

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS' MEETING**

Trinity County Fair
Board Room – 6000 Hwy 3
Hayfork, CA 96041
Thursday, June 15, 2017
7PM – Open Session

Board of Directors

Wallace Brinkley, President	Dixie LaFountain, Vice President
Sharon Eggleston, Director	Chuck Sauer, Director
Billie Miller, Nominating Chair	Dennis Rourke, Director
Adam Dummer, Director	Dennis Anderson, Director
Adrien Keys, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Wallace Brinkley at 6:57 pm.

2. ROLL CALL – DETERMINATION OF A QUORUM

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

President Brinkley, Sauer, Anderson, Miller, Eggleston, LaFountain, Rourke and Director Keys were present and Adam Dummer was absent. Director Sauer moved to excuse Director Dummer’s absence, seconded by Director Miller and approved unanimously.

3. INTRODUCTION OF GUESTS / STAFF

Julie Valazquez, Justin Molner, Karen Leadbetter, Bobbi Chadwick, Sandy Bechtold, Jennilea Brookins, Brad Miller and Nan Eakle were present.

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

Director Eggleston commented that she thinks the fair should have a float in the parade. Mike said he thinks he is too busy personally but if we could recruit some help it might be possible. Donna Grisham mentioned that last year the fair did place first place. Discussion ensued. Jack mentioned that we will need volunteers for the 4th of July parade in Weaverville. Discussion ensued.

5. CONSENT AGENDA & MINUTES

a. APPROVE June 15, 2017 AGENDA and May 18, 2017 MINUTES

Director Miller asked to have the minutes updated for May 18, 2017 to reflect that Director Dummer was present rather than excused for his absence for that meeting.

Director Eggleston moved to approve the May 18, 2017 minutes with the understanding that Director Dummer would be listed as present. Director Anderson seconded and approved unanimously.

6. APPROVE MAY 2017 FINANCIAL REPORTS

Director Anderson said it all looked good and balances. Director Rourke moved to approve the May 2017 financial reports, seconded by Director Sauer and approved unanimously.

7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR JUNE 2017

8. CEO'S REPORT

a. Grants

Mike informed the board that TCFA was approved for a \$400 grant from Trinity Trust for Art and craft walls/racks. We are now phasing out the old wooden art stands as we get new ones. In addition to this grant, the Hayfork Chamber of Commerce also gave a TOT grant of \$1597.62 to assist the fair with advertising expenses. Discussion ensued. Mike submitted a grant request to The Art Place to assist us in building the Maker's Place and that was turned down.

b. DFM

CFSA is in the process of placing bid packages out there for the work. The Contractors came out for a walkthrough on June 20th and I have asked for the work to begin immediately following Bigfoot BBQ in September. Mike explained that we may not get everything we asked for but a good amount of it will be worked in. Director Sauer asked if the floors will be covered and Mike replied no. He then went on to say that as of now, we are no longer a commercial kitchen although we have not been contacting yet. Discussion ensued. Director Anderson asked what type of costs are associated with bringing the kitchen back up to code and Mike said he did not know at this time. Discussion ensued. Director Keys said he does have experience in this arena and he would like to help. Discussion ensued.

c. School

Mattole came out to see the 4H building and said there are some things that need attention such as the bathrooms but overall, they said overall things looked good. Mattole is now limited to their current enrollment of only 25 students' due to a law that requires them to have a certain percentage of students in their home county. Discussion ensued. Mike then said we will have to wait and see how it goes.

d. Concert Sign-up Sheet

Mike said for this concert we won't need as many volunteers as the last but we do have key positions that need to be filled. Probably 6-7 volunteers will be needed for this one. Director Keys said he would like to see more dance at some point and possibly involve kids a bit more. Discussion ensued. Mike then said that Rotary, Terry Nagle and Curvy Roads Kegged Wines will be there again for this concert.

e. Q&A

President Brinkley mentioned that something that the TCFA board will need to look at is the amount of steer entering the livestock auction this year. He is concerned that all of the money will be spent on steer which will not leave much money for the smaller animals when they are auctioned. Discussion ensued. Jennilea Brookins said that when she goes to the fair, she knows she can't afford a steer but she can afford and usually purchases two smaller animals. Discussion ensued.

Mike mentioned the smoking of marijuana at the fairgrounds and after I read an article Sandy Bechtold gave me, it sounds as if the state might treat marijuana as they do with alcohol. President Wallace said that it shouldn't affect TCFA as we currently have a smoking policy in place. Discussion ensued. Mike said that he would like to see an ad hoc committee and he would like to be the chair or at least on the committee. Discussion ensued.

Mike asked the board to make a date for his evaluation. Discussion ensued. All board members agreed that June 21, 2017 at 4:45PM would be the time to complete the evaluation.

9. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Wallace Brinkley (Chairman), Dixie LaFountain, and Finance Committee Chair
Nothing to report
- b. **FINANCE COMMITTEE:** Dennis Rourke (Chairman), Dennis Anderson
Everything looks good.
- c. **NOMINATING COMMITTEE:** Billie Miller (Chairman), Chuck Sauer
Nothing to report
- d. **JR. LIVESTOCK COMMITTEE:** Laura Taylor (Chairman), Wallace Brinkley
Laura Taylor was not present

10. AD HOC COMMITTEES

- a. **POLICY & BY-LAWS COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys
Director Keys and Eggleston introduced a new policy regarding the fair office giving out board members contact information to the public. **The policy states:** Fair office shall not give out board members cellular phone numbers or personal e-mail addresses. The fair office may give out land line telephone numbers if they are listed in the phone book. Constituents may leave a verbal message with the fair office or may e-mail the fair office. Verbal messages and e-mail messages will be forwarded to board members via e-mail.

11. CORRESPONDENCE

- a. **Hayfork Chamber of Commerce awards TCF up to \$1597.62 in TOT money to fund advertising**
President Brinkley read the Hayfork Chamber of Commerce letter aloud.

12. NEW BUSINESS

- a. **REVIEW AND APPROVAL OF CONTRACTS AND RENTAL AGREEMENTS**

RENTAL AGREEMENTS	OTHER AGREEMENTS
RA17-34e TC Resource Conservation District RA17-35e Sunny Montgomery (Memorial Service)	COM17-13 Bad Ass Bullets (Fair Vendor) COM17-14 Pony Express (Fair – pony rides) COM17-15 TCRCO (Fair booth) COM17-16 TC Child Support Srvcs (Fair booth) COM17-17 Lisa J Fanos (Fair booth) COM17-18 Elinad Inti-handicraft (Fair booth) COM17-19 Regents of the UC (Fair booth) CON17-11 Curvy Roads Kegged Wines (Concert) CON17-12 Bodega Cafe (Concert) CON17-13 Curvy Roads Kegged Wines (Concert) CON17-14 Chellbee Snacks & Ice Cream (Fair) CON17-15 Rita’s of Redding

Director Miller moved to approve the contracts and rental agreements, seconded by Director LaFountain and approved unanimously.

DIRECTORS' REPORTS

Billie – *Do we still have See's Candies? I'd like two boxes.*

Adam – *Not present.*

Chuck – *Saturday's Growing Wild customer appreciation was a great event. Everything was free and it was just a lot of fun.*

Dixie – *Everyone knows I lost my horse last September but I happy to say that I got a new one.*

Sharon – *On May 28th, we had a wedding with over 200 people. It was a great night but I am happy to be done.*

Dennis R – *Enjoying life. It's nice to get up in the morning and do what I want to do every day.*

Wallace – *Ben is back in Kuwait with his tank although he is tired of eating mutton and camel. Bradley is in Birmingham Alabama now but he is on his way to Atlanta Georgia.*

Dennis A – *I spent some time talking to businesses at Ruth Lake recently. I also pulled up the national Weather to see this year's precipitation and I was surprised that Ruth got 114 inches of rain, Hayfork had 55 inches and my deck at my house was at 98 inches for the year.*

Adrien – *Sharon and I got together and worked out a policy regarding the public contacting TCFA board members.*

13. ADJOURNED

Adjourned by President Brinkley at 8:10 pm.

Submitted By:

Mike Fillette, CEO

Wallace Brinkley, TCFA President