

**MINUTES OF THE BOARD OF DIRECTORS' BOARD MEETING
RED RIVER GROUNDWATER CONSERVATION DISTRICT**

Thursday, September 19, 2024

**MEETING LOCATION:
GREATER TEXOMA UTILITY AUTHORITY
BOARD ROOM
5100 AIRPORT DRIVE
DENISON TX 75020**

Members Present: Chuck Dodd, David Gattis, Harold Latham, Mark Patterson, Mark Gibson, and Billy Stephens.

Members Absent: Mark Newhouse

Staff: Paul Sigle, Nichole Murphy, Wayne Parkman, Allen Burks, Stacy Patrick, Debi Atkins, Lisa Lee, Billie Jo Tiner, and Velma Starks

Visitors: Kristen Fancher, Fancher Legal

Permit Hearing

Agenda:

1. Call to Order; establish quorum; declare hearing open to the public; introduction of Board.

Board President Mark Patterson called the Permit Hearing to order at 10:01 a.m., established quorum declared hearing open to the public and introduced the Board.

2. Review the Production Permit Application of:

Permit Amendment

- a. **Applicant:** North Texas Municipal Water District; PO Box 2408, Wylie, TX 75098
Location of Wells:
 - **Well #1 (existing):** 361 CR 4965, Leonard, TX; Latitude: 33.384474°N Longitude: 96.28376°W; About 2,183 feet west of Co. Rd. 4965, and about 1,645 feet south of Co. Rd. 4950 in Fannin County.
 - **Well #2 (existing):** 361 CR 4965, Leonard, TX; Latitude: 33.384474°N Longitude: 96.28376°W; About 2,575 feet west of Co. Rd. 4965, and about 110 feet south of Co. Rd. 4950 in Fannin County.**Purpose of Use:** Phase II Construction Water for Leonard Water Treatment Plant
Requested Amount of Use: 79,350,000 gallons from September 19, 2024 - December 31, 2028.
Production Capacity of Wells:

- **Well #1:** 300 gallons/minute
- **Well #2:** 500 gallons/minute

Aquifer: Woodbine

Amendments:

- Modify permitted use amount to 79,350,000 gallons for Phase II construction (previously 53,000,000 through 2023 for Phase I),
- Modify the permitted use period to September 19, 2024 - December 2028 for Phase II construction.

General Manager Paul Sigle provided background information for the Board. Well is to be used for construction period only, then will be shut down. Current use is through December 2028. Discussion was held. Board Member David Gattis made the motion to approve the permit amendment. Board Member Harold Latham seconded the motion. Motion passed unanimously

New Production Permit

- a. **Applicant:** Mustang Special Utilities District; 7985 FM 2931, Aubrey, TX 76227

Location of Wells:

- **Cottonwood Well 1 (New):** FM 902, Howe, TX 75459; Latitude: 33.529909°N Longitude: 96.650614°W; about 550 feet south of FM 902, and about 1,970 feet west of Farmington Rd, in Grayson County.
- **Cottonwood Well 2 (New):** Bradshaw Rd, Howe, TX 75459; Latitude: 33.514034°N Longitude: 96.664525°W; about 790 feet west of Bradshaw Rd, and about 1,400 feet north of McBee Rd, in Grayson County.

Purpose of Use: Municipal/Public Water System

Requested Amount of Use: 292,000,000 gallons per year

Production Capacity of Wells:

- **Cottonwood Well 1:** 600 gallons per minute
- **Cottonwood Well 2:** 1,000 gallons per minute

Aquifer: Trinity (Antlers)

General Manager Paul Sigle provided background information for the Board. Discussion was held. Board Member Mark Gibson made the motion to table this permit. Board Member David Gattis seconded the motion. Motion passed unanimously.

3. Public Comment on the Production Permit Application (verbal comments limited to three (3) minutes each).

No public comments.

4. Consider and act upon the Production Permit Application, including designation of parties and/or granting or denying the Production Permit Application in whole or in part, as applicable.

Applications were voted on individually.

5. Adjourn or continue permit hearing

Board President Mark Patterson adjourned the permit hearing at 10:20 a.m.

Board Meeting

1. Pledge of Allegiance and Invocation.

Board President Mark Patterson led the group in the Pledge of Allegiance and Board Member Chuck Dodd offered the invocation for the group.

2. Call to order, establish quorum; declare meeting open to the public.

Board President Mark Patterson called the meeting to order at 10:25 a.m., established a quorum was present, and declared the meeting open to the public.

3. Public Comment.

No Public Comment.

4. Consider and act upon approval of Minutes of June 20, 2024, Board Meeting.

Board Member Chuck Dodd made a motion to approve the minutes of the June 20, 2024, meeting. The motion was seconded by Board Member Billy Stephens. Motion passed unanimously.

5. Consider and act upon the 2023 Audit.

No Action. This item was on this agenda in error.

6. Budget and Finance.

a. Review and approval of monthly invoices.

General Manager Paul Sigle reviewed the invoices with the Board. Board Member Billy Stephens made the motion to approve the monthly invoices. Board Member Chuck Dodd seconded the motion. Motion passed unanimously.

b. Receive monthly financial information.

General Manager Paul Sigle reviewed the District's monthly financial information with the Board.

c. Receive Quarterly Investment Report.

General Manager Paul Sigle reviewed the Quarterly Investment Report with the Board.

7. Receive Quarterly Report on Management Plan.

General Manager Paul Sigle reviewed the report with the Board.

8. Consider and act upon Engagement Letter for Audit Services for Fiscal Year Ending December 31, 2024.

General Manager Paul Sigle provided background information for the Board. Board Member Billy Stephens made the motion to accept the McClanahan and Holmes, LLP, Engagement Letter for Audit Services. Board Member Mark Gibson seconded the motion. Motion passed unanimously.

9. Consider and act upon 2025 Operating Budget.

General Manager Paul Sigle provided background information for the Board. Discussion was held. Board Member David Gattis made the motion to approve the 2025 Operating Budget. Board Member Chuck Dodd seconded the motion. Motion passed unanimously.

10. Consider and act upon 2025 Groundwater Production Fee and Fee Schedule.

General Manager Paul Sigle provided background information for the Board. Discussion was held. Board Member David Gattis made the motion to approve the fees and fee schedule. Board Member Chuck Dodd seconded the motion. Motion passed unanimously.

11. Consider and act upon Fund Balance Policy.

General Manager Paul Sigle provided background information for the Board. Board Member Billy Stephens made the motion to approve the Fund Balance Policy. Board Member Mark Gibson seconded the motion. Motion passed unanimously.

12. Discussion and possible action on Fannin County Rural Water Suppliers Representative to the Board of Directors.

General Manager Paul Sigle provided background information for the Board. The Board decided to table this item.

13. Update and possible action regarding the process for the development of Desired Future Conditions (DFC).

General Manager Paul Sigle informed the Board that a GMA8 meeting was held. INTERA was selected as consultant for Professional Services related to Development and Adoption of Desired Future Conditions for Aquifers within GMA 8. Next meeting will be held in either October or November of 2024.

14. Consider and act upon compliance and enforcement activities for violations of District Rules.

No issues.

15. General Manager's report: The General Manager will update the Board on operational, educational, and other activities of the District.
 - a. Well Registration Summary

General Manager Paul Sigle reviewed the well registration summary with the Board. Five new wells were registered in June, three new wells were registered in July, and twelve new wells were registered in August.

b. Update on Injection/Disposal Well Monitoring Program

No update

16. Open forum / discussion of new business for future meeting agendas.

The next Board meeting will be held October 17, 2024. The November meeting will be cancelled. The Board will meet in December.

17. Adjourn.

Board President Mark Patterson declared the meeting adjourned at 11:08 a.m.

Velma Starks
Recording Secretary

Mark + Mark St
Secretary-Treasurer