

SAMPLE

PROPOSAL FOR COLORED PENCIL CLASS OFFERING

BY

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How to Paint a Flower in Colored Pencil – a six week course in colored pencil techniques.

Concepts to be taught: Use of colored pencil in layering, blending, mixing colors, tonal values, corrections, and final fixing of medium.

Lesson plans are as follows:

Step One: A photograph of a flower, a template of flower, tracing paper, transfer paper, and guided instructions as each participant prepares their ground for learning the techniques of layering.

Step Two: A guided instruction in applying layers of colors to each individual leaf and petal, blending, and mixing colors to achieve an underpainting

Step Three: Continued instruction in applying color to each leaf and petal.

Step Four: Instruction continues step by step on each leaf and petal.

Step Five: Instruction continues to complete each leaf and petal

Step Six: Instruction is given for four possible background choices. Tonal values are evaluated and painting is brought to a completion.

Each participant will be provided daily instruction, a booklet of instructions, suggestions for additional tools and sites where they may be purchased as well as sites for further instruction.

Each participant will provide their own pad of Bristol board 9x12, a set of 48 or larger of Prismacolor pencils, an eraser, a notebook for folder for instruction booklet.

*Class will use PAPA's class table, bathroom facilities, sink, lights, AC/Heat. All materials used are non-toxic except for odorless mineral spirits. Which will be used sparingly with Q tips and none will be poured down drain.

Each participant will pay PAPA \$2.00 lab fee at each class time. Non-members will pay \$5.00. Non-members will be encouraged to join PAPA. Instructor will be paid \$10.00 per student at each class time and will deposit 10% of total income in cash in locked box along with lab fees clearly marked on envelope.

Instructor will see that all PAPA opening and closing routines are followed and gallery is left clean.

I would like to offer this class on Monday mornings from 9:00AM to 12:00 noon beginning November 10th through December 15. I prefer the morning time as many of our members live near the lakes and do not like to travel after dark.

I submit this proposal with hope that you and PAPA's board will consider this step in offering instruction to the Paducah public.

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