

**Canadian Trapshooting Association  
Shoot Contract**

[Date]

[Host Club]  
[Address]

[Host Club Provincial Association]  
[Address]

Dear: Mr. Smith

Re: 2016 Canadian Trapshooting Championships

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Canadian Trapshooting Association ("CTA") is pleased to confirm and grant the ●[Host Club] (the "**Club**") has, with the consent of ●[Host Club Provincial Association] (the "**Provincial Association**"), been approved for the right to host the 2016 Canadian Trapshooting Championships. For clarification purpose the ("**Shoot**") shall reference the Canadian Trapshooting Association annual trapshooting championships. .

This shoot contract describes the responsibilities of the CTA, the Club and the Provincial Association with respect to the Shoot.

**Dates**

The Shoot will be held from●, 20● to●, 20● inclusive.

**Location**

The Shoot will be held at the host Club's facilities located at ●.

**Rules**

The Shoot will be governed by the rules of the Amateur Trapshooting Association ("**ATA**").

**PITA Cross-Registration**

If the Club's province has a provincial Pacific International Trapshooting Association ("**PITA**") organization that holds a Provincial Championship Tournament, the Club will make arrangements for cross-registration of targets with PITA for those shooters who wish to do so.

**CTA Responsibilities**

The CTA's sole responsibility in connection with the Shoot is to provide the services of its Directors to classify and handicap shooters and to make permanent trophies available for award to Champions (see "Trophies" below). Therefore the CTA and or its directors or committee persons assume no responsibilities or liabilities for any actions of the shoot activities.

## **Club's Responsibilities**

Other than classification and handicapping and providing permanent trophies, the Club is responsible for all aspects of the Shoot. This includes, but is not limited to, targets, traps, trap personnel, pullers, scorers, range supervision and safety, squadding, cashiering, shoot management and trophies, insurances and liabilities. For information purposes, certain specific responsibilities are enumerated elsewhere in this letter. However, enumeration of any specific responsibility does not alter the general statement of responsibility in this paragraph. A list of required shoot elements is listed below.

1. The hosting club shall provide proof of shoot facilities suitable to the CTA executive members and the ability to successfully accommodate the number of shooters normally attending the CTA shoot. The hosting club listed above shall hereby agree to provide, at a minimum, the following required elements in order to be awarded the CTA Championship shoot:
2. A minimum of 10 (10) registered target throwing traps plus a minimum of one (1) practice trap.
3. Voice pull targets shall be thrown at all CTA registered target traps used in the competition.
4. RV and camping facilities with potable water and sewer disposal and/or removal.
5. A trophy package must be submitted to and approved by the CTA executive members. at least 6 months in advance of the shoot.
6. An electronic shoot administering program is to be used in all CTA shoots. The electronic program name shall be submitted and approved for use by the CTA executive prior to the shoot dates.

The hosting club and/or Provincial governing body will assume all responsibilities and liabilities in signing of this contract to hold a CTA Championship shoot.

## **Provincial Association's Responsibilities**

The Provincial Association must consent to the CTA awarding the Club the right to host the Shoot. By so consenting, the Provincial Association is confirming to the CTA that the Club is capable of hosting the Shoot. The Provincial Association shall not sanction another ATA shoot in the province during the CTA Championship Shoot days.

## **Shoot Management**

The Club's shoot management will be the "shoot management" for purposes of ATA rules and will have all responsibilities and exercise all authority given to shoot management by ATA rules. Where controversy arises, it is expected that shoot management will confer with CTA officials prior to making its decision, however, the final decision will be that of shoot management.

## **Program Targets**

The Shoot will consist of a minimum of 1000 targets. A typical four-day program would be:

- Day 1 100 Singles, 100 Handicap, 50 Pair of Doubles. There are no naming requirements for these targets. If the Club desires, it may name events as it wishes.
- Day 2 Preliminary Day - 100 Singles, 100 Handicap, 50 Pair of Doubles. To honour previous year's champions, these events are named after them.
- Day 3 Canadian Singles Championship - 200 Singles
- Day 4 Canadian Doubles Championship – 50 Pair of Doubles  
Canadian Handicap Championship – 100 Handicap

**The Club may schedule targets as it thinks necessary to accommodate shooting time restrictions, club capacity, events such as a barbecue or other items, however, the Canadian Singles Championship must be held on the second last day of the Shoot and the Canadian Doubles Championship and the Canadian Handicap Championship must be held on the last day of the Shoot.**

The Club may throw any additional targets that it wishes.

## **CTA Annual General Meeting**

The Annual General Meeting of the CTA must be held during the Shoot. CTA realizes that scheduling the meeting so as not to conflict with other events can be difficult and CTA will cooperate with the Club in setting a mutually convenient meeting time. There are some restrictions, however. The meeting must be held after the commencement of the 1000 target High Over All (HOA) program. For example, the meeting cannot be held on a preliminary doubles marathon day. The meeting cannot be held earlier than 8:00 a.m. or later than 9 p.m. and if held on the last day of the shoot it cannot be held later than 12:00 noon. Prior to finalizing the Shoot Program, please coordinate with CTA to ensure that the meeting time is acceptable.

## **Fees, Options etc.**

The Club is responsible for setting fees.

The Club will determine which (if any) options will be offered on each event and whether to hold a special event on one or more events. The Club is responsible for collecting fees for, and payout of, all options and special events in a timely manner. All options and/or special event payouts require that good accounting standard practices be applied.

The Club is responsible for collecting and remitting applicable ATA, PITA and Provincial Association fees, within a reasonable time following the shoot.

The Club is responsible for collecting and remitting to CTA target fees of \$0.02 per target thrown in the 1000 target HOA program, within a reasonable time following the shoot.

The Club is responsible for submitting the ATA shoot paperwork which includes shooter scores, the shoot financial report, number of shooters, and any other required reporting, within a reasonable time following the shoot.

### **High All Around and High Over All**

The HAA must be based on the 400 Championship targets.

The HOA must be based on 1000 targets, of which 400 must be Singles targets (200 of which are the Championship Singles targets), 300 must be Handicap targets (100 of which are the Championship Handicap targets) and 300 must be Doubles targets (100 of which are the Championship Doubles targets).

### **Trophies**

CTA has permanent trophies for the Canadian singles, doubles and handicap champions and will be responsible for making sure that they are available for presentation at the Shoot.

ATA may provide trophies for the Shoot. The host clubs are solely responsible for any and all trophies except for the perpetual CTA trophies. It is the hosting club's responsibility to contact the ATA for their trophy package.

The Club is responsible for determining what additional trophies will be awarded and for providing those trophies.

### **Shoot Program and Advertising**

The Club is responsible for preparation and distribution of a Shoot Program. To assist the Club, CTA has provided a template 1000 target program. The Club need not use this template, however, the information appearing in the following sections of the template must appear in the Shoot Program:

- General Information
- Shooter's Responsibility
- Classification and Handicapping
- Notice of Annual General Meeting
- Canadian Trapshooting Association Record Book

The Club may decide how to advertise the Shoot, for example, by mass mailing the Shoot program, running advertising in Trap and Field and other shoot media, making the Shoot Program and other information available on-line and publishing its availability by e-mail or through a discussion forum. CTA does not require all or any of these, but expects that the Club will make reasonable efforts to publicise the Shoot in all provinces.

Please sign and return a copy of this letter of award to hold the CTA Championship shoot indicating your agreement and understanding of the responsibilities of applying for and accepting the CTA shoot as is dated above.

**Canadian Trapshooting Association President**

Dwight A Smith

Agreed to: ●[Host Club]

\_\_\_\_\_ Per: \_\_\_\_\_  
Date Signature

\_\_\_\_\_  
Title

Agreed to: ●[Provincial Association]

\_\_\_\_\_ Per: \_\_\_\_\_  
Date Signature

\_\_\_\_\_  
Title