



AzFRW BIENNIAL CONVENTION 2017

Loraine Pellegrino, President



DUE ON
or BEFORE:

CONVENTION COUNTDOWN CHECKLIST

Updated June 2017

JUNE 1	AWARDS FORMS <i>Refer to the Form #1 for the multiple forms that are due!!</i>	Form # 1
AUG 15	DEADLINE FOR RESOLUTION SUBMISSIONS	Form # 3
SEPT 1	DEADLINE for CLUB CREDENTIALS FORM <i>Clubs must submit the names of their Delegates/Alternates on or before this date to preserve voting privileges at the AzFRW Convention!</i> Delegates/Alternates <u>must also register</u> to attend by completing:	Form # 7 Form # 8
SEPT 1	CALL TO CONVENTION mailing to BOARD OF DIRECTORS	
SEPT 1	ADVERTISING DEADLINE for Convention Book	Form # 6
SEPT 1	OFFICER & COMMITTEE REPORTS DEADLINE for Convention Book <i>Note: ALL AzFRW Officers, Chairs & Club Presidents have reports due!</i>	Form # 5
SEPT 4	LABOR DAY HOLIDAY	
SEPT 14-17	NFRW CONVENTION IN PHILADELPHIA, PA!!	
SEPT 20	DELEGATES & ALTERNATES...EARLY REGISTRATION ENDS	Form # 8
OCT 4	LAST DAY TO REGISTER FOR PARLIAMENTARY LEADERSHIP TRAINING	
OCT 4	AzFRW CONVENTION HOTEL...LAST DAY TO RECEIVE CONVENTION RATE <i>Call Hilton Phoenix Mesa at 800-544-5866 or 480-833-5555 to reserve. Please be sure to ask for the AzFRW room block or our group code is AZF. AzFRW Rate is \$129/dbl, plus applicable taxes.</i>	
OCT 13	LAST DAY to request CLUB VENDOR SPACES or until spaces filled	Form # 4
OCT 18	DELEGATES-ALTERNATES/ATTENDEES/GUESTS/DIGNITARIES ABSOLUTE LAST DAY TO REGISTER TO ATTEND!!	Form # 8
OCT 26	AzFRW Pre-CONVENTION PARLIAMENTARY LEADERSHIP TRAINING	
OCT 26	DEADLINE for SCRAPBOOK & NEWSLETTERS SUBMISSIONS-4PM	Form # 2
OCT 26-28	AzFRW BIENNIAL CONVENTION	