



**SAN LUIS OBISPO
LOCAL AGENCY FORMATION COMMISSION
SEPTEMBER 17, 2020, MEETING MINUTES**

Call to Order

The San Luis Obispo Local Agency Formation Commission (LAFCO) meeting was called to order at 9:02 a.m. on Thursday, September 17, 2020, pursuant to the COVID-19 provisions of the Governor's Executive Order N-29-20 by Chairperson Tom Murray. Viewing and commenting instructions were provided on the COVID-19 Agenda Cover and LAFCO's Homepage.

Roll Call

Present: Chairperson Tom Murray, Commissioners Debbie Arnold, Lynn Compton, Roberta Fonzi, Marshall Ochylski, Ed Waage, and Alternate Commissioner Ed Eby.

Absent: Commissioner Robert Enns, Alternate Commissioners Steve Gregory, Heather Jensen, and John Peschong.

Staff: Mike Prater, LAFCO Executive Officer
Brian Pierik, LAFCO Legal Counsel
Imelda Marquez, LAFCO Commission Clerk

Approval of Minutes

Chairperson Murray asked the Clerk to report if any written or live comments from the public were received.

Ms. Marquez reported that no public comments were received.

Chairperson Murray asked for any Commissioner comments or a motion.

Commissioner Ochylski motioned to approve the minutes.

Commissioner Arnold seconded the motion.

AYES: Commissioners Ochylski, Arnold, Compton, Fonzi, Waage, and Chairperson Murray

NAYS: None

ABSTAINING: None

The motion passed with a unanimous roll call vote.

Non-Agenda Public Comments

Chairperson Murray asked the Clerk to report if any written or live non-agenda public comments were received.

Ms. Marquez reported that no non-agenda public comments were received.

Consent Agenda

A-1: Biennial Update of LAFCO's Conflict of Interest Code
(Recommend Review and Approval)

Mr. Prater introduced the item.

Chairperson Murray opened the item for Commissioner comments, hearing none.

Chairperson Murray asked if Staff was involved in checking 700 forms when submitted.

Mr. Prater and **Mr. Pierik** provided Chair Murray with an answer.

Chairperson Murray asked the Clerk to report if any written or live comments from the public were received.

Ms. Marquez reported that no public comments were received.

Commissioner Waage motioned to approve the Consent Agenda.

Commissioner Fonzi seconded the motion.

AYES: Commissioners Waage, Fonzi, Arnold, Compton, Ochylski, and Chairperson Murray

NAYS: None

ABSTAINING: None

The motion passed with a unanimous roll call vote.

Regular Matters

B-1: Time Extension Request for SSJWD and EPCWD (Recommend Review and Approval)

Mr. Prater presented the item.

Chairperson Murray asked the Clerk if any requests were received for live public comment.

Ms. Marquez announced no submitted public comments and one request for live public comment was received.

Sophie Treder, Agent, briefed the Commission on the status of the map & legal for both water districts.

Chairperson Murray opened the item for **Commissioner** comments or a motion.

Commissioner Ochylski motioned to grant the one-year extension.

Commissioner Waage seconded the motion.

AYES: Commissioners Ochylski, Waage, Arnold, Compton, Fonzi, and Chairperson Murray

NAYS: None

ABSTAINING: None

The motion passed with a unanimous roll call vote.

B-2: Adoption of Record Retention and Destruction Policy
(Recommend Review and Approval)

Mr. Prater presented the item.

Chairperson Murray opened the item for Commissioner comments.

Commissioner Ochylski asked for clarification regarding social media record types.

Mr. Prater addressed the question.

Chairperson Murray asked the Clerk to report if any written or live comments from the public were received.

Ms. Marquez reported that no public comments were received regarding this item.

Chairperson Murray opened the item for Commissioner comments or a motion.

Commissioner Waage motioned to approve Staff Recommendation.

Commissioner Arnold seconded the motion.

AYES: Commissioners Waage, Arnold, Compton, Fonzi, Ochylski, and Chairperson Murray

NAYS: None

ABSTAINING: None

The motion passed with a unanimous roll call vote.

Commissioner Comments:

Commissioner Ochylski asked about CALAFCO Board nominations and voting.

Legal Counsel Comments:

None

Executive Officer Comments:

None

Adjournment: With no further business before the Commission, the meeting adjourned at 9:22 a.m. until the next meeting of the Commission pursuant to Governor's Executive Orders, depending upon the progression of the COVID-19 pandemic.

THESE MINUTES ARE NOT OFFICIAL NOR ARE THEY A PERMANENT PART OF THE RECORD UNTIL THEY ARE APPROVED BY LAFCO COMMISSIONERS AT THE NEXT REGULAR MEETING.

Respectfully submitted,
Imelda Marquez, LAFCO Analyst

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