

January 15, 2019
Regular Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session February 5, 2019 at 5:30 P.M. in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Slade, Griggs, and Judy and Attorney Lair.

Mayor Smith called the meeting to order.

CALL TO ORDER

Mayor Smith presented the invocation.

INVOCATION

VISITORS

Stephanie Burden Cynthiana Main Street Director presented the 2018 Annual Report. A copy is included and hereto made a part of these minutes.

CYNTHIANA MAIN
STREET ANNUAL REPORT

APPROVAL OF MINUTES

Commissioner Slade made a motion to approve the minutes of the January 15, 2019 Commission meeting. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

There are no legal's.

LEGALS

MAYOR'S REPORT

Mayor Smith made a motion to appoint Alice Allen to the Code Enforcement Board. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.

APPOINT ALICE ALLEN
TO CODE ENFORCEMENT
BOARD

Mayor Smith announced that we will be reapplying for a splash pad grant through the Bluegrass ADD again if there are no objections. We've been told our last grant application was very well received but there just wasn't enough money to fund all the applications and it missed the cutoff. Mayor Smith read Resolution 2019-1 authorizing the Mayor to make application for the grant. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.

RESOLUTION 2019-1
SPLASH PAD GRANT
APPLICATION

Mayor Smith stated that we will need to have a public forum to get citizens input. This will be held on February 19, 2019 at 5 p.m. prior to the Commissioner's meeting. BGADD will facilitate this forum.

PUBLIC FORUM
SCHEDULED FOR 2/19/19

Following the February 19, 2019 Commissioner meeting we will have a Nuisance Code Workshop.

NUISANCE CODE
WORKSHOP 2/19/2019

Mayor Smith reported that we had a bid opening today for labor to remove and replace the roof at the Lerman Building. The bid was for \$43,825. There was only one bid from Tin Man Roofing. Mayor Smith stated that we need to get the roof repaired to stop the deterioration to the interior.

Mayor Smith made a motion to accept the bid from Tin Man Roofing in the amount of \$43,825. The bid is separated by buildings in three parts. Commissioner Mattmiller seconded. Public Works/Utilities Director Fields asked if a structural engineer had inspected the buildings to see if they are sound enough that a roof should be repaired. Mayor Smith amended his motion to accept the bid from Tin Man Roofing in the amount of \$43,825 subject to a structural engineer to inspect the building. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.

MOTION TO ACCEPT BID FROM TIN MAN ROOFING FOR LABOR TO REMOVE & REPLACE ROOF AT LERMAN BUILDING

Mayor Smith reported that new businesses continue to open in Cynthiana – Coming: Nola’s (a New Orleans style restaurant on Walnut Street) in early February; Burley Market and Café (on Pike St) in February/March; Ernie’s Sport’s Bar (Pike St in former Chamber Bldg) in February/March; Molly B’s Gift Shop in February (next to Molly B’s Boutique). Others are pending but too early to announce.

NEW BUSINESSES

Mayor Smith recognized Commissioner Mattmiller.

FINANCE REPORT

PAYABLES REPORT

Commissioner Mattmiller made a motion to pay the following bills:

MOTION TO PAY BILLS

General Fund	\$	124,995.94
Water & Sewer Fund	\$	105,028.50

Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller reported cash in bank:

CASH IN BANK

General Fund	\$	292,690.25
Water & Sewer Fund	\$	47,849.03
Municipal Road Aid Fund	\$	1,403.97

Commissioner Mattmiller stated that as part of tourism he would like to promote Cynthiana businesses in papers of surrounding counties. The Commission agreed.

Mayor Smith recognized Commissioner Slade.

PUBLIC SAFETY REPORT

Commissioner Slade made a motion to offer employment to a part-time certified Telecommunicator contingent upon successful completion of all pre-employment requirements. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes;

MOTION TO OFFER EMPLOYMENT TO IND AS PT TELECOMMUNICATOR

Commissioner Mattmiller: yes; Commissioner Griggs: yes;
Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

Commissioner Slade made a motion to offer employment to a part-time Telecommunicator contingent upon successful completion of all pre-employment requirements. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

MOTION TO OFFER
EMPLOYMENT TO IND AS
PT TELECOMMUNICATOR

Commissioner Slade made a motion to enter into a purchase contract with Axon Taser in the amount of \$34,700 to be paid at \$6,940 per year for 5 years. This was bid out in early December and we received no bids. There are very few vendors to purchase tasers. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.
Mayor Smith recognized Commissioner Griggs.

MOTION TO PURCHASE
TASERS-5 YEAR
PERIOD\$34,700 AXON
TASER

PUBLIC MAINTENANCE
REPORT

Commissioner Griggs reported pothole patching continues after the snow/ice events and will continue as weather allows. Also after the snow and ice events, all stockpiles of salt are adequate at this time. The personnel have been divided into two crews to provide 24 hour coverage in case of any adverse weather. All routine and preventative maintenance on the equipment is complete. The crews have performed shop organization during the extreme cold temperature days.

Commissioner Griggs reported that Christmas lights have now been removed. Work on storm grate inlets and drains continues.

Commissioner Griggs made a motion to terminate Wesley Giles during original probationary period. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

TERMINATE
EMPLOYMENT OF
WESLEY GILES DURING
PROBATIONARY PERIOD

Commissioner Judy reported that the electric upgrade at the water treatment plant is proceeding rapidly and is expected to be nearly complete by the end of the fiscal year. Also steps are being researched to change operating procedures at the water plant to avoid triggering the "high tariff" electrical rates as an ongoing effort to reduce costs at the water treatment plant.

PUBLIC UTILITIES
REPORT

Commissioner Judy stated that preliminary plans for the east side booster pump station have been reviewed and returned to HDR for revisions.

Commissioner Judy reported that #3 low service pump motor at the Water Treatment Plant has failed and is non-repairable. A new motor will be ordered and installed in the future. Also the annual Consumer Confidence Report is being finalized and should be available on our web page in the next couple weeks.

Commissioner Griggs made a motion to offer employment to an individual as a full-time WWTP operator trainee contingent upon successful completion of all pre-employment requirements.

Commissioner Griggs seconded. Vote: Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Commissioner Griggs congratulated the Harrison County Girls Wrestling Team who recently won the State Championship. This year was the first year for this event. Congratulations!!!

Commissioner Slade made a motion to adjourn. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

ADJOURN

Jamie Hutchison, City Clerk

James Smith, Mayor

2/5/2019