

Board of Trustees
VILLAGE OF MILLERTON
Workshop Meeting
April 6, 2020

A workshop meeting of the Village of Millerton Board of Trustees was held on Monday, April 6, 2020. It was called to order at 6:02 PM via WebEx meeting telecommunication (Due to COVID-19 restrictions from State and County levels) with Mayor Debra Middlebrook presiding. Trustees present: Jennifer Najdek, Alicia Sartori, Matthew Hartzog and Joshua Schultz. Also, present Clerk Kelly Kilmer and Treasurer Stephany Eisermann. (Sign in sheet attached). Members of the public were able to view and ask questions through the Village of Millerton Facebook page where this meeting was televised live.

Vouchers

Motion was made by Trustee Hartzog to allow the payment of Voucher #2019330-2019698 **General \$ 149,732.38 – Water \$ 22,964.65** for a total of **\$ 172,697.03**, seconded by Deputy Mayor Najdek, all five (5) members in attendance approved and motion passed.

Clerk Report

2020 DWI Contract with Dutchess County was due and need signature from the Mayor to process with Dutchess County. Ian MacDonald, attorney for the village has reviewed and had no revisions. *Motion* was made by Trustee Hartzog to allow Mayor Middlebrook to execute the contract, seconded by Trustee Schultz, all five (5) members in attendance approved and motion passed.

Resolution 5-2020 Polling Place for Village Elections was read into the minutes (copy attached) for the June 16, 2020 Village Elections. *Motion* was made by Trustee Sartori to accept Resolution 5-2020, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion was passed.

Clerk, Kelly Kilmer put it on record that the Tentative 2020-2021 Village Budget was filed with her on March 16th, 2020 and is now available for the public to review on the Village website.

Treasurer Report

Treasurer Eisermann asked the board to consider, due to the current circumstances with COVID -19 that herself and Cole (Highway and Water Supervisor) be able to roll over both personal and vacation time from the 2019-2020 year. *Motion* was made by Trustee Schultz to allow Stephany Eisermann to roll over 24 hours of Personal and 24 hours of Vacation time and Cole Lawrence to roll over 7 hours of Personal and 42.5 hours of Vacation time to the next fiscal year 2020-2021, seconded by Trustee Sartori, all five (5) members in attendance approved and motion was passed.

One of our vendors, Altice USA has reached out to ask that the village allow them to make the annual cell phone franchise payments to the village via ACH Direct Deposit. *Motion* was made by Deputy Mayor Najdek to allow this payment to be electronic (ACH) for all payments going forward, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion passed.

Mayor

Mayor Middlebrook let the board know that we will still be having our Public Hearing for the upcoming budget and it would be held through WebEx and Facebook Live for the residence to be able to still participate. *Motion* was made by Deputy Najdek to set the Public Hearing for

Approved:05042020

April 15, 2020 @ 7 PM, seconded by Trustee Schultz, all five (5) members in attendance approved and motion passed.

Tighe & Bond are waiting for the “Summary of the Project Budget” letter to be signed by the mayor to begin the initial phase of the WIIA Grant project. *Motion* was made by Trustee Hartzog to allow Mayor Middlebrook to sign the document with Tighe & Bond, seconded by Trustee Schultz, all five (5) members in attendance approved.

The Eddie Collins grant has several steps beginning, starting with the fundraising portion that will be headed by the Eddie Collins Committee and Community Foundations of the Hudson Valley. Deputy Mayor will be working with the committee and the foundation regarding these funds and the distribution. *Motion* was made by Trustee Hartzog to allow Deputy Mayor Jen Najdek and Edie Greenwood from the Eddie Collins Committee to sign both financial documentation with Community Foundations of Hudson Valley, seconded by Trustee Sartori, all five (5) members in attendance approved and motion passed.

With the acceptance of the grant from NYS Parks, Recreation and Historic Preservation for the Eddie Collins Revitalization Project, one of the requirements is that the mayor sign off stating that the Village of Millerton has both a sexual harassment policy and non-discrimination policy in place. *Motion* made by Deputy Mayor Najdek to allow the mayor to sign both of these documents for the grant, seconded by Trustee Sartori, all five (5) members in attendance approved and motion passed.

Mayor Middlebrook gave an update from Dutchess County regarding the COVID-19 situation and that schools and non-essential jobs will be closed until April 29, 2020.

Adjourn

Motion made by Deputy Mayor Najdek to adjourn at 6:28 PM, seconded by Trustee Sartori, all five (5) members in attendance approved and motion passed.

Respectfully Submitted,

Kelly Kilmer
Village Clerk