

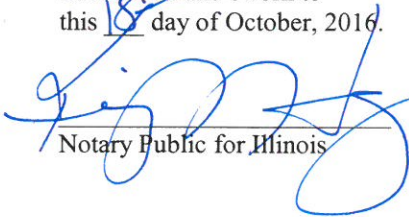
CERTIFICATION  
OF MINUTES OF THE BOARD OF TRUSTEES  
MEETING FOR SEPTEMBER 20, 2016

I hereby certify that the attached minutes were reviewed and approved at the October 18, 2016 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.



MARK HAMMOND  
DISTRICT CLERK

Subscribed and sworn to  
this 18 day of October, 2016.

  
Notary Public for Illinois

**MINUTES OF THE SEPTEMBER 20, 2016 MONTHLY MEETING  
OF THE BOARD OF TRUSTEES OF THE  
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, September 20, 2016  
Place: SSA Office in the Mill Creek Village Center,  
39W250 Herrington Boulevard, Suite R-1  
Blackberry Township, IL  
Time: 7:00 p.m.  
Attendance: Trustees: Mark Hammond, Ben D'Andrea and James  
Dougherty  
Others: Charles Radovich, James Hare, Jason Fowler,  
Kim Hoadley, Dan Mazzacoro and Michael Wulff

**AGENDA ITEM NUMBER:**

**1. and 2.**

**CALL TO ORDER and ROLL CALL**

The monthly meeting of the Mill Creek Water Reclamation District ("District") was called to order at 7:00 p.m. at the SSA Office in the Mill Creek Village Center, Blackberry Township, Illinois on Tuesday, September 20, 2016 by Trustee Dougherty. Trustees present were Ben D'Andrea, Mark Hammond and James Dougherty.

**3. ANNOUNCEMENTS AND PUBLIC COMMENT.** Two residents were present; Dan Mazzacoro and Michael Wulff. Mr. Mazzacoro addressed the Board regarding an infestation of midge flies. Mazzacoro stated that during the summer the residents on Sulley Square are unable to open their doors at night, turn on any lights or use the outside of their property as the midge flies are too thick. Mr. Wulff confirmed Mr. Mazzacoro's description of the infestation. President Dougherty explained that the District has in fact treated the ponds for the midge fly problem. Jason Fowler advised the Board of his research regarding eradicating the larvae. The residents were advised that treatment for the midge fly occurred in 2015 and that treatments will be increased in early spring in an attempt to stop the infestation for 2017.

**4. LONG RANGE PLAN SUBCOMMITTEE REPORT.** There was no report.

**5. OLD BUSINESS**

*5a. Approval of the minutes of the August 16, 2016 Board of Trustees' meeting.*

Motion by Trustee D'Andrea to approve the minutes of the August 16, 2016 Board of Trustees' meeting; seconded by Trustee Hammond.

Vote: Ayes: 3 Nays: 0

Motion Approved

**6. NEW BUSINESS**

**6.a. *Financial Reports, including discussion and approval or disapproval of accounts payable list, Treasurer's Report, financial statements, past due account payment plans and outstanding invoices.***

James Hare of Mueller & Co. presented the Accounts Payable List, Treasurer's Report, and past due account payment plans and outstanding invoices. Hare stated that the District was over budget water usage revenue. There were no delinquent payment plans.

Motion by Trustee Dougherty, Second by Trustee Hammond to approve the Accounts Payable, Treasurer's Report, financial statements and past due accounts as presented.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

**6.b. Discussion regarding preliminary appropriations (budget) for fiscal year 2017.**

James Hare provided a preliminary 2017 budget and explained how Mueller determined the proposed amounts. The Board reviewed and discussed the preliminary budget. Hare will email a revised draft budget to the Trustee's prior to the October meeting. Radovich explained the process for approval of the budget. The budget public hearing will be November 28, 2016.

**6.c. *Operations Report from Sheaffer & Roland and Discussion Regarding Same.***

The Operations Report was presented by Jason Fowler of Sheaffer & Roland. Fowler also presented, for discussion only, four proposals for security system installation at the treatment facility.

Motion by Trustee D'Andrea to accept the Operations Report as presented. Seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

**6.d. Ratification of Insurance policy (liability and casualty) effective September 9, 2016 for 2016-2017.**

The Board voted 3-0 to ratify the payment of the insurance policy premium for liability and casualty effective September 9, 2016, which was previously approved by President Dougherty.

**6.e. Consider change in November, 2016 Board of Trustees' Meeting to November 28, 2016.**

The Board discussed the change in light of Thanksgiving holiday week.

Motion by Trustee Hammond to change the November 2016 meeting to November 28, 2016, seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0

Motion Approved

**7. Closed Session.**

A motion was made by Trustee Dougherty and seconded by Trustee Hammond to adjourn to closed session to discuss the purchase or lease of real property and consideration of pending or anticipated litigation and approval of closed session minutes.

Roll Call vote: Ayes: 3 Nays: 0

Motion approved.

The Board returned to open session at 9:55 p.m.

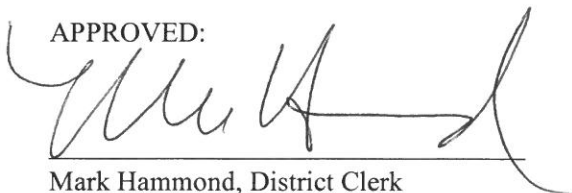
**8. Consideration of purchase or lease of real property and/or pending/anticipated litigation, subject to closed session consideration.** No action was taken.

**Upon motion duly made by Trustee Dougherty to adjourn this meeting until the October 18, 2016 Board of Trustees' meeting, seconded by Trustee Hammond and unanimously carried, the September 20, 2016 Meeting of the Board of Trustees was adjourned.**

Roll Call Vote: AYES: 3 NAYS: 0

Motion approved.

APPROVED:

A handwritten signature in black ink, appearing to read 'Mark Hammond', written over a horizontal line.

Mark Hammond, District Clerk