

MINUTES OF THE BOARD OF DIRECTORS' BOARD MEETING AND PERMIT HEARING
RED RIVER GROUNDWATER CONSERVATION DISTRICT

THURSDAY, APRIL 18, 2019

GREATER TEXOMA UTILITY AUTHORITY
BOARD ROOM
5100 AIRPORT DRIVE
DENISON TX 75020

Members Present: Chuck Dodd, David Gattis, Mark Patterson, Mark Gibson, Mark Newhouse, and Billy Stephens

Members Absent: Harold Latham

Staff: Drew Satterwhite, Wayne Parkman, Paul Sigle, Theda Anderson, Carolyn Bennett, Debi Atkins, and Velma Starks

Visitors: Kristen Fancher, Fancher Legal
Marshall Tolleson, Texas A&M AgriLife AG/Natural Resource Extension Agent

Board Meeting

1. Call to order, establish quorum; declare meeting open to the public.

Board President Mark Patterson called the meeting to order at 10:05 a.m., established a quorum was present, and declared the meeting open to the public.

2. Public comment

No public comments.

3. Consider and act upon approval of Minutes of February 21, Board Meeting.

Board Member David Gattis made a motion to approve the minutes of the February 21, 2019 meeting. The motion was seconded by Board Member Billy Stephens. The motion passed unanimously.

4. Review and approval of monthly invoices.

General Manager Satterwhite reviewed the monthly invoices with the Board of Directors. Board Member David Gattis made a motion to approve Resolution 2019-04-18-01. Board Member Mark Gibson seconded the motion. Motion passed unanimously.

5. Receive monthly financial information.

General Manager Drew Satterwhite reviewed the monthly financial information with the Board.

6. Discussion and possible action on how long to keep delinquent accounts on the books as receivables.

General Manager Drew Satterwhite provided background information to the Board. The District staff has discussed with the Auditors and the District's Legal Counsel. There is no rule or law that defines how long the District should carry receivables on delinquent accounts which are presented on the monthly financial report. A detailed discussion was held. The Board will look at the A/R accounts individually in November as to whether write off, move to lien against property or move to uncollectable account. Board Member David Gattis made the motion to review accounts individually in November meeting. Board Member Billy Stephens seconded the motion. Motion passed unanimously.

7. Receive Report from the Fund Balance Committee and possibly take any action.

General Manager Drew Satterwhite reported that the Fund Balance Committee has met; however, more meetings are needed before the Committee will be able to report to the Board.

8. Receive Quarterly Report on Management Plan.

General Manager Drew Satterwhite reported that by the end of March, 873 wells had been registered and 29 well inspections had been completed.

9. Receive Annual Report on Management Plan.

Carolyn Bennett reviewed the Annual Report on Management Plan with the Board. Board Member Chuck Dodd made the motion to approve the Annual Report on Management Plan as presented. Board Member Mark Gibson seconded the motion. Motion passed unanimously.

10 Update and possible action regarding the process for the development of Desired Future Conditions (DFCs).

a. Contract with WSP for GMA 8

General Manager Drew Satterwhite informed the Board that GMA 8 will meet on May 6 in Cleburne to consider the scope of work, cost and contract with James Beach, WSP. Joe Cooper, Dirk Aaron and Drew Satterwhite served on a committee to negotiate with James Beach. David Gattis is representative and Harold Latham is alternate representative to GMA 8.

b. Interlocal Agreement with GMA 8 Districts

General Manager Drew Satterwhite informed the Board that NTGCD is the administrative District for GMA 8. NTGCD requested the interlocal Agreement so that they have contractual obligations with the other districts to ensure they are reimbursed for their activities as they relate to contracting with consultants. Kristen Fancher explained that this agreement is similar to the GAM agreement splitting the costs.

Board Member Chuck Dodd made the motion to approve giving David Gattis, GMA 8 representative, authorization to vote in favor of both items with flexibility to consider any changes brought about by other Districts. Board Member Mark Gibson seconded the motion.

Motion passed unanimously.

11. Consider and act upon compliance and enforcement activities for violations of District Rules.

a. Kevin Crawford

General Manager Drew Satterwhite provided background for Board. Kevin Crawford had failed to register an application for a new well that he stated he drilled himself by borrowing equipment from a friend. In previous Board meeting he was fined \$500 and requested to provide application, driller log and completion form. He paid the \$500 fine and today we received the \$100 and application form, still waiting for other documents. TDLR is investigating.

12. General Manager’s Report: The General Manager will update the Board on operational, educational and other activities of the District.

a. Management Plan Update

General Manager Drew Satterwhite working on amendment, new rules, update MAG, TWDB subsidence risk factor (we don’t have subsidence in this area). Will bring update to Board in near future.

b. Monitoring Well Update

General Manger Drew Satterwhite reported that Paul Sigle created brochures. Eighteen wells have been added to the monitoring program. The monitoring program process was discussed. The Board was asked if any members had any contacts to get more wells into the program.

c. Meter Calibration

General Manager Drew Satterwhite reported the District will pay half of the cost to have the District’s meter calibration verified. At previous meeting a discussion regarding if the District wanted to provide a meter verification service was held. The District has been informed that there are individuals who provide this service as their revenue business. The Board decided that the District did not want to infringe on an individual’s livelihood by providing this service.

10. Open Quorum/discussion of future agenda items.

The next meeting was changed to **TUESDAY**, May 21, 2019.

15. Adjourn.

President Patterson declared the meeting adjourned at 11:31 a.m.

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Velma Starks
Recording Secretary

Robert Paul
Secretary-Treasurer