



Sherri A. Young, DO, MBA, FAFP  
Cabinet Secretary

Joseph W. Ratliff, BA, FP-C  
Director

**Minutes**  
**Emergency Medical Services Advisory Council (EMSAC)**  
**October 17, 2024**

**Members Present**

David J. Weller  
John Smoot - absent  
Samantha Richards - absent  
Brian Potter  
Trish Watson  
Robert C. Horn - virtual  
Samantha Stamper  
Thomas Hayes - virtual  
Steven Schetrom  
Nick Cooper  
Ray Bryant  
Brandon Martin - absent  
Monica Mason - virtual  
Marsha Knight  
Stephen "Craig" Cox - virtual  
Ben Lasure – virtual

**Guest Present**

Paul Seamann  
S. McDonald  
Charles Maxwell  
Courtney Turner  
Mike Alt  
Kevin Duckwall  
Cheryl Whitt  
Scott Ballard  
Rita White  
J. Scheidler  
Kurt Gainer  
JT Taylor

**Guest Present Virtually**

Amanda Simmons  
Bill Ball

**OEMS Staff**

Jody Ratliff  
Dr. P.S Martin  
Jason Rucker  
Larry "Dewey" Cole  
Andrea Persinger  
Ashley Bond  
Carley Cochran  
Robin Jones  
Erin Timbrook  
Sandy Capehart  
Janet Hagerman



Brad Richardson  
Brantly Whittaker  
Chelsea Hayes  
Cheyenne King  
Collin Smith  
Derek Nathan  
Donna Wade  
Ed Bays  
Glen Mason  
Heather B  
J. Auxier  
J. Wilson  
Jeff White  
Joseph Strait  
Kelly Crosier  
Landon Trickett  
Laurin Forren  
Lisa Hrutkay  
Maram Hakoum  
Phillip Bolt  
Renee Linn  
Robert Wilburn  
Shane Humphrey  
Steve Ashcraft  
Tony Hess

- I. Welcome, Introduction and Roll Call (Please turn cell phones to silent or vibrate)**  
Chairman Weller called to order the quarterly meeting of the Emergency Medical Services Advisory Council at 1:03 pm on October 17, 2024. Chairman Weller welcomed members and Guests. Roll call followed; Quorum established.
  
- II. Approval of July 25, 2024, EMSAC minutes**  
Motion made by Ray Bryant to approve the minutes of the July 25, 2024; regular statutory meeting as represented. Motion seconded by Trish Watson. Motion carried.
  
- III. Chairman Report and Legislative Updates - Chairman Weller**
  - Chairman Updates –**
    - Chairman Weller waives time for Ms. Stamper and Dr. P.S. Martin to provide update on the IV shortage.

- Dr. P.S. Martin – Last report I got was that Baxter will be 60-65% by end of year. This will not be a quick change so be prepared. Please do what you can to conserve and save IV fluids.

#### **IV. EMSAC Committee Reports –**

##### **1. Special Interest – Monica Mason**

- EMSC – Erin Timbrook  
We had our Pediatric Symposium at Summit Bechtel on September 29, 2024 – October 2, 2024. It went great and no complaints. We had 124 participants, 21 classes, Simulation Truck. We also had live music, good food, 80's theme costume contest. Ark visits are still on pause until the hiring of a medical director.
- CCT – Rita White  
We are working on the manual and adding C3 to the manual and recert hours.
- Mike Thomas- OSHA rule in comment time.
- Active Threat – Awareness level training is complete and in a power point. They are now working on the voice overs. We hope to have the by the January 2025 meeting. The committee has reviewed the TECC also and we plan to bring that also as a package to the January 2025 meeting.

##### **2. Administration – Trish Watson**

- Legislative Funding – In special session approve 5 million to OEMS. Our suggestion would be to use that for equipment, classes, and a portion to go to the agency. But again, that is just a suggestion.
- State parks – still working on that, must have AEP access.
- Mental Health we are still working on getting money for a statewide app and a liaison.
- ER wait time - Sam gave the update and reported rolled everything out and we are going to let it be from October to January to check and see what is needed.

##### **3. Policy, Protocol, and Procedure – John Smoot absent Chairman Weller covered**

- We do have a few new protocol submissions; we will cover that in new business.
- As far as polices and procedures I was able to meet with Jody and Jason prior to this meeting and everything we passed last meeting has come back from 30-day comment. Some of the comments were the skill sheets. Those are complete; however, it was discussed that there is no purpose in rolling them out prior to March 31, 2025 because you still

have to recert under the old method. So, we will wait and roll those out April 1, 2025.

**4. Training/Education – Marsha Knight**

- Recertification application and process is much easier and more user friendly. The recertification material that Berkeley County has done is wonderful, we will roll that out after the first of the year.

**5. Medical Command – Shirley Morrison**

- Everything has been positive, QA'a minimal. Expect a new database soon. We have the upcoming region change on November 4, 2024. Other than that, everything has been running exceptional smoothly.

**5. Community College – Ed bays**

- Nothing to report.

**V. Special Reports**

**1. OEMS – Larry “Dewey” Cole, Program Manager, Licensure -**

- We are still pursuing the hospital hub, still in contract phase. That should be complete by 1<sup>st</sup> of 2025. Number of people that are moving to ImageTrend so I have been working to help them with that along with the help Carley.

**2. OEMS State Medical Director Report – Dr. P.S. Martin –**

- Still working on Performance Improvement.
- HEMS – we are working to get together a memo to tell you what to look for, what to document and where to put it in documentation.

**3. OEMS – Jason Rucker, Program Manager, Education –** Diana has continued to inspect Education Institutes and make sure everything is up to par. She is also doing spot inspections. Regarding recertification applications, please remember to do the Nationals first. You must maintain a national account to be certified in the State of West Virginia. As far as testing is concerned, Diana has been out proctoring Blood testing and a lot of AEMT's. The national pass rate for EMT's is up 5% from 2023.

**4. OEMS – Robin Jones, Program Manager, Division of Trauma, Designation and Categorization –** We have 32 trauma centers, we have two Level I, two Level II, four Level III, 24 Level IV. We currently have one in provisional status, three on probation, and five seeking Level IV. We will have the new Trauma Registry in January 2025

**5. OEMS – Jody Ratliff, Director –** I will start with EMSC, the Pediatric Symposium went great, classes were great. If anyone here has not seen Batman please see Trish, he did a great job, and his story is great. As far as ImageTrend goes keep this in mind with everything the state has purchased. It's hard to get permanent funding when you are not taking

advantage of a free service, ImageTrend is a free service and a premier service. Keep that in mind when looking at doing your EPCR's. Please keep that in mind when asking for funding when you are not using the free service.

6. **Air Medical – Dr. P.S. Martin** – Just wanted to say that the protocols are out, and we have had no major issues. I dropped the ball on getting them out to medical commend doctors.
7. **Medical Command – Shirley Morrison** – Everything has been positive so far and we have had minimal QA's. We expect a new database soon. We are getting ready for the region change on November 4, 2024, we expect that to be smooth also.

## VI. Old Business

1. **QA-QI Process Update** – Covered.
2. **Hospital Offloading Guidance rollout** - Covered.
3. **ALS Pre-Hospital Blood Administration Update** – Marsha Knight – We had 5 patients, no issues to get or replace blood. Julia does plan on having a discussion at MPCC tomorrow about use of the lifeflow gun.
4. **Update on skill sheets** – We already said those will be out very soon.
5. **Update on certification/recertification/credential recognition policies implementation** – April 1, 2025.
6. **EMR, EMT, AEMT, and Paramedic recert class material update** – Those will be finished in the next week and ready to roll out for review.
7. **EMT pass rate taskforce update – EMT pre-course** – Orientation Course, in developing a subcommittee to get this together. When we started researching this, we found out from Department of Education they already have something like this built for nursing. It has everything that we want except a few specifics. They are willing to partner with us and they are taking the lead on it. They will partner with OEMS to build this.
8. **Controlled Substance policy update – Mike Alt** – DEA did change regulations and the Board of Pharmacy. We are not ready to submit policy yet. We would like to include an education piece with that. We are going to try and have the policy complete by the next EMSAC meeting and the education complete by Escape.
9. **Update on credential recognition expanded scope of practice education module** - This has been approved, Jason Rucker has not put it out yet.

## VII. New Business

1. **ECHO – Dr. Kappel** – Dr. Kappel's presentation was ECHO, which is ethics education presented primarily in the healthcare field.

2. **Mental Health in EMS – Carley Cochran** – Carley’s presentation focused on different solutions to help with Mental Health in EMS.
3. **Mental Health Resilience Officer – Courtney Turner** – This is a Boulder Crest course Courtney got through a grant and will be available for free in Hampshire County.
4. **Update of Educational Institute equipment list** – We will turn this over to Marsha’s group and please add Diana Linville to the group as well.
5. **Consideration of EMT initial course completion time frame** – Motion made by Trish Watson made to allow up to three months to complete after completion of the class. Seconded by Nicholas Cooper. Motion carried.
6. **Consideration of Droperidol protocol submission** – Ray Bryant made a motion to move this to the MPCC as a pilot. Motion was seconded by Trish Watson. Motion carried.
7. **Consideration of Cardiac Ultrasound protocol submission - Brian Potter** made a motion to move this to the MPCC as a pilot. Motion was seconded by Ray Bryant.
8. **Create a committee for Sports Emergency Care and Prevention** – Brian Potter will chair that committee, and Jody will be a part of it as well. A motion was made to create the comm by Ray Bryant. Motion was seconded by Nicholas Cooper. Motion carried.

**VIII. Good of the Order**

**IX. Adjournment:**

Motion to adjourn the meeting made by Ray Bryant. Motion seconded by Steven Schetrom. Motion carried, meeting adjourned.

**Next meeting January 16, 2025, Meeting format and or location to be announced.**