



## SSC Meeting Logistics Memo

June 25-26, 2014 | Sheraton Atlanta Hotel | Atlanta, GA.

The SSC will hold its mid-point in-person meeting for the Gas-Electric Interface Study on June 25-26, 2014 at the Sheraton Atlanta Hotel, Atlanta, GA. The EIPC SSC is scheduled to run from 08:00 AM – 5:00 PM on June 25<sup>th</sup> and 8:00 AM – 1:00 PM on June 26<sup>th</sup>. On June 25<sup>th</sup>, time for caucus break-out sessions will be held from 08:00 AM – 10:00 AM, at which point the EIPC SSC will officially convene. A draft agenda for these sessions will follow in the coming weeks.

Please be sure to make the appropriate travel and lodging arrangements to accommodate the 10:00 AM start time on June 25<sup>th</sup> for the SSC.

### I. Registration

To register to attend in-person, go to: [http://survey.qualtrics.com/SE/?SID=SV\\_8AC7ihc1ls8McmN](http://survey.qualtrics.com/SE/?SID=SV_8AC7ihc1ls8McmN). **Registration is required by 5:00 PM June 18 to attend the meeting in-person. No registrations will be accepted after this date.** In-person attendance is requested for all SSC voting members and strongly encouraged for all other interested stakeholders.

**Webinar** access will be provided for remote participants. If you are not attending the meeting in-person, please DO NOT register via the link above. If you are a voting member of the SSC, in-person attendance is required for voting. If, as a voting member, you are unable to attend in-person please identify an in-person alternate, to the extent possible, by no later than June 18<sup>th</sup>. You can notify the SSC Chairman Ed Finley ([finley@ncuc.net](mailto:finley@ncuc.net)) and Tim Burdis ([timothy.burdis@pjm.com](mailto:timothy.burdis@pjm.com)). **Webinar registration is required by 5:00 PM June 24.**

To register for the Webinar/Teleconference portion of this meeting ONLY, please go to: [http://survey.qualtrics.com/SE/?SID=SV\\_9shgREy0FmpWZkE](http://survey.qualtrics.com/SE/?SID=SV_9shgREy0FmpWZkE). On June 25 and 26, remote participants can use the following to access the meeting:

	<u>June 25, 2014</u>	<u>June 26, 2014</u>
Webinar Start/Stop	10:00 AM – 05:00 PM EPT	08:00 AM – 01:00 PM
Teleconference Bridge	866-398-2885	866-398-2885
Teleconference Passcode	327265	327265
Webinar URL	<a href="https://pjm.webex.com">https://pjm.webex.com</a>	<a href="https://pjm.webex.com">https://pjm.webex.com</a>
Webinar Passcode	eipc0625pjm	eipc0626pjm



## II. Travel Reimbursements

For those SSC members that have been eligible for travel reimbursements in the past, all existing processes will remain the same. For specific questions, please contact Tim Burdis at [timothy.burdis@pjm.com](mailto:timothy.burdis@pjm.com)

## III. Meeting Location

Sheraton Atlanta Hotel  
165 Courtland Street NE  
Atlanta, Georgia 30303  
Phone Number: 404.659.6500

All attendees should make their own travel and hotel arrangements.  
On June 25, a working lunch will be provided to those in attendance.  
On June 26, a working breakfast and working lunch will be provided to those in attendance.  
All attendees are responsible for other meals.  
For a listing of hotel options and nearby restaurants, please refer here:  
<http://www.sheratonatlantahotel.com/Dining>

[Local Dining Options](#)



#### IV. Lodging

We have reserved a block of rooms under the name “EIPC” at the Sheraton Atlanta Hotel for the nights of June 24<sup>th</sup> and June 25<sup>th</sup> at a negotiated rate of \$133.00/night or the prevailing Federal per diem rate. Please refer to <http://www.gsa.gov> for updates to the prevailing GSA rates that will be applicable during June 2014. To make online reservations to the hotel, please use: <https://www.starwoodmeeting.com/Book/2014EIPCmeeting>.

To reserve by phone, please call 404.659.6500 and refer to the “EIPC Meeting” room block.

**The cut-off date for accepting reservations into the room block at the guaranteed rate is May 24<sup>th</sup>.** Please note that the EIPC room block is limited. We expect to be able to expand the room block if need be, but we cannot guarantee rooms at the hotel beyond our contracted number. This situation makes it imperative that you book your hotel reservations as soon as possible.

Reservation requests received after May 24, 2014, or after the block is full will be accommodated as availability permits and possibly at the Hotel’s prevailing rate. Each individual guest is responsible for their own guest room, tax and incidental charges.

#### **High-Speed Internet Access**

Guest Rooms: Wireless, Wired for \$12.95/day

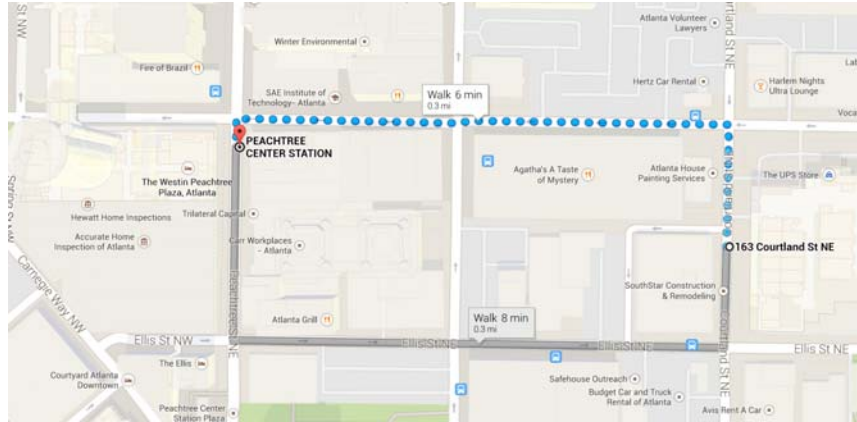
Lobby and Meeting Room: Complimentary Wireless



### V. Transportation

#### Rail

The Sheraton Atlanta is 5 minute walk from Atlanta's Peachtree Center MARTA Station. From the airport, travelers can take the MARTA Gold line from the Airport stop to the Peachtree Center station (immediately after the Five Points exchange). Upon exiting Peachtree Center, travelers will walk two blocks east on Andrew Young International Blvd. NE, make a right on Courtland Street NE toward the Sheraton Atlanta. More information on the Atlanta MARTA System, including [schedules](#) and [rates](#), can be found at <http://www.itsmarta.com/> and as an attachment to this memo.



#### Air

For travelers commuting by plane, the following [directions](#) apply from the airport.

#### *Hartsfield-Jackson Atlanta International Airport - ATL*

[Visit ATL airport website](#)

Hotel direction: 11 miles N (14 minutes)

**The hotel does not provide shuttle service.**

Estimated taxi fare: \$23/one-way

#### Ground Transportation

Atlanta Taxi Cab & Limo/Town Car Service Listing: <http://www.atlantapd.org/licensedcompanies.aspx>

### VI. Visitor's Information

For visitor's information on Atlanta, please see:

- Hotel-Area Attractions: <http://www.sheratonatlantahotel.com/Area-Attractions>
- Hotel-Area Dining: [Local Dining Options](#)
- Tourism Bureau: <http://www.atlanta.com/>



Eastern Interconnection Planning Collaborative

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## VII. Contact Information

If you have any specific questions regarding logistics, please contact:

Tim Burdis, SSC Manager

[timothy.burdiss@pjm.com](mailto:timothy.burdiss@pjm.com)

610-666-4521 (o)

610-608-7561 (c)

### VIII. Appendix

#### Atlanta's MARTA Map

The Sheraton Atlanta is a 5 minute walk from the Peachtree Center stop.

