

## APPROVED

### Arrowbear Park County Water District Regular Meeting January 20, 2022 6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held January 20 2022, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

#### Directors in attendance:

President Sheila Wymer  
Vice President Pat Oberlies  
Director Terisa Bonito  
Director Rickey Weber

#### Directors who were absent:

Director Mark Bunyea

#### Also present were the following:

General Manager Huff  
Secretary Rimmer  
Chief Lindley

#### Visitors who were present:

Michael Lee

#### Open Session

President Wymer called the meeting to order. Chief Lindley led the recitation of the Pledge of Allegiance. President Wymer certified the posting of the agenda. President Wymer performed a roll call, Directors that were present: Directors Bonito, Weber, Oberlies, and Wymer. Directors that were absent: Bunyea.

#### Approval of Consent Agenda:

Director Bonito made a motion to accept the consent agenda, second was by Director Weber. After a brief discussion regarding the expenses and budget for the month of December, the consent agenda was approved. Motion passed by unanimous vote.

Ayes: Bonito, Weber, Oberlies, and Wymer

Nays: None

Abstain: None

Absent: Bunyea

#### Public Comments:

There were no public comments.

#### Staff Reports:

- A) Field Operations Supervisor Weber reported on the monthly repairs for December. There were 5 customer requests to turn off/on water, 1 District initiated shut-off, 1 District equipment repair, 0 meters replaced, 1 meter read/re-read, 0 main repairs, 0 service line repairs, 0 customer inquiries requiring investigation, and 0 sewer issues/repairs. There were also 4 new owners, 0 liens filed, 0 liens released, 51 shut-off notices, 13 non-payment shut-offs, and 4 turn-ons after water shut-off. Field Operations Supervisor

Weber also reported that the Technicians dug up manhole #328 to stop infiltration, that the Water SCADA system was completely operational, and that there was a service line repair that was not on the Monthly Maintenance list for December 26, 2021 by Falcon and Ridge.

- B) Chief Lindley reported on the Fire Department calls for the month of December. There were a total of 21 calls, 17 were in the District, and 4 were out of the District. Chief Lindley also reported what the definitions of “investigation” and “public service” meant, that the Fire Fighters were not performing training in January due to the recent Covid surge, and that the Fire Fighters agreed to move their trainings to Saturday to better accommodate schedules. Chief Lindley concluded with a brief discussion of future plans for the Fire Department.
- C) General Manager Huff publicly thanked the Field Operations Supervisor and the Technicians for their dedication, diligence, and time they put in on the leak over the holiday break. General Manager Huff also reported to the Board about the recent rate increase from CLAWA and that allowed the District to increase the surplus water purchase rate for Running Springs Water District. Additionally, General Manager Huff reiterated the information about the Water and Sewer SCADA systems saving the District approximately \$3,500 in overtime annually by reducing the need for technicians to do weekend reads. General Manager Huff concluded his report by informing the Board on the status of the Rate Study and Audit currently being performed.

President Wymer excused any individuals who were not required for the balance of the meeting.

#### DISCUSSION / ACTION ITEMS:

##### A) Board

1. There was a discussion regarding approving an Action Item not on the posted Agenda. Director Weber made a motion to approve adding the Action Item on the Agenda due to the Item coming to the attention of the District after the Agenda had been posted and would need to be acted on prior to the next regularly scheduled Board Meeting in February, second was by Director Bonito and approved by a unanimous vote.

Ayes: Bonito, Weber, Oberlies, and Wymer

Nays: None

Abstain: None

Absent: Bunyea

2. Item added to the Agenda by unanimous vote: Discussion with motion as needed to nominate a Regular Special District LAFCO Board Member and/or Alternate Special District LAFCO Board Member

There was a discussion regarding nominating a Regular Special District LAFCO Board Member and/or Alternate Special District LAFCO Board Member. There were no nominations and no vote.

Ayes: None

Nays: None

Abstain: None

Absent: None

3. There was a discussion regarding the annual election of Board Officers for the Arrowbear Park County Water District. President Weber nominated Director Bunyea as President for the calendar year 2022. Second was by Director Bonito and approved by a unanimous vote. The gavel was passed to the new Vice President as President Bunyea was absent.

Ayes: Bonito, Weber, Oberlies, and Wymer

Nays: None

Abstain: None

Absent: Bunyea

There was a continuing discussion regarding the annual election of Board Officers for the Arrowbear Park County Water District. Vice President Oberlies nominated Director Weber as Vice President for the calendar year 2022. Second was by Director Wymer and approved by a unanimous vote.

Ayes: Bonito, Weber, Oberlies, and Wymer

Nays: None

Abstain: None

Absent: Bunyea

4. There was a discussion and a motion to appoint Caroline Rimmer as Secretary to the Board of Directors for calendar year 2022 was made by Director Bonito, seconded by Director Wymer, and approved by a unanimous vote.

Ayes: Bonito, Wymer, Oberlies, and Weber

Nays: None

Abstain: None

Absent: Bunyea

5. There was a discussion and a motion to approve Resolution 2022-1-20, appointing General Manager Huff, Secretary Rimmer, and two Board Members as signers on the District bank account. The two Board Members appointed to be the signers on the District accounts are Director Wymer and Director Weber. Motion was made by Director Bonito, seconded by Director Wymer, and approved by a unanimous vote.

Ayes: Bonito, Wymer, Oberlies, and Weber

Nays: None

Abstain: None

Absent: Bunyea

6. There was a discussion and a motion to affirm the regular Board Meeting time for the 3<sup>rd</sup> Thursday at 6:30 PM for calendar year 2022. Motion was made by Director Bonito, seconded by Director Weber, and approved by a unanimous vote.

Ayes: Bonito, Wymer, Oberlies, and Weber

Nays: None

Abstain: None

Absent: Bunyea

B) General Manager

1. There was a discussion and a motion to approve amending District Policy 3040 by adding section 3040.60 to provide for an employee cell phone allowance in lieu of a District provided cell phone. Motion was made by Director Bonito, seconded by Director Weber, and approved by a unanimous vote.

Ayes: Bonito, Wymer, Oberlies, and Weber

Nays: None

Abstain: None

Absent: Bunyea

Adjournment of the Regular Board Meeting to the Finance Corporation Annual Meeting

At 7:15 PM, Vice President Weber adjourned the regular meeting and opened the annual Arrowbear Park County Water District Financing Corporation meeting (See Minutes for Arrowbear Park County Water District Financing Corporation). Director Bonito made a motion to appoint the newly sustained officers of the Arrowbear Park County Water District Board to fill the same positions on the Arrowbear Park County Water District Financing Corporation Board for 2022. Motion was seconded by Director Wymer. Motion passed by unanimous vote.

Ayes: Bonito, Wymer, Oberlies, and Weber

Nays: None

Abstain: None

Absent: Bunyea

Adjournment of the Finance Corporation Annual Meeting to the Regular Board Meeting

Vice President Weber adjourned the Arrowbear Park County Water District Financing Corporation meeting at 7:17 PM. President Weber reopened the regular Board meeting at 7:18 PM.

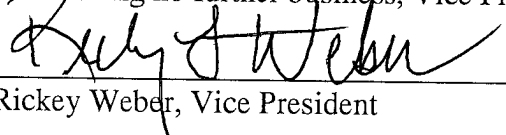
Announcements:

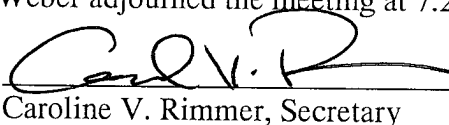
- A) The President had no announcements.
- B) Director Wymer requested the Board begin considerations with regard to the current COLA policy and the upcoming budget considerations.
- C) Secretary Rimmer handed out the Boards and required staff Form 700's, informed the Board and required staff of the required biennial Sexual Harassment Training that was scheduled for each Director / Staff, and informed the Board and required Staff about the required biennial Ethics Training.

The next Regular Board Meeting will be February 17, 2022, at 6:30 PM.

Adjournment of Open Meeting

There being no further business, Vice President Weber adjourned the meeting at 7:25 PM.

  
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Rickey Weber, Vice President

  
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Caroline V. Rimmer, Secretary