

Township of Hampshire



County Of Kane

State Of Illinois

Minutes

August 9, 2022

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 12th day of July, 2022 at 7:00 pm.

Jody Remakel, Supervisor;
Stan Walker, Hwy Commissioner;
Rebecca Penkaty, Assessor;
Lori Marwig, Clerk;

Bob Becker, Trustee;
Dale Drendel, Trustee;
Steven Gustafson, Trustee;
Roger Paddock, Trustee;

1) The meeting opened with the Trustee Paddock leading the pledge to the flag. Mrs. Remakel then asked for any changes or additions to the agenda. There were none. At the start of the meeting Trustee Gustafson was not in attendance. He arrived to the meeting at 7:19.

2) Minutes. The Board reviewed the Board of Trustee Minutes from July 12, 2022. A motion was made by Trustee Paddock to approve them as presented. Trustee Becker seconded the motion and it was approved unanimously by all those present.

3) Treasurer's Report. The Board reviewed the July Treasurer's report. A motion was made by Trustee Drendel to approve the July Treasurer's report. Trustee Paddock seconded the motion and it was approved by all those present. A roll call vote was taken.

Trustee Paddock Aye Trustee Drendel Aye Trustee Becker Aye Supervisor Remakel Aye
Trustee Gustafson Absent

4) Public Comment. There was none.

5) Reports

Assessor: Assessor Penkaty reported she was been working on the complaints regarding the 2022 revised assessments. At this time, there is one formal complaint that will go before the board of review.

Highway Commissioner: Mr. Walker reported that they were out again mowing and spraying the ditches around the Township. They also worked on shouldering Melms and Walker Roads. The paving of the Brier Pines Subdivision will be beginning soon. The road crew was out trimming trees and marking driveways. Plote will be out working on the butt joints of the driveways and weather permitting will be blacktopping the following week.

At this time, Trustee Gustafson arrived to the meeting.

Supervisor: Supervisor Remakel informed the Board that the audit was completed and is in draft mode. Supervisor Remakel and Trustee Paddock will be reviewing the draft. Supervisor Remakel created an account with Lands' End for everyone to order their shirts from. She will advise everyone once the emblem is finalized. The overnight senior trip was a good time. Supervisor Remakel showed the Board some of the pictures from the trip. Supervisor Remakel will not be in the office this upcoming Thursday as her son is having outpatient surgery. She then informed the Board that the Hampshire Police Chief will be retiring.

Kane County Sheriff Representative: Not in attendance.

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6) Old Business.

Discussion and Approval of Cemetery Lot Sales. Supervisor Remakel reported that the attorney responded and there is no statute for selling plots. She would like to know if the Board is comfortable letting the Cemetery Board have authority to decide on how they would like to precede. After some discussion it was decided that the Cemetery Board propose a policy which would have to come back to the Township Board for approval. The policy would have to have certain parameters and two of them would be a request for a lot and that the lot be for a Township resident. If the request is outside of the perimeter and the Cemetery Board would like to grant a lot to someone, the supervisor would have to be informed and give their authority.

7) New Business.

Discussion of Harmony Road Zoning. Supervisor Remakel reported that we have received some concerned calls regarding the zoning notice for the property at the corner of Harmony and Higgins Road. We have not been notified from Kane County yet and have reached out to them to see if we have any input in this. There are some concerns with parking and visibility.

Approval of the Annual Treasurer's Report. A motion was made by Trustee Paddock to approve the Annual Treasurer's Report. Trustee Becker seconded the motion and it was approved unanimously by all those present.

Discussion and Approval of TRIAD Payment. A motion was made by Trustee Gustafson to approve a \$250 payment to TRIAD. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

Disaster Assistance Update. The resident is very grateful for the assistance however their insurance is covering everything.

Discussion and Approval of increasing Assessor's salaries budget. Assessor Penkaty reported that she has about 46 more properties that need to be measured at \$13/hr. There is about 15 more hours of office work at \$25/hr and there will be about 35 hours needed to complete the big project of divisions for the Big Timber Subdivision. She is asking the Township Board to shift \$1000 over for salaries. A motion was made by Trustee Gustafson to approve the \$1000 transfer to salaries. Trustee Becker seconded the motion and it was approved unanimously by all those present. This will be on September's agenda for a contingency transfer approval.

8) Correspondence. There were none.

9) Board of Trustee Comments. The Board reviewed the TOKC meeting that they recently attended. Supervisor Remakel is going to contact the director of OEM to set up some classes in our Township.

10) Hampshire Township Development.

Parking Lot Addition Update. Mr. Walker reported that he is waiting on ComEd to come and take down the meter to the garage so the demolition of the garage can begin.

11) Approval of Current Bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all Trustees present. There is an ACH for ComEd that will occur on August 19th in the amount of \$37.87. A motion was made by Trustee Paddock to pay the August bills with the addition of the ComEd bill for \$37.87. Trustee Gustafson seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). A roll call vote was taken.

Trustee Becker Aye Trustee Drendel Aye Trustee Paddock Aye Trustee Gustafson Aye
Supervisor Remakel Aye

There were some expense reports for the elected officials.

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For Highway Commissioner Walker, there was an expense report of \$217.03 for mileage reimbursement. A motion was made by Trustee Drendel to approve the expense report. Trustee Becker seconded the motion. A roll call vote was taken.

Trustee Drendel Aye Trustee Gustafson Aye Trustee Paddock Aye Trustee Becker Aye
Supervisor Remakel Aye

12) Closed Session. There was no Closed Session.

13) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Trustee Paddock, and then carried unanimously. The meeting closed at 7:50 p.m.

Approved on:

Respectfully Submitted:

Lori Marwig
Township Clerk