completed and SIGNED by both the Financial Aid Officer and by the student making the application.

- ALL questions on the form must be answered since actual financial need is one of the determining factors in the awarding of scholarships.
- The student and Financial Aid Officer will determine how the money is to be spent: tuition, food, housing, books, etc.
- The student must mail this form, along with other required application materials, to the State Garden Club Scholarship Chairman of the state in which he/she is a legal resident. **Please do not mail directly to the National Garden Clubs Scholarship Chairman.**

**ANTICIPATED RESOURCES**

\_\_\_\_\_ From parent or relative  
\_\_\_\_\_ From personal savings  
\_\_\_\_\_ Educational Insurance Policies  
\_\_\_\_\_ School-year earnings  
\_\_\_\_\_ Grants/Scholarships  
\_\_\_\_\_ Loans  
\_\_\_\_\_ Other:  
\_\_\_\_\_

**PROJECTED EXPENDITURES**

\_\_\_\_\_ Tuition and Fees  
\_\_\_\_\_ Housing  
\_\_\_\_\_ Board  
\_\_\_\_\_ Books/Supplies  
\_\_\_\_\_ Clothing/Laundry  
\_\_\_\_\_ Transportation  
\_\_\_\_\_ Other:  
\_\_\_\_\_

\_\_\_\_\_ Total Funds Available

\_\_\_\_\_ Total Expenses

**FINANCIAL AID OFFICER:**

Is this student eligible for receiving financial aid at your institution?

Grants/Scholarships: Yes \_\_\_\_\_ No \_\_\_\_\_

Student Loans: Yes \_\_\_\_\_ No \_\_\_\_\_

Has this student applied for financial aid at your institution? Yes \_\_\_\_\_ No \_\_\_\_\_

FINANCIAL AID OFFICER'S SIGNATURE \_\_\_\_\_

PRINTED NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_ DATE \_\_\_\_\_

*This information will be held in strictest confidence. It will be made available only to appropriate officials of the college/university and to the members of NGC Scholarship Committee.*

THIS WILL AUTHORIZE THE RELEASE OF MY FINANCIAL NEED FORM to National Garden Clubs, Inc.

STUDENT'S SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_ COLLEGE/UNIVERSITY \_\_\_\_\_

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**National Garden Clubs, Inc. (NGC)**  
**GUIDELINES FOR COLLEGE/UNIVERSITY FINANCIAL AID OFFICE**  
**ADMINISTERING THE SCHOLARSHIP**

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1. Scholarship funds are to be sent to the Financial Aid Office of the college or university the student is attending. Checks will not be sent directly to students from NGC. Funds will be disbursed according to the particular school's term-system, unless the student has only one term remaining before the completion of the degree.
2. Funds may be disbursed only to students who are attending school full-time as defined by NGC:
  - Undergraduate students must be enrolled for a minimum of 12 graded hours of classes.
  - Graduate students must be enrolled for a minimum of 9 graded hours of classes.No doctoral program students are eligible.
3. Funds may be applied to studies overseas provided that the study is a condition of the recipient's degree plan and that payment continues to be made to the accredited U.S. college or university.
4. The student and Financial Aid Officer will determine how the money is to be spent: tuition, food, housing, books, etc.
5. After the scholarship funds have been submitted to the college or university of the student's choice, it cannot be transferred to another college or university.
6. All applicants must **major** in:
  - Agriculture Education
  - Floriculture
  - Landscape Design
  - Botany, Biology
  - Plant Pathology/Science
  - Forestry
  - Agronomy
  - Wildlife Science
  - City (Rural & Urban) Planning
  - Habitat or Forest/Systems Ecology
  - Horticulture
  - Environmental Concerns (Management: Environmental, Horticulture Resource/Environmental Behavior)
  - Environmental Conservation (inc. Engineering, Law, etc.)
  - Land Management and/or other related or allied subjects
7. In the event of a change in the student's major to one other than those listed above, or if the student withdraws from school, the balance of scholarship funds must be returned to:

National Garden Clubs, Inc.  
4401 Magnolia Avenue  
St. Louis, MO 63110-3492

The Scholarship Application of National Garden Clubs is available  
on the website, [www.gardenclub.org/Youth/Scholarships.aspx](http://www.gardenclub.org/Youth/Scholarships.aspx)