

August 7, 2018
Regular Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session August 7, 2018 at 5:30 P.M. in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Griggs and Judy and Attorney Lair. Commissioner Slade was absent.

Mayor Smith called the meeting to order.

CALL TO ORDER

Dr. Ted Beam with First United Methodist Church presented the invocation.

DR. TED BEAM-
INVOCATION

Mayor Smith reported that there are minutes to approve.

APPROVAL OF MINUTES

Commissioner Griggs made a motion to approve the minutes of the July 17, 2018 meeting. Commissioner Mattmiller seconded. Vote: Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: abstain; Mayor Smith: yes. Motion carried.

JULY 17, 2018

Commissioner Griggs made a motion to approve the minutes of the July 19, 2018 Special meeting. Commissioner Mattmiller seconded. Vote: Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: abstain; Mayor Smith: yes. Motion carried.

JULY 19, 2018
SPECIAL

LEGALS

Attorney Lair read the first reading of ordinance #1586 regarding fireworks.

Mayor Smith made a motion to accept the 1st reading of ordinance #1586 an ordinance regulating the sale and use of fireworks in the city limits. Commissioner Judy seconded. Discussion: Mayor Smith asked Fire Chief Jay Sanders to go to the podium. Chief Sanders advised that there were at least 100 calls involving fireworks this year. Basically is it goes up in the air or goes boom it will be illegal in the city limits. Chief Johnson agreed with Chief Sanders that we received several calls this year. We had vehicles damaged. Commissioner Mattmiller asked that of the calls that the city responded to did anyone take ownership. Chief Johnson stated that most times they will not admit to setting them off. Commissioner Judy added that she knows of citizens that suffer from PTSD and that also creates a problem. Commissioner Griggs asked what about bottle rockets? Chief Sanders answered that the go in the air. Chief Sanders stated that the reason we have brought this up this early is so we have plenty of time to educate the citizens. Vote: Mayor Smith: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes. Motion carried.

MOTION TO ACCEPT 1st
READING ORD #1586
REGULATING THE SALE
AND USE OF FIREWORKS

Attorney Lair read the first reading of ordinance #1587 amending the policies and procedures to add a job description for a School Resource Officer/Police Officer with a grade of 25.

1ST READING OF
ORDINANCE #1587
ADDING SRO JOB

Commissioner Mattmiller made a motion to accept the 1st reading of ordinance #1587 amending the policies and procedures to add School Resource Officer/Police Officer grade 25. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

MOTION TO ACCEPT 1ST
READING OF ORD #1587

MAYOR'S REPORT

Mayor Smith updated the progress on the Westside Redevelopment Project

UPDATE ON WSRP

- 210 W. Mill St is now under contract, should close this month.
- CHCHA constructing house #4 of project. Poured footer for foundation today!! We want to thank Dwayne Florence of CHCHA for spearheading the digging and pouring of the foundation.
- 206 W. Mill St remains unsold.
- Advertisement for bids will be in paper this week for two additional homes on Locust St. Bids will be opened on August 27th and awarded first meeting in September.

Mayor Smith reported that KyWired has moved forward with construction, they are to Cynthiana but not connected. Spoken to BG ADD about their proposal made last year to do a feasibility study and develop plan to take broadband service to every home and business in Cynthiana. It's been budgeted and now we're working out details to move forward to make Cynthiana a high speed, broadband community.

KY WIRED UPDATE

Mayor Smith advised that on the list of the 11 worst properties we are making progress getting these addressed.

Mayor Smith reported that a few months back we authorized for the amount of \$15,000 to release a lien that the city has on a property. They have come back and changed the amount to \$12,450.

Mayor Smith made a motion to authorize to release the lien for \$12,450. Commissioner Griggs seconded. Vote: Mayor Smith: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes. Motion carried.

Commissioner Mattmiller made a motion to authorize the Mayor to enter into a contract with HDR Engineers for engineering services for the Eastside Pressure Improvement Project. Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Mayor Smith reported that Attorney Lair and the Board of Education attorney have finished the School Resource Officer Contract. Mayor Smith reported that there were only some minor changes, the major one is adding an additional officer changing from one to two. The contract will be year to year.

Commissioner Mattmiller made a motion to authorize the Mayor to sign the School Resource contract. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

Mayor Smith recognized Commissioner Mattmiller.

FINANCE REPORT

PAYABLES REPORT

Commissioner Mattmiller made a motion to pay the following bills:

MOTION TO PAY BILLS

General Fund \$ 585,890.22

Water & Sewer Fund \$ 295,065.22

Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller reported cash in bank:

CASH IN BANK

General Fund \$ 418,287.34

Water & Sewer Fund \$ 63,528.23

Municipal Road Aid Fund \$ 130,603.65

Mayor Smith reported for Public Safety for Commissioner Slade.

PUBLIC SAFETY REPORT

Mayor Smith made a motion to advertise for School Resource Officer/Police Officer. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.

Mayor Smith made a motion to authorize to advertise for part-time firefighter. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.

Mayor Smith announced that Fire Lieutenant Bob Chaffee has been assuming the role of Assistant Chief since the retirement of Assistant Chief Darrin Hawkins in December of 2017. Mayor Smith made a motion to change the status of Lieutenant Chaffee from Fire Lieutenant to Acting Assistant Chief salary commensurate with position. Commissioner Griggs seconded. Vote: Mayor Smith: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes. Motion carried.

Mayor Smith recognized Commissioner Griggs.

PUBLIC MAINTENANCE REPORT

Commissioner Griggs reported Curbs and gutter construction on Elmarch continues. Should be completed next week, street paving is scheduled to begin the middle of August.

Mowing continues and with recent rains growth continues. Crews are trying to keep up.

Commissioner Griggs made a motion to extend the contract with Central Kentucky Hauling for (2) years with a 5% rate increase. Mayor Smith seconded and added an amendment. At this time the City will absorb the rate increase and not pass on to the customer. Attorney Lair will review the contract. Mayor Smith made a motion to amend the motion to approve the extension upon review by

MOTION TO EXTEND CONTRACT WITH CENTRAL KY HAULING

Attorney Lair. Commissioner Griggs seconded. Vote: Mayor Smith: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes. Motion to amend motion carried.

Vote on original motion: Commissioner Griggs: yes; Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes. Motion carried.

Mayor Smith thanked Commissioner Griggs for her crews help with pouring the foundation on the house being built by CHCHA.

Mayor Smith recognized Commissioner Judy.

PUBLIC UTILITIES
REPORT

Commissioner Judy announced that Elijah Sublett attended Class II WWTP Operator training last week and passed the exam. Congratulations Elijah.

Commissioner Judy made a motion to change the status of Elijah Sublett from WWTP Operator I to WWTP Operator II salary commensurate with position. Commissioner Mattmiller seconded. Vote: Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO CHANGE
STATUS OF ELIJAH
SUBLETT TO WWTP OP II

Commissioner Judy reported the following:

- The application for KIA funding for the East Side Pressure Improvement Project is moving forward, the Division of Water had some questions and those have been addressed.
- The utility relocation relating to the hospital entrance improvement project on 32/36 is progressing rapidly. City crews are working closely with the contractors to try to proceed with a minimum of disruption to residents in the area.
- Water personnel have reviewed the shop drawings for the Hospital's new development and submitted comments.
- WTP and WWTP are operating within all state mandated parameters. An unusually wet summer have curtailed water consumption somewhat and increased inflows to the WWTP. The Main Licking water in-take is being utilized.
- Crews have completed the water line extension at White Oak Estates

Commissioner Mattmiller made a motion to adjourn. Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried. ADJOURN

Jamie D. Hutchison, City Clerk

James Smith, Mayor