



Suburban Building Officials Conference

January 19, 2017 Meeting Minutes



1. Call to Order:

- Roy Giuntoli called the meeting to order at 11:20 AM at the Drury Lane Conference Center in Oakbrook Terrace, IL
- Roy welcomed all, especially all the new board members.

2. Roll Call

- Carl Heinze conducted a roll call.
- The following were present: Roy Giuntoli, Don Fredericks, Dan Buonamici, Carl Heinze, Lourdes Garcia Backe, Keith Steiskal, Eric Alwin, Steve Martin, Bill Knapp, Jay Hoover

3. Approval of Minutes from Last Meeting

- Carl Heinze approved the minutes from the last meeting, Dan Buonamici seconded the approval. All others were in favor. Motion passed.

4. Treasurers Report

- Deposits \$45,492.65
- Recent donations to Food Pantry, Habitat to Humanities and St. Jude's
- Carl Heine motioned to donate \$500.00 maximum this year to Ohio. Don Fredericks seconded the motion. Donated \$1,000.00 last year. Motion passed

5. Bylaws

- Still working on updating bylaws and have it posted on the website when they are completed
- Margaret Vaughn (lobbyist) fee to be paid. Eric Alwin motioned it, Don Fredericks seconded the motion. All in favor, motion passed.

6. 2017 Annual Training

- Carl Heinze stated that the CRCA seminar is great so far. Thanks to Roy for setting it up.
- Close first SBOC Training session on February 23, 2017. Close all other training sessions one week prior to session.
- Carl Heinze motioned to approve estimate of \$1,800.00 maximum for SBOC Training school printing and mailings, Jay Hoover seconded the motion, all in favor. Motion was approved.
- ICA will have a separate table at the training school.
- ICC day will include ICA meeting. ICC will have representatives at the March 3rd session.

- Mock trial to be short.
- Jay Hoover suggested that a description is added to the “event information page” to attract more participants. Roy stated that he would try and fit it in but needs to keep it to one page.
- Dates and times are locked in with Bobaks. Contract was sent to Eric Alwin, Treasurer.
- Lower the minimum number of attendees to 120 at each training class and adjust accordingly each week as it changes prior to the event.
- Need a few volunteers early morning (7:30 am) for Training school, March 3, March 10, March 17, March 24.
- Find out who has the flash drive for the training school. Keith thinks it might be Bill Hudson, or in the SBOC storage unit.
- We will do 50/50 raffles again this year
- Carl Heinze motioned to buy a cash box and 2 plastic vases for the raffle. Dan Buonamici seconded the motion. All in favor. Motion passed. Roy Giuntoli will purchase the items prior to the first training school.
- Bill Hudson to purchase the legal pads. Roy will also check with Staples for a better price on the legal pads and 12 frames for the training school.

7. ICCA

- Keith Steiskal discussed who should be members of the ICCA. Motion at last meeting to be only ICC chapter members. Spoke with Justin Dewitt runs plumbing program draft for new directions. Keith spoke to him about Lombard’s amendments.
- FYI – Elevator bids for contracts. Verify “witnessing fee amount” as part of the bids for the contract.
- Keith Steiskal agreed to be the president for the remainder of the year and represent SBOC at the meetings. Roy Giuntoli volunteered to attend the meeting with Dustin Dewitt.

8. Monthly Membership Meeting & Luncheon Seminars

- As follows **(at Buca De Beppo, unless noted):**
 - April – Lori Oberman from Huber Engineered Woods
 - May – Geo Thermal in the State of Illinois
 - June – Margaret from the State that inspects Carnival rides
 - July – No meeting / All Board Members agreed
 - August –Golf Outing to be scheduled for late August on a Friday [Bolingbrook Golf Course]
 - September – **TBD**
 - October – Concrete (Jay Hoover stated he knows of a presenter)
 - November – **TBD**
 - December 15 – SBOC Holiday Meeting [Bobak’s, Woodridge, IL]

- Carl Heinze agreed to register members to our monthly meetings. Don Fredericks agreed to be his back up in case Carl is not at the meeting. Dan motioned it, Don Fredericks seconded the motion. All in favor. Motion passed.
- Roy to get a form to Dale & Carl for information needed for Newsletter & CVENT RSVP
- Roy Giuntoli stated that the CVENT system should be operable for the monthly meetings.
- Special events – There will be no picnic this year. The Golf outing to be in late August
- Lourdes Backe agreed to pick up the mail and bring it to the monthly meetings. She will drop off the mail to Eric Alwin this month.

9. New Business

- None

10. Adjournment

- Carl Heinze made a motion to adjourn; Dan Buonamici seconded the motion
- All Board members present voted to adjourn the SBOC meeting at 12:46 p.m.

Minutes submitted by: Lourdes Garcia Backe (01/24/2017, Revised 02/07/2017)

Minutes approved by: *Roy Giuntoli* (02/12/2017)
2017 SBOC President