

## **Process for Stakeholder Access to EIPC Software, Models, Data and Results used in the EIPC DOE Project (DOE FOA-0000068).**

This document describes the process and requirements for stakeholder access to the available EIPC software, models, data and results used to address the EIPC DOE Project responding to DOE FOA-0000068 (“Project”). These descriptions are consistent with the Project requirements, the Statement of Project Objectives for DOE Award / Order Number DE-OE0000343 effective 7/19/2010, with the EIPC Analysis Team Agreement, and associated legal and regulatory requirements for Critical Energy Infrastructure Information (CEII) and Confidential Information.

EIPC Study information that is not subject to nondisclosure requirements will be posted in presentation or summary form on the EIPC website ([www.eipconline.com](http://www.eipconline.com)). Active engagement in the EIPC process through the Stakeholder Steering Committee is the best way to maintain knowledge of the status of studies and the availability of results. Requests for available, more detailed study information, not subject to nondisclosure requirements, can be made by contacting the EIPC at “contact us” at [www.eipconline.com](http://www.eipconline.com).

EIPC Software, models, data and results used in the Project may be subject to nondisclosure and additional requirements as follows.

### **EIPC Software, Models, Data and Results used in the Project.**

EIPC currently anticipates the use of the following industry standard computer programs for the studies. Substitutes or additions that may occur throughout the course of the Project will be treated consistent with the guidelines outlined in this process document.

- a) the PTI/Siemens PSS/E software for load flow and dynamics studies
- b) the GE MAPS software for production cost analyses
- c) the Charles River Associates MRN-NEEM software

All data inputs and results of these software applications and consultant studies that are developed for the EIPC Analysis Team will be made available through the process and procedures outlined herein which are required to protect Confidential Information and CEII. In addition, it should be noted that the software applications and associated data bases used by EIPC and consultants to conduct these studies are commercial products that may be subject to their manufacturers’ trade secret, confidentiality, intellectual property and commercial license terms. Stakeholders interested in these models, data bases, or related services should contact the appropriate licensing companies and consultants. Contacts for such information will be provided as it becomes available.

The initial data set will be a 2020 base case in PSS/E format developed as a roll-up from combined plans of the Parties to EIPC Agreement (“Parties”) regional plans. The schedule for input data and results development is described in the EIPC Statement of Project Objectives and related material available on the EIPC web site <http://www.eipconline.com/>.

Data provided to stakeholders will be in raw or ASCII format for the versions of the programs used by EIPC. Stakeholders should make their own arrangements to convert the data for different versions of the software or for other software.

### **CEII and Confidential Information.**

CEII and Confidential Information are defined in the EIPC Analysis Team Agreement (Agreement which is available at [www.eipconline.com](http://www.eipconline.com)). Handling and protection of such information will be in accordance with that Agreement, in particular sections III.F, III.G, IV.C.11, and VI.F.9. Data and results of the EIPC studies may contain CEII or other Confidential Information. Therefore, all stakeholders wishing to request access to EIPC data and results must first execute applicable Non-Disclosure Agreements.

### **Process for Stakeholders to Obtain Access to Project CEII.**

Stakeholders with a legitimate need to access CEII related to the FOA project work, that have an established business relationship with a local Planning Authority that is party to the EIPC Agreement, should engage in that local EIPC Party's CEII process. The application to the appropriate Party should specify the information requested and the reason for the request.

Some stakeholders may not have an established business relationship with a local Planning Authority that is a party to the EIPC Agreement. In this case, the stakeholder should determine, from the EIPC website list of participating Planning Authorities, what Planning Authority is the business location of their company home office or, secondarily, the branch or other location that is the primary office of employment, if different from the home office location. The stakeholder may approach this Planning Authority and engage in that CEII process. Stakeholders whose business location is not within the boundaries of a Planning Authority party to the EIPC Agreement should engage the process of the nearest Planning Authority that is a party to the EIPC Agreement.

The list of Planning Authorities that are parties to the EIPC Agreement is available at [www.eipconline.com](http://www.eipconline.com).

If an individual requestor is authorized, by the local Party, to receive CEII and has executed an appropriate CEII NDA according to the respective Party's CEII process, the Party will advise the Tennessee Valley Authority (TVA), as the EIPC data coordinator, of the individuals authorized to receive Analysis Team CEII. The TVA will promptly supply the information through a secure medium such as encoded email or express mailed CD.

### **Documentation and Record Keeping.**

Each respective EIPC Party is responsible for maintaining the records documenting its authorizations for access to EIPC CEII in compliance with their respective CEII processes. This information and associated NDAs will be available to the EIPC Technical Committee Chairperson upon request. Each Party will designate an employee responsible for communication of authorizations to TVA as data coordinator. TVA will maintain the notifications of individuals authorized to receive EIPC CEII and post the list on the EIPC website. The local Party is responsible to notify TVA of any change to the eligibility status of the individuals that it has authorized to receive EIPC CEII.