



## Policy, Procedures & Calendar

### **Tuition and Pricing:**

Classes run from August through recital in June. **All tuition payments are due between the 1<sup>st</sup> and 6<sup>th</sup> of every month.** There is a \$15 late charge for tuition paid after the 6<sup>th</sup>. There is a \$25 charge on returned checks. Monthly tuition remains constant whether a student is present or not. Pricing is the same whether there are 3 or up to 5 classes per month, except for August, it is prorated. If the account is 30 days delinquent, an inquiry will be made to expedite payment for services rendered. If the account is 60 days delinquent, the student will be dropped from the roster and will not be allowed in class until account is current. Ballet students may have required class fees for training materials.

### **Class fees per month:**

1 Class \$50	5+ Classes \$140
2 Classes \$90	Privates \$35 minimum
3 Classes \$110	Drop-in Fee \$10-\$15
4 Classes \$125	Registration Fee \$25 (\$35 after Oct. 31 <sup>st</sup> )

*The tuition assessed by My Dance Studio, Inc assists with the facility rental, utilities, instructor's wages, and administrative/operating cost.*

**Makeup Classes:** Our staff wants all students to have the same amount of training prior to dancing in the June recital. Make-up classes are available and strongly suggested when students are absent or after scheduled studio closings. **There are no refunds/deductions for missed classes** and they must be made up within 30 days. In the case of inclement weather, classes will not be made up but students can attend a "sister class" later that week.

**\*\*\*In case of inclement weather, we will send an email and update studio voicemail and all social media accounts by 3:30pm with a cancellation notice.\*\*\***

**Attendance:** It is important that students are in class weekly and on time. If a student's attendance is less than 80% they run the risk of not performing in recital. Costume money will not be refunded. Although this is a recreational activity, we need a full commitment from each participant to ensure each recital dance is premier. Attendance is also important to make sure dancers have mastered certain skills.

### **Dress Code:**

All students must wear the appropriate dancewear and shoes. If a student is not dressed appropriately, they may not be permitted to participate in class. Hair must be secured **before** entering class. No loose and/or sharp jewelry is allowed in class.

- **Ballet-** Ballet students must wear a black leotard and pink or flesh tone tights tights. (Ballet skirts are optional). Pink leather ballet slipper (Ages 7+ split sole ballet shoes)
- **Jazz-** Black leather jazz shoes; students must wear a leotard or sports bra, tights, and dance shorts.

- **Hip Hop-** Hop students may wear sweat pants and baggy clothing over dance attire; sneakers for dance only (**NO street shoes**). Students will be assigned a specific shoe for recital or special events. There is no specific shoe required for class.
- **Tap-** Students must wear a leotard or sports bra, tights, and dance shorts. Black tap shoes (Intermediate/ Advanced classes- full laced black leather shoes)
- **Lyrical-** Tan, footed and backless lyrical sandals. Students must wear a leotard or sports bra, tights, and dance shorts.
- **Tumbling-** No shoes or socks; students may wear a leotard, fitted shorts, fitted tanks. No tights or loose clothing should be worn to prevent injury.

### **Spring Recital:**

**A \$50 non-refundable Recital Fee is due by February 1<sup>st</sup>.** The recital fee includes a recital DVD, a Recital t-shirt, and a recital souvenir booklet. Additional shirts are available for siblings for \$5. Costume fees are due by October 1<sup>st</sup> for the Winter Concert and October 31<sup>st</sup> for the June Recital. We will accept deposits (\$25) beginning the first day of class. Costume fees must be paid by this date or your child will not be able to participate in the recital.

All families of students performing in the annual recital in June are required to purchase a minimum of 5 recital tickets per family. Tickets are \$17 plus fees. Participants are also required to attend Dress Rehearsal the day before recital begins. This is considered a mandatory rehearsal and not attending may affect your ability to participate in recital. **Please stay tuned for a list of important studio dates. It will include all studio closings and dates for the Spring Recital. Dates are updated monthly. Please visit [www.mydancestudioinc.com](http://www.mydancestudioinc.com) for the up-to-date event calendar.**

### **STUDIO POLICIES:**

- No gum, food or drinks are allowed in the dance studio.
- **MDS is not responsible for lost or stolen property. Please be sure to put your name on the *inside* of all dance shoes and clothing items worn to the studio.**
- Students are not allowed to enter the classroom without supervision.
- Once class is in session, no interruptions please! Doors stay closed. Teachers will open doors when appropriate.
- No cell phones are allowed in class.
- Students should wait inside the building for their parents.
- Please pick your children up promptly after their class ends. If you are running late, please call the studio to let someone know.
- Siblings cannot be left unattended at the studio. We want your children to be safe. No one is available to watch them while teachers are in class or working the desk
- Please let the front desk know as soon as possible if you are not able to perform in our annual recital.
- You will be charged for tuition unless we are notified that a student is dropping out.
- **LATE PICKS:** Parents may be charged a sitting fee if frequent late pick-ups occur.

**My Dance Studio, Inc.**  
**Studio- (248) 977-3764**  
**Email: [mydancestudio07@gmail.com](mailto:mydancestudio07@gmail.com)**  
**[www.mydancestudioinc.com](http://www.mydancestudioinc.com)**

## 2019-2020 Calendar

Studio Opens, 1 <sup>st</sup> Day of Class	August 18 <sup>th</sup>
Fall Fundraiser	August 18 <sup>th</sup>
September Tuition Due <b>Late fees will be applied September 7<sup>th</sup></b>	September 1 <sup>st</sup> - 6 <sup>th</sup>
Labor Day Weekend	September 1-3 (No Classes)
Majorette Team Placements	September TBD
Fall fundraiser orders due	September 16 <sup>th</sup>
Mom's Night Out Paint Party @ MDS Cost \$35 (Includes Canvas/Supplies and light refreshments; BYOB)	September 28 <sup>th</sup>
Winter Concert Costume Fee Due	October 1 <sup>st</sup> (even years only)
No Class & June Recital Costumes Fees Due	October 31 <sup>st</sup>
Dupree Dance Convention	November 1 <sup>st</sup> -3 <sup>rd</sup>
Tuition Due <b>Late fees will be applied on the 7<sup>th</sup></b>	November 1 <sup>st</sup> -6 <sup>th</sup>
American Girl Doll Party **Play games, make clothes and party with you favorite American Girl Doll; (Don't forget to bring your own doll) COST: \$15	November 9 <sup>th</sup> 1:00-3:00 PM
Red, Black, and Zebra Week Show your MDS Pride!!! Wear MDS colors to school and dance. Tag us on Instagram @mydancestudioinc #MDS Pride	November 10 <sup>th</sup> -16 <sup>th</sup>
Thanksgiving Break	November 20 <sup>th</sup> – 23 <sup>rd</sup> (No classes)
Tuition Due <b>Late fees will be applied on the 7<sup>th</sup></b>	December 1 <sup>st</sup> -6 <sup>th</sup>
Recital Costume Fees Due	December 3 <sup>rd</sup>
Pontiac Parade	December 7 <sup>th</sup> (Parade starts at 11:00 am)
Winter Concert	Even years only

Winter Break	December 22 <sup>nd</sup> – January 4 <sup>th</sup> (No classes) classes resume Jan 5 <sup>th</sup>
Tuition Due <b>Late fees will be applied on the 6<sup>th</sup></b>	January 1 <sup>st</sup> - 6 <sup>th</sup>
MLK Day	January 20 <sup>th</sup> (No Class)
Piston's Game Performance	TBD
Recital Fee due \$50; includes DVD, Recital T-Shirt and Recital Souvenir	February 1 <sup>st</sup>
Rainbow Dance Competition	March 28 <sup>th</sup> - February 1 <sup>st</sup>
Mid-Winter Break	February 17 <sup>th</sup> -23 <sup>rd</sup> (No Class)
Mid-Winter Intensive	February 29 <sup>th</sup>
Revolution Dance Competition	TBD
Nexstar Dance Competition	TBD
Recital Costume Picture Day	April 2017 TBD
Spring Break	March 29 <sup>th</sup> – April 4 <sup>th</sup> (No classes)
Recital tickets go on sell	May 3 <sup>rd</sup> 8:00 am
Memorial Day	May 25 <sup>th</sup> (No Class)
Dress & Technical Rehearsal @ Recital Venue <i>Dancers must wear costumes and Parents must attend</i>	June 18 <sup>th</sup>
Spring Recital @ Recital Venue	June 20 <sup>th</sup>