

Plateau Valley Fire Protection District

MINUTES	JUNE 14, 2018	7:00 PM	MESA ST #92
MEETING CALLED BY	Rod Cadman		
TYPE OF MEETING	Regular		
TIME	7:00 pm		
DIRECTORS PRESENT	Ken Anderson, Rod Cadman, Kathy Harris, Lee Burg		
DIRECTORS ABSENT	Burt Dole Late		
PERSONNEL	Camile Hisel, Shannon L. Currier CPA		
GUESTS	Marie Cadman, Kevin Henderson, Larry Galloway, Bob Lessard		
EXCUSE BOARD DIRECTOR:			
MOTION	Rod Cadman made a motion to excuse Burt Dole from tonight's meeting. Kathy Harris seconded the motion. Further discussion; none. All in favor: Anderson yes, Cadman yes, Burg yes, Harris yes. None opposed, motion passed.		
APPROVAL OF AGENDA:			
MOTION	Rod Cadman made a motion to approve the agenda with an addition of adding the Audit presentation between 2. and 3. Ken Anderson seconded the motion. Further discussion; none. All in favor: Anderson yes, Cadman yes, Harris yes, Burg yes; none opposed, motion passed.		
AUDIT PREPARATION AND ENCUMBRANCE 2017:			
MOTION	Paul Miller reviewed and discussed in detail the 2017 Audit. The board will review this packet. Paul will make changes where he sees needed. Also, if board members see any changes or questions let him know.		
APPROVAL OF MINUTES:			MAY 2018
MOTION	Ken Anderson made a motion to approve the May 10, 2018 minutes as presented. Rod Cadman seconded the motion. Further discussion; none. All in favor: Anderson yes, Cadman yes, Dole yes, Harris yes, Burg yes; none opposed, motion passed.		
APPROVAL OF APPROPRIATIONS:			
MOTION	Discussed the Appropriations for April 2018. Ken Anderson made a motion to approve the Appropriations as presented. Lee Burg seconded the motion. All in favor: Anderson yes, Cadman yes, Dole yes, Harris yes, Burg yes; none opposed, motion passed.		
FINANCIAL REPORT:			
MOTION	Board reviewed the May 2018 Monthly Financial Report, see attached Monthly Financial Report for review. Ken Anderson made a motion to accept the May 2018 Monthly Financial Report as presented. Rod Cadman seconded the motion. Further discussion; none. All in favor: Anderson yes, Cadman yes, Dole yes, Harris yes, Burg yes; none opposed, motion passed.		
ACCOUNTS RECEIVABLE WRITE OFF'S AND ADJUSTMENTS:			
MOTION	Ken Anderson made a motion to accept the April 2018 Monthly Write-Off's and Insurance Adjustment's. There were insurance adjustments of \$7,931.83 and Write-offs of \$2,365.01 for a total of \$10,296.84. Burt Dole seconded the motion. Further discussion; none. All in favor: Anderson yes, Cadman yes, Dole yes, Harris yes, Burg yes; none opposed, motion passed.		

CHIEF REPORT:	
	Discussion New gravel rock in the front of station 92. Kathy made a suggestion that sod be on the hill next to the entrance of station 92. Smokey Bear Sign needs to be maintained for the appropriate signage.
Board Member Reports:	
ROD	Discussion on part time employees.
BURT	SDA class discussion on paid employees participating as a board member.
Adjournment:	
MOTION	Kathy Harris made a motion to adjourn the meeting at 8:27 p.m. Burt Dole seconded the motion. All in favor: Cadman yes, Anderson yes, Dole yes, Harris yes, Burg yes. None opposed, motion passed.

These minutes were approved by the Board of Directors.

Kathy L Harris