



Meeting Minutes
May 15, 2024
7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Wednesday May 15, 2024, at 7:00 P.M. The following was discussed:

1. Commissioner Haygood called the Bexar County ESD 4 Meeting to Order at 7:00 P.M. and established a quorum. All Commissioners were present.
2. Citizen Public Forum. No citizens chose to speak.
3. Discussion and appropriate action on the following:
 - a. Mr. Charles Laljer, Administrator, reported that the Fiscal Year 2023 Audit was wrapping up and Ms. Nixon would have it ready by the June 1, 2024, due date.
 - b. Mr. Laljer provided an overview and schedule of activities for the completion of the merger with Leon Springs Fire Department (LSFD). Overall, there were no major issues that would preclude the merger and Mr. Laljer recommended the ESD 4 hire personnel starting October 1, 2024.

The Board discussed the need to formally terminate the contract with LSFD. Commissioner Lopez-Maddox motioned to terminate the Leon Springs Volunteer Fire Department contract effective September 30, 2024. Commissioner Huber seconded the motion. Motion carried 5/0 in favor of.

The Board discussed the hiring of all LSFD employees in good standing with a six-month probationary period. Commissioner Rasmussen motioned to hire the Leon Springs Volunteer Fire Department Employees in good standing on October 1, 2024, with all employees to be on a six-month probationary period. Commissioner Surratt seconded the motion. Motion carried 5/0 in favor of.

- c. Mr. Laljer discussed the status of hiring personnel in support of medical transport in Fiscal Year 2025. There are sufficient funds to initiate new personnel coming on-board starting August 1, 2024.
4. Determine date, time, and possible agenda items for the next meeting. The next Board meeting will be on May 21, 2024, to discuss the selection of an Architect for Station 135, respectively. The next regularly scheduled Board meeting will be Monday, June 3, 2024.
5. Adjourn. With no further business before the Board, Commissioner Huber made a motion to adjourn. Commissioner Surratt seconded the motion. Motion carried by a 5/0 vote in favor of. The meeting was adjourned at 8:51 P.M.

