

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: September 25, 2017

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Chairperson, Ms. Pat Cochenour, present; Ms. Ann Elleman, present; Mr. Greg Iams, present.

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dave Wallace, Council Member

Minutes: September 11, 2017 Meeting

Mr. Greg Iams moved to approve the September 11, 2017 minutes as submitted.

Ms. Ann Elleman seconded the motion.

The Vote: Mr. Greg Iams, yea; Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea.

The motion passed: 3 yeas – 0 nays

Vouchers: *Mr. Greg Iams moved to approve the bills that were paid for the board.*

Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Mr. Greg Iams, yea; Ms. Ann Elleman, yea.

The motion passed: 3 yeas – 0 nays

REPORTS:

A. Work List Update

The board reviewed the list of items on the September 11, 2017 work list as provided by the water superintendent.

ADJUSTMENTS:

A. Bad Debt List

The Fiscal Officer provided the board with a list of accounts that the water clerk has been unsuccessful in collecting the final balance to close the account. It was requested that these be written off as bad debts in order to close the accounts. The list is attached to these minutes as exhibit A.

Mr. Greg Iams made a motion to direct the fiscal officer to waive the bad debt on those accounts as listed in exhibit A. Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Mr. Greg Iams, yea; Ms. Ann Elleman, yea.

The motion passed: 3 yeas – 0 nays

B. Indian Lake Schools – Late Fees

The Fiscal Officer asked permission to waive the late fees for the Indian Lake School accounts. This would be a one-time waiver for another public entity with good payment history. The penalties are as follows: 0190-BO, \$52.45; 0200-BO, \$14.13; 0195-BO, \$9.81; and 0205-BO, \$7.99.

Mr. Greg Iams made a motion to approve the one-time waiver of penalties for the above listed accounts. Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Mr. Greg Iams, yea; Ms. Ann Elleman, yea.

The motion passed: 3 yeas – 0 nays

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN'S COMMENTS:

OLD BUSINESS:

- A. Harbourside on the Lagoon Condominiums Letter
Mr. Weidner reported that the letter to the condominium association has been sent.
- B. Ebony Construction – Bulk Water
Mr. Weidner has invoiced the construction company for the bulk water in the amount of \$1,050.00.
- C. Laborer Position
Ms. Cochenour will be conducting an interview on Thursday, September 28, 2017 for the open laborer position. Mayor Reames and Street Superintendent Reese will also take part in the interviewing process.

NEW BUSINESS:

- A. Past Due Water Account Letter
Mr. Weidner provided a copy of a Final Notice Letter that will be sent with the second notice of a final bill. The letter states that the water department has made several attempts to collect and if not received within (10) days of the letter, the account will be turned over to the attorney for collection proceedings. Solicitor Eshenbaugh has already approved the verbiage for the letter. Mr. Iiams suggested that we request proof of payment, if payment has already been made.

Mr. Greg Iiams moved to adjourn the meeting. Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Mr. Greg Iiams, yea; Ms. Ann Elleman, yea.

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 6:00 p.m.

Next Meeting Date:

Tuesday, October 10, 2017 (meeting moved to Tuesday due to the Columbus Day Holiday)

Jeff Weidner, Fiscal Officer

BPA Chairperson Pat Cochenour

Date Accepted _____

Indian Lake, Ohio
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS

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Exhibit A

The following accounts will be written off as bad debt.

Account number	Name	Water	Storm Water	Total
0100-2-BO	Chris Heironimus	45.90	4.00	\$ 49.90
0620-3-RO	William Phillips	13.09	0.00	\$ 13.09
0765-3-1	Bobbie Anderson	15.66	1.00	\$ 16.66
0970-3	PNC Mortgage	21.79	1.00	\$ 22.79
1015-3-RO	Mark Seech	10.31	1.00	\$ 11.31
1375-4-RO	Connie Huber	44.67	1.00	\$ 45.67
2990-RO	Clifford Weghorst	30.15	0.00	\$ 30.15
3490-2-RO	John Hahn	31.29	2.00	\$ 33.29
3545-3-RO	Eddie Rasey	4.22	0.00	\$ 4.22
4315-2-RO	Rick Stinson	32.69	2.00	\$ 34.69
4470-1-RO	Tom Abood	6.72	0.00	\$ 6.72
6002-RO	Stephen Yeager	6.93	1.00	\$ 7.93
7715-RO	Robert Philpot	4.10	0.00	\$ 4.10
TOTALS		\$ 267.52	\$ 13.00	\$ 280.52

 Jeff Weidner, Fiscal Officer

 Pat Cochenour, BPA Chairperson

 Date Approved