



Meeting Minutes
May 11, 2020
7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday May 11, 2020 at 7:00 P.M. Members of the Board and the public were able to attend in person or via phone at 210-874-9221, conference code 769 353 524# due to the COVID-19 restrictions. The following was discussed:

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 P.M. and established a quorum. Commissioner Rasmussen attended via phone. Commissioner Roberts joined via phone at 7:16 P.M.
2. ESD 4 Board discussion and appropriate action:
 - a. Mr. Gabe Perez, Perez Project Consulting, reviewed the Station 132 construction proposals in depth focusing on the initial proposals, bidder qualifications with fire station construction, and completeness of their proposals. Mr. Perez recommended the Station 132 Construction project be awarded to Sabinal Group. Commissioner Surratt made a motion to award the Station 132 Construction to Sabinal Group contingent upon the immediate incorporation of change order #1. Commissioner Rasmussen seconded the motion. Motion carried by a 4/0 vote in favor of.
 - b. The Board reviewed the status of the Station 132 Engineering Change Proposals to incorporate value engineering cost reductions. Commissioner Surratt made a motion to approve the revised contract for Perez Project Consulting. Commissioner Roberts seconded the motion. Motion carried by a 4/0 vote in favor of.
 - c. The Board reviewed the Perez Project Consulting Contract for the complete management of the expanded Station 132 project from originally planned. Commissioner Surratt made a motion to approve the Station 132 Change Order #1. Commissioner Roberts seconded the motion. Motion carried by a 4/0 vote in favor of.
3. Determine date, time, and possible agenda items for the next meeting. The next regularly scheduled Board meeting will be June 1, 2020.
4. Adjourn. With no further business before the Board, Commissioner Surratt made a motion to adjourn. Commissioner Roberts seconded the motion. Motion carried by a 4/0 vote in favor of. Meeting was adjourned at 7:35 P.M.

