

**Charisma School of Dance**  
**Financial Policy**  
**2020 - 2021**

**Registration Fees:**

- \$10 Registration Fee for established dancers is due at fall registration annually no matter when the initial registration fee was paid.
- \$30 Registration Fee for new students is due at registration and will not be prorated.

**Tuition:**

- Tuition is due on the 1<sup>st</sup> of each month. All tuition payments are required to be paid with auto pay (includes credit card, check, or ACH options).
- September through June tuition is an annual tuition divided into equal monthly payments. No prorations apply for missed classes during the September through June session. Dancers may request permission to attend another class as a makeup for missed classes.
- Summer (July and August) tuition is paid monthly and Charisma allows a proration for missed classes up to 2 weeks.
- Tuition is due whether class is attended or not.
- A tuition discount of 10% is given if entire year paid in full by September 30<sup>th</sup>. This payment is non-refundable.
- \$225 tuition limit is per dancer, not per family.
- Tuition fees are per dancer, not per family.
- If tuition is not paid in full, including late fees, by the 15<sup>th</sup> of each month, the dancer will not be allowed to participate in class until balance is paid in full.

**Late Fees:**

A \$25 late fee will apply to all accounts not paid in full by the 5<sup>th</sup> of each month. Late fee will be applied on the 6<sup>th</sup>.

**Dropping a Class/Changing a Class:**

- To drop a class, written notice must be given 30 days in advance. Without written notice, auto pay will continue to collect monthly tuition and costume deposits/balances with no refunds.
- Class changes must be in writing and provided to the office staff or by email to the director prior to class change or auto pay will continue to collect monthly tuition and costume deposits/balances with no refunds.

**Costume Deposits/Balances:**

- Will be automatically billed to the billing method on file.
- Costume fee is \$70 per costume. (The majority of classes will only need 1 costume) Note: Technique classes do not apply.
- Costume Deposit: \$35/costume due in November (please see Year at a Glance for exact due date)
- Costume Balance: \$35/costume due in January (please see Year at a Glance for exact due date)
- Once a deposit has been made on a costume, the balance is due even if dancer does not perform, does not attend class, or terminates their registration with the studio.

**Private Lessons:**

- Private lesson fee is \$30 per 30 minutes.
- Private lesson is paid for at the time of booking and will be auto billed to payment method on account.
- No refunds.
- Cancellations within 24 hours of lesson: Fee will be applied to next lesson.
- No show or cancellations with less than 24 hours: Fee is forfeited, is non-refundable, and will not be applied to any future lessons.

**Charisma Boutique and Dance Wear:**

- All purchases are paid for at time of order or purchase.

**Late Pickups:**

- Dancers not picked up by the end of the last class of the day will be charged \$30 per 15 minutes. The \$30 charge begins at the start of each 15 minute increment with no prorations. Dancers will not be left outside for pickup without supervision.

**Financial Policy Specific to Company Dance Members:**

Additional Approximate Costs to Plan For:

- Annual Company Fee: \$150 Full payment due by September 30<sup>th</sup>.
- Company Jacket: \$75-100 (Depending on name embroidery)
- Black Dance Pants: \$10-20
- Black Dance Sweater: \$20-30
- Nude Leotard: \$10-25
- Costumes: \$70-120 per class
- Additional Costume Accessories/Earrings/Crystals: varies per costume (earrings are \$10-15)
- Extra Rehearsal Fees Outside of Studio: Covered in annual company fee
- Competition Fees: varies depending on solos, duos, trios, groups. Please see Year At A Glance for current year fees.

The Annual Company Fee includes:

- Music splicing
- Extra rehearsals
- Rehearsal space outside of Charisma
- Substitute teachers during competitions
- Costume returns/exchanges processing fees and time
- Administrative costs to manage the company dance member program

Things we do not charge for that other studios usually do:

- Costume mark-ups, Coaches fees, Routine fees

All fees for company dancers must be paid by the specified deadlines as made by the Director. If fees are not paid on time, the dancer will not be allowed to participate in that particular event.

**I have read and understand the Charisma Financial Policy. My signature confirms I agree to the terms and conditions. I understand this financial policy may be changed/updated annually in September at which time I will be requested to sign the updated version.**

**Student Name(s):** \_\_\_\_\_

**Parent/Guardian Name(s):** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_